



DATE: August 10, 2026

TITLE: Prime Vendor Contract for 2026-2027 School Year

TYPE: Action

PRESENTER: Todd Lechtenberg, Executive Director of Finance and Operations

BACKGROUND:

Federal procurement regulations require school districts participating in the National School Lunch and School Breakfast Programs to periodically conduct a competitive Request for Proposal (RFP) process for their prime food distributor.

The purpose of the RFP is to ensure the district receives the best overall value through competitive pricing, product availability, service quality, delivery reliability, and compliance with all state and federal procurement requirements. Conducting a competitive RFP promotes transparency, encourages fair competition among vendors, and helps the district remain a responsible steward of public funds while providing high-quality, nutritious meals to students.

RATIONALE:

The District publicly advertised and conducted the RFP process in accordance with all applicable federal and state procurement requirements. Only one proposal was received from Martin Brothers, the District's current prime vendor. It is not uncommon for school food service prime vendor procurements to receive a single response due to the specialized nature of school nutrition distribution, geographic service areas, and the capacity required to meet district needs.

Staff reviewed the proposal and determined that it met the specifications outlined in the RFP and provides the District with a qualified vendor capable of continuing reliable service

RECOMMENDATION: It is requested that the Board award a contract for prime vendor for the 2026-27 school year to Martin Brothers with the option to renew the contract for up to three additional one-year terms.