

Business/Non-Instructional Operations

Safety

~~Verification of Sex Offender Status~~ Sex Offender Notification

~~When the Board of Education has been informed in writing by law enforcement authorities of the presence of a registered sexual offender within the school district, the Board of Education shall take affirmative steps to notify appropriate school personnel in order to protect the safety of students enrolled in the school district.~~

~~The Superintendent shall be responsible for the formulation, implementation and revision of administrative regulations to implement this policy.~~

In order to protect students while they are traveling to and from school, attending school or at a school-related activity, the Board of Education believes it is important that the district respond appropriately when a law enforcement agency contacts the district about registered sex offenders who may reside within the boundaries of the school system.

The Superintendent or his/her designee shall establish an ongoing relationship with the local law enforcement officials to coordinate the receipt of such information. The Superintendent or his/her designee also shall establish procedures for notifying appropriate staff as necessary.

The Superintendent or his/her designee shall annually notify parents/guardians of the district's planned response to this situation.

The following protocol should be considered for dealing with notification to parents.

1. Placing a link to the Department of Public Safety's sex offender registry on the school district's website, whether or not the district has received a specific notification under this new law. This link can simply be entitled "Department of Public Safety" or words to similar effect. The following is the link to the Department of Public Safety's sex offender registry:
http://www.communitynotification.com/cap_office_disclaimer.php?office=54567.
2. If and when the Superintendent receives a specific notification from the Department of Public Safety that a registered sex offender is being released into the community, it is suggested that the district post the actual notification from the Department of Public Safety on the website.

It is the policy of this school district to provide information to staff regarding known sex offenders residing within the district so that they may monitor school premises for the safety of the school, its students and employees. Staff will be notified as appropriate.

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The Superintendent or his/her designee in conjunction with the building Principal shall prepare safety information for distribution to students regarding protecting themselves from abuse, abduction or exploitation. The school district will prepare a list of available resources. Staff will provide safety information to students on how to protect themselves from abuse, abduction or exploitation. School officials may work with law enforcement officials in providing instruction to staff and/or students.

- (cf. 1110.1- Parent involvement)
- (cf. 1212-School volunteers)
- (cf. 1250-Visits to Schools)
- (cf. 1251-Loitering or Causing Disturbance)
- (cf. 1411-Relations with Law Enforcement Agencies)
- (cf. 3516-Safety)
- (cf. 3517- Security of Buildings and Grounds)
- (cf. 3517.1-Site and Building Access)

Legal Reference: Connecticut General Statutes
 Public Act No. 98-111 An Act Concerning the Registration of Sexual
 Offenders.
 United States Code, Title 42 14071 Jacob Wetterling Crimes Against
 Children and Sexually Violent Offender Registration Program Act.

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In accordance with Board policy, when the Board of Education has been informed in writing by law enforcement authorities of the presence of a registered sexual offender within the school district, the administration shall take the following affirmative steps to notify appropriate school staff.

Sex Offender Notification Coordinator

The Superintendent shall annually appoint an individual to coordinate the receipt and dissemination of information received from law enforcement officials regarding registered sexual offenders (the "Coordinator"). The Coordinator shall be responsible for ensuring that information received in writing from law enforcement personnel shall be shared with appropriate school personnel in accordance with these regulations. The Coordinator shall also coordinate training for school staff and be available to answer questions from school staff and the public regarding sexual offender registration issues.

Any school employee who receives notification in writing from law enforcement officials regarding the presence of a registered sexual offender within the school district shall immediately inform the Coordinator of such notification, and provide a copy of such written notification to the Coordinator.

Dissemination of Information to School Staff

When the school district has received from law enforcement officials written information regarding the presence of a registered sexual offender within the school district, the Coordinator shall inform the principal and/or administrator in charge of any school that serves students residing in the area in which the registered sexual offender resides. If the Coordinator deems it appropriate, the Coordinator shall also inform the principal and/or administrator in charge of other district schools. Any principal and/or administrator in charge so informed shall then inform the following individuals:

1. Any staff member responsible for visitor registration.
2. Any staff member responsible for coordination of school volunteers.
3. Security personnel.
4. Bus drivers.
5. Playground supervisors.
6. If the information received by the principal and/or administrator in charge indicates that a student's parent and/or guardian is a registered sex offender, the teacher and other certified school personnel assigned to work with the students.

The Coordinator shall also maintain a listing of registered sexual offenders about whom the Coordinator has received written notification from law enforcement personnel.

Use of Information by School Staff

The district shall use the information disseminated according to these regulations in the following manner:

1. Staff members responsible for visitor registration shall verify that individuals registering to visit

the school are not individuals about whom written information has been received from law enforcement personnel.

2. Staff members responsible for coordinating volunteer activities shall verify that individuals volunteering within the school district are not individuals about whom written information has been received from law enforcement personnel.

3. Staff members responsible for hiring of individuals as employees or as independent contractors shall verify that individuals who are so employed by the district are not individuals about whom written information has been received from law enforcement personnel.

4. If a staff member recognizes that a school visitor, volunteer, employee, independent contractor and/or an individual on school grounds or adjacent to school grounds, or a bus stop or adjacent to a bus stop, is a registered sex offender about whom written information has been received from law enforcement personnel, the staff member shall immediately contact the principal and/or administrator in charge of the school, who shall review each such situation on a case by case basis, and take appropriate measures to protect the school population, including notification of law enforcement officials as appropriate.

Legal Reference: [Connecticut General Statutes](#)

[54-258 Availability of registration information. Immunity.](#)

Regulation approved: May 5, 1999
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BRISTOL PUBLIC SCHOOLS
Bristol, Connecticut