

FLOODWOOD SCHOOL  
115 WEST 4<sup>TH</sup> AVE, PO BOX 287  
FLOODWOOD, MN 55736

## Facilities Committee Agenda

### Monday May 11, 2026

### Media Center

### Notes

1. Call to order of the meeting: 4:16 PM
2. Roll call (Pete Kramer, Dave Rohde, Sue Hoeft, ~~Amanda Fjeld~~, Al Clark, ~~Haley Walsh~~, Ashley Engh, ~~Rick Gill, City of Floodwood and Bryan Hutchinson~~.)
3. Notes of the February 23, 2026 meeting were reviewed.
4. Status of Old Projects:
  1. Review current Facility Needs Tracker
    - Reviewed and notes made in progress notes of the tracker.
  2. Review future projects not currently in budget
    - Reviewed and notes made in progress notes of the tracker. Many items have been added to this list from the facility project extra funds list. Extensive conversation occurred regarding the large gym floor and the need to prioritize this with extra funds as soon as possible to complete this summer. Due to the unknowns with the construction project, decisions on allocation of extra funds will need to be made after the project has had substantial completion.
  3. Boiler Repair/Replacement - Kitchen Steamer
    - Boiler is the steamer in the kitchen. As of right now the boiler section has been disconnected and marked as out of order and we have no plans to replace as the price is \$35,000.00. Food Service grant was written to purchase replacement but the district did not receive the grant. This will be added to the extra fund list.
  4. Facilities Maintenance Schedule
    - The schedule was reshared by Mr Clark that was created in March 2025 but is not detailed enough and missing many key areas for documentation. Maintenance schedules will need to be updated to accommodate warranty needs once everything arrives from InGensa regarding the new equipment. Updated schedule will be reviewed at upcoming meetings.

5. Camera Update

- New camera and servers were installed April 20-April 27th.

6. Playground Fencing

- Estimates were to be obtained on the amount of hours it would take for Andy to complete or cost of materials needed after meeting with Principal Fjeld and Para group about exact location of the fencing. Mr Clark stated we have all materials needed to complete. Superintendent Hoeft will check with Grounds Assistant Andy Anderson regarding moving forward with this project depending on the amount of labor needed to complete and confirm location with Principal Fjeld.

7. Ingensa Project

- Project map for preparations and spreadsheet of to dos for complex or shared spaces to review.

5. Status of New Projects

1. Summer Maintenance Plan and Staffing

- Custodial staffing discussion with plans to post full time custodian position over the summer to start in August/September due to the limitations from construction.

2. Outdoor Basketball Hoop Repair

- Student caused damage will cost to replace is \$1,000 with shipping. Principal Fjeld had asked Mr Clark and Grounds Assistant Andy Anderson to remove and replace with wood for the summer.

3. IEA Site Visit # 4

- Mr Lewis will be completing the chemical safety during the summer months with access granted by InGensa and communication will go out to the shop space regarding concerns to be followed up on.

6. Health and Safety

1. Safety Concerns and Incident Review

- Staff Safety Concern Tracker had no new additions. Incident list were reviewed.

7. Other

8. Next Meeting August 24, 2026 at 4:15pm

9. Adjourn: 5:40 PM