

## **BYLAWS OF PARENTS SUPPORTING WILDCATS (PSW)**

### **Article I: Name**

The name of this organization shall be Parents Supporting Wildcats (PSW).

### **Article II: Purpose**

This organization is organized exclusively for charitable and educational purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code. The purpose of PSW is to enhance and support the educational experience of students in the Joseph City Unified School District, to develop a closer connection between school and home, and to improve the school environment through volunteer and financial support.

### **Article III: Membership**

#### Section 1: Eligibility

Membership is open to parents, guardians, family members of students, and all faculty and staff.

#### Section 2: Dues

Dues, if any, shall be determined annually by the Executive Board.

#### Section 3: Voting

Each member in good standing is entitled to one vote. Proxy voting is not permitted.

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### **Article IV: Officers and Executive Board**

#### Section 1: Officers

The officers shall include President, Vice President, Secretary, and Treasurer.

#### Section 2: Duties

- President: Oversees meetings and operations
- Vice President: Assists President and oversees committees
- Secretary: Maintains records and meeting minutes
- Treasurer: Manages finances and reports

#### Section 3: Terms

Officers serve one-year terms and may be re-elected.

#### Section 4: Elections

Elections shall be held annually by majority vote.

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## **Article V: Meetings**

### Section 1: General Meetings

At least four meetings per year.

### Section 2: Special Meetings

May be called with 48 hours' notice.

### Section 3: Quorum

Members present constitute a quorum.

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## **Article VI: Finances**

### Section 1: Fiscal Year

July 1 – June 30

### Section 2: Budget

Approved annually by membership.

### Section 3: Expenditures

Must align with budget or be approved.

### Section 4: Financial Review

Annual review by non-board member.

### Section 5: Banking

Two authorized signatures required on checks.

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## **Article VII: Committees**

Committees may be formed as needed and approved by the Board.

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## **Article VIII: Parliamentary Authority**

Robert's Rules of Order Newly Revised governs proceedings.

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## **Article IX: Amendments**

Amendments require a two-thirds vote with prior notice.

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## **Article X: Conflict of Interest**

The organization shall adopt and maintain a conflict of interest policy.

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## **Article XI: Non-Discrimination**

The organization shall not discriminate based on race, religion, gender, or background.

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## **Article XII: IRS Compliance**

### Section 1: Private Benefit

No part of the net earnings shall benefit any private individual.

### Section 2: Political Activity

The organization shall not participate in political campaigns.

### Section 3: Lobbying

No substantial lobbying shall be conducted.

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## **Article XIII: Dissolution**

Upon dissolution, assets shall be distributed to one or more qualifying 501(c)(3) organizations or a government entity for public educational purposes.