

**MINUTES
BOARD OF EDUCATION
Livonia Public Schools
15125 Farmington Road
Regular Meeting
November 26, 2018**

President Johnson convened the meeting at 7:00 p.m. in the Board Room, 15125 Farmington Road, Livonia.

Members Present

Bonifield, Bradford, Burton, Centers, Frank, Jarvis, Johnson

Members Absent

None

LPS Educators and Support Staff of the Year

Stacy Jenkins, Administrator of Communications, relayed that the Teacher of the Year program, which has honored LPS teachers for many years, will now include LPS support staff.

It was moved by Mrs. Burton and supported by Mrs. Jarvis that the Board of Education of the Livonia Public Schools School District adopt resolutions for the 2018-2019 Educators and Support Staff Persons of the Year.

RESOLUTION

WHEREAS, The Trustees of the Board of Education are desirous of recognizing and promoting excellence in education in this school district; and

WHEREAS, Anthony Mazzella, Building Supervisor at Hoover Elementary, and a 32-year employee of Livonia Public Schools, has distinguished himself by being named Support Staff Person of the Year for 2018-2019 by a district-wide committee of teachers, support staff and administrators; and

WHEREAS, In achieving that recognition, it is evident that he is an exceptional employee, going far beyond the expected range of his duties to meet the needs of students, colleagues, parents, and others; and

WHEREAS, “Mr. Tony” is known for his kind, caring demeanor while keeping a clean, safe school building for students and staff and for making personal connections, serving as a male role model and taking a genuine interest in students and their families at Hoover and around the district.

NOW, THEREFORE, BE IT RESOLVED, that the Trustees of the Board of Education do hereby commend and congratulate Anthony Mazzella for being named Support Staff Person of the Year for 2018-2019 and for the dedication and loyal service he has rendered to Livonia Public Schools, students, and the community.

RESOLUTION

WHEREAS, The Trustees of the Board of Education are desirous of recognizing and promoting excellence in education in this school district; and

WHEREAS, Patricia Pepple, Secretary at Buchanan Elementary, and a 33-year employee of Livonia Public Schools, has distinguished herself by being named Support Staff Person of the Year for 2018-2019 by a district-wide committee of teachers, support staff and administrators; and

WHEREAS, In achieving that recognition, it is evident that she is an exceptional employee, going far beyond the expected range of her duties to meet the needs of students, colleagues, parents, and others; and

WHEREAS, Pat is known for her positive energy, her compassion and genuine care of the students and families at Buchanan Elementary and beyond and for always being a welcoming friend to anyone she encounters, making others feel safe, cared for and loved.

NOW, THEREFORE, BE IT RESOLVED, that the Trustees of the Board of Education do hereby commend and congratulate Pat Pepple for being named Support Staff Person of the Year for 2018-2019 and for the dedication and loyal service she has rendered to Livonia Public Schools, students, and the community.

RESOLUTION

WHEREAS, The Trustees of the Board of Education are desirous of recognizing and promoting excellence in education in this school district; and

WHEREAS, Katie Emert, a third-grade teacher at Randolph Elementary, and a 12-year employee of Livonia Public Schools, has distinguished herself by being named Elementary Educator of the Year for 2018-2019 by a district-wide committee of teachers, support staff and administrators; and

WHEREAS, In achieving that recognition, it is evident that she is an exceptional educator, going far beyond the expected range of her duties to meet the needs of students, colleagues, parents, and others; and

WHEREAS, Katie believes all students can learn and achieve the high standards set forth in the classroom, if given the opportunity to do so. Maintaining an inclusive classroom and differentiating instruction are two tenets of her teaching philosophy and she models respectful interactions each day for her students, enabling them to feel confident in their learning and leadership.

NOW, THEREFORE, BE IT RESOLVED, that the Trustees of the Board of Education do hereby commend and congratulate Katie Emert for being named Elementary Educator of the Year for 2018-2019 and for the dedication and loyal service she has rendered to Livonia Public Schools, her students, and the community.

RESOLUTION

WHEREAS, The Trustees of the Board of Education are desirous of recognizing and promoting excellence in education in this school district; and

WHEREAS, Julie Juenemann, an elementary student assistant provider, and a 29-year employee of Livonia Public Schools, has distinguished herself by being named Elementary Educator of the Year for 2018-2019 by a district-wide committee of teachers, support staff and administrators; and

WHEREAS, In achieving that recognition, it is evident that she is an exceptional educator, going far beyond the expected range of her duties to meet the needs of students, colleagues, parents, and others; and

WHEREAS, Dr. Juenemann works tirelessly on meeting the many needs of students in her school, by providing social-emotional and academic support, while working to assist families with economic hardships and supporting her colleagues by creating dozens of lesson plans that focus on the district's Community with Character traits.

NOW, THEREFORE, BE IT RESOLVED, that the Trustees of the Board of Education do hereby commend and congratulate Julie Juenemann for being named Elementary Educator of the Year for 2018-2019 and for the dedication and loyal service she has rendered to Livonia Public Schools, her students, and the community.

RESOLUTION

WHEREAS, The Trustees of the Board of Education are desirous of recognizing and promoting excellence in education in this school district; and

WHEREAS, Matthew Fryer, a U.S History teacher at Emerson Middle School, and a 20-year employee of Livonia Public Schools, has distinguished himself by being named Secondary Educator of the Year for 2018-2019 by a district-wide committee of teachers, support staff and administrators; and

WHEREAS, In achieving that recognition, it is evident that he is an exceptional educator, going far beyond the expected range of his duties to meet the needs of students, colleagues, parents, and others; and

WHEREAS, Matthew is known for his enthusiasm for his class subject matter and for his students, school and school district and is dedicated to expanding students' learning beyond the classroom walls by offering travel opportunities and hands-on interaction with professional Civil War reenactors each year at Emerson Middle School.

NOW, THEREFORE, BE IT RESOLVED, that the Trustees of the Board of Education do hereby commend and congratulate Matthew Fryer for being named Secondary Educator of the Year for 2018-2019 and for the dedication and loyal service he has rendered to Livonia Public Schools, his students, and the community.

RESOLUTION

WHEREAS, The Trustees of the Board of Education are desirous of recognizing and promoting excellence in education in this school district; and

WHEREAS, Craig Barker, a U.S History and Advanced Placement U.S. History teacher at Stevenson High School, and an 18-year employee of Livonia Public Schools, has distinguished himself by being named Secondary Educator of the Year for 2018-2019 by a district-wide committee of teachers, support staff and administrators; and

WHEREAS, In achieving that recognition, it is evident that he is an exceptional

educator, going far beyond the expected range of his duties to meet the needs of students, colleagues, parents, and others; and

WHEREAS, Craig is known for keeping students challenged and engaged in their learning, while treating all students equitably and upholding character traits that include kindness, respect and genuine interactions to propel his students to be better learners and better human beings.

NOW, THEREFORE, BE IT RESOLVED, that the Trustees of the Board of Education do hereby commend and congratulate Craig Barker for being named Secondary Educator of the Year for 2018-2019 and for the dedication and loyal service he has rendered to Livonia Public Schools, his students, and the community.

Ayes: Bonifield, Bradford, Burton, Centers, Frank, Jarvis, Johnson
Nays: None

American Education Week

It was moved by Mrs. Jarvis and supported by Mrs. Bradford that the Board of Education of the Livonia Public Schools School District designate November 12-16, 2018, as the 97th annual observance of American Education Week.

American Education Week
November 12-16, 2018
RESOLUTION

WHEREAS, public schools are the backbone of our democracy, providing young people with the tools they need to maintain our nation’s precious values of freedom, civility and equality; and

WHEREAS, by equipping young Americans with both practical skills and broader intellectual abilities, schools give them hope for, and access to, a productive future; and

WHEREAS, public education employees work tirelessly to serve our children and communities with care and professionalism; and

WHEREAS, schools unite entire communities, bringing together adults and children, educators and volunteers, business leaders, and elected officials in a common purpose.

NOW, THEREFORE, BE IT RESOLVED, that the Trustees of the Board of Education of the Livonia Public Schools School District do hereby proclaim November 12 - 16, 2018 as the 97th annual observance of

AMERICAN EDUCATION WEEK

And urge all citizens to make a commitment to public education and to the future of our children.

BE IT FURTHER RESOLVED, that the Trustees of the Livonia Public Schools Board of Education take this special occasion to thank Livonia Public Schools employees, parents and community volunteers for the work they do to educate and support the children of our school district.

Ayes: Bonifield, Bradford, Burton, Centers, Frank, Jarvis, Johnson
Nays: None

**District Update
from the
Superintendent**

Superintendent Oquist shared the following:

- Frost RoboFalcons came in first place at the Bedford Qualifier earlier in November; thereby qualifying to compete in State Championships in December. They also won the PTC Design Award and were second runners up for the Inspire Award and Connect Award. The RoboFalcons have the highest recorded score for FTC middle school robotics this year!
- Laurel Park Place Mall asked high school art students to paint the windows at the former Carson location. Their beautiful artwork reflects how the Livonia community celebrates a variety of holidays.
- Students, staff, and parents will be participating in Livonia's Merry & Bright Parade on December 2, 2018, at 4:00 p.m. on Farmington Road.
- Students from Stevenson and Holmes National Honor Society, as well as parents and staff from those schools, participated in a charity event called Fleece & Thank You, which provides fleece blankets for children receiving cancer treatment.
- A parent information meeting for the fall Webster Elementary ACAT Program will be held at Webster on November 28, 6:00 – 7:00 p.m.
- Legislators are in the midst of Lame Duck Session in Lansing. Please join us in raising your voice to encourage our legislature to bring any education related issues to the new legislative session in January, so that ample time and study can be given to educational items.
- Thank you to the many students, staff, and families who donated canned goods to the Livonia Goodfellows. If you are still looking for places to support families in our community, please think about our Emerson and Franklin food pantries, the Livonia Clothing Depot housed at Franklin, and the Livonia chapter of Blessings in a Backpack.

**Audience
Communication
Written
Communication**

None

None

**Response to
Prior Audience
Communication**

None

**Consent
Agenda**

It was moved by Mr. Centers and supported by Mrs. Bonifield that the Board of Education of the Livonia Public Schools School District approve the following consent agenda items, as recommended by the superintendent:

- V.A. Minutes of the Regular Meeting of October 29, 2018
- V.B. Minutes of the Special Meeting of November 12, 2018
- V.C. Minutes of the Closed Session of November 12, 2018
- VII.A. Approval of Resolution for Summer Tax Collection

Ayes: Bonifield, Bradford, Burton, Centers, Frank, Jarvis, Johnson
Nays: None

**Approval to
Purchase
Everyday
Mathematics
Student
Journals**

It was moved by Mrs. Frank and supported by Mr. Centers that the Board of Education of the Livonia Public Schools School District approve the purchase of *Everyday Mathematics* student journals for first through fifth grade classes and sixth grade at Webster, from McGraw Hill Education for a total cost of \$266,763.10, which includes shipping and handling. This purchase is for the three school years 2019-2022 and includes \$125,178.30 in free student journals over the three years.

Ayes: Bonifield, Bradford, Burton, Centers, Frank, Jarvis, Johnson
Nays: None

**Approval of Bid
Results for
Music
Equipment**

It was moved by Mrs. Bonifield and supported by Mrs. Jarvis that the Board of Education of the Livonia Public Schools School District approve the purchase of elementary music equipment, as awarded through the bid process, which includes selected items from Lakeshore Learning Materials, Shar Products, Universal Melody Services, Washington Music, Wenger Corporation, and West Music, for a total expenditure of \$74,684.42.

Ayes: Bonifield, Bradford, Burton, Centers, Frank, Jarvis, Johnson
Nays: None

**Recommend
Expulsion of
One Secondary
Student**

It was moved by Mrs. Burton and supported by Mrs. Bradford that the Board of Education of the Livonia Public Schools School District expel one Holmes Middle School student, grade 8, for serious violations of Livonia Public Schools Board of Education Policies.

Ayes: Bonifield, Bradford, Burton, Centers, Frank, Jarvis, Johnson
Nays: None

**Teachers for
Approval**

It was moved by Mrs. Jarvis and supported by Mrs. Frank that the Board of Education of the Livonia Public Schools School District accept the recommendation of the superintendent and offer employment for the 2018-19 school year to the teachers listed below:

| | | |
|-----------------|---------------------------|--------------------------|
| Erickson, Sarah | 1.0 Elementary Teacher | Grant Elementary |
| Kennell, Anne | 1.0 Resource Room Teacher | Johnson Upper Elementary |

Ayes: Bonifield, Bradford, Burton, Centers, Frank, Jarvis, Johnson
Nays: None

**Teachers for
Tenure**

It was moved by Mrs. Bradford and supported by Mr. Centers that the Board of Education of the Livonia Public Schools School District accept the recommendation of the superintendent and acknowledge that tenure status has been granted to the following teachers, effective on the respective dates:

| <u>Name</u> | <u>Date</u> |
|-------------|-------------------|
| James Baird | November 11, 2018 |
| Tory Wells | November 28, 2018 |

Ayes: Bonifield, Bradford, Burton, Centers, Frank, Jarvis, Johnson
Nays: None

**Leave of
Absence**

It was moved by Mrs. Frank and supported by Mrs. Burton that the Board of Education of the Livonia Public Schools School District accept the recommendation of the superintendent and acknowledge that tenure status has been granted to the following teacher, effective on the respective date:

| <u>Name</u> | <u>Date</u> |
|---------------|------------------|
| Lars Richters | January 28, 2019 |

Ayes: Bonifield, Bradford, Burton, Centers, Frank, Jarvis, Johnson
Nays: None

Resignations

As authorized in the Board of Education motion of June 4, 2018, resignations have been accepted by the superintendent for the persons listed below:

| <u>Name</u> | <u>Date Effective</u> |
|--------------------|-----------------------|
| Jennifer Myslinski | November 15, 2018 |

**Resolution – No
Legislative
Action During
Lame Duck
Session**

It was moved by Mr. Centers and supported by Mrs. Jarvis that the Board of Education of the Livonia Public Schools School District adopt a resolution requesting that no action on education policies be taken by Michigan legislators during the Lame Duck Session.

**Livonia Public Schools
Board of Education Resolution
November 26, 2018**

**No Legislative Action on Education Policies
During Lame Duck Session**

WHEREAS, the Michigan Legislature is about to commence its Lame Duck Session,
and

WHEREAS, decisions made in Lame Duck that impact our education system and

public schools often have long term effects on our schools and the children we serve, and

WHEREAS, issues that affect public education deserve thorough and thoughtful review, thereby ensuring proper consideration and debate on concepts and legislation that impact schools and ultimately the students we serve, and

WHEREAS, educators, board members, and community members are willing to support well-reasoned and carefully considered legislation, and

WHEREAS, the next legislative session provides ample time for debate, dialogue, and review of legislation that impacts children, schools, and the education system, and

WHEREAS the Tri-County Alliance for Public Education (TCA) encourages legislators to leave any legislative action on education policies for the next Legislature and Governor, so that they may give due consideration to any and all legislation being considered,

THEREFORE, BE IT RESOLVED, that the Livonia Public Schools School District supports the position of the Tri-County Alliance for Public Education (TCA) and similarly encourages legislators to leave any legislative action on education policies for the next legislative session, when there is time for appropriate review and deliberation.

Ayes: Bonifield, Bradford, Burton, Centers, Frank, Jarvis, Johnson
Nays: None

Approval for Board Member to Take MASB Class

It was moved by Mrs. Bonifield and supported by Mrs. Bradford that the Board of Education of the Livonia Public Schools School District approve that Board Trustee Crystal Frank take an MASB Board Member Certification Class at Oakland Schools in Waterford, December 6-8, for a total cost of \$90.

Ayes: Bonifield, Bradford, Burton, Centers, Frank, Jarvis, Johnson
Nays: None

Second Reading of Board Policy GAC – Staff Job-Related Accident/Injury

It was moved by Mrs. Jarvis and supported by Mrs. Burton that the Board of Education of the Livonia Public Schools School District accept the recommendation of the Policy Committee and adopt Board Policy language for:

**BOARD POLICY
PERSONNEL
STAFF JOB-RELATED ACCIDENT/INJURY**

**GAC
NOVEMBER 26, 2018**

For the safety and well-being of our staff, the District has established administrative procedures to be followed regarding the medical treatment and reporting of job-related injury, illness, or accident.

Ayes: Bonifield, Bradford, Burton, Centers, Frank, Jarvis, Johnson
Nays: None

**Second
Reading of
Board Policy
GAEA –
Discriminatory
Harassment of
Employees or
Applicants for
Employment**

It was moved by Mrs. Burton and supported by Mrs. Bonifield that the Board of Education of the Livonia Public Schools School District accept the recommendation of the Policy Committee and adopt Board Policy language for:

**BOARD POLICY
PERSONNEL**

**GAEA
NOVEMBER 26, 2018**

**DISCRIMINATORY HARASSMENT OF EMPLOYEES
OR APPLICANTS FOR EMPLOYMENT**

Discriminatory harassment of employees or applicants for employment by School District employees, Board members, vendors, contractors or others doing business with the School District, students, parents, invitees, guests, volunteers, etc., will not be tolerated. "Discriminatory harassment" means unwelcome sexual advances, requests for sexual favors or other verbal or physical conduct relating to an individual's sex, race, color, national origin, age, religion, height, weight, marital status or disability when (a) submission to the conduct is made a condition of obtaining employment; (b) submission to, or rejection of, the conduct is used as a factor in decisions affecting the individual's employment; or (c) such conduct or communication has the purpose or effect of substantially interfering with the individual's employment, or creates an intimidating, hostile or offensive work environment.

Any employee or applicant who believes that he or she has suffered discriminatory harassment shall immediately report the incident(s) to the Assistant Superintendent of Human Resources. In the event the employee or applicant cannot report to the Assistant Superintendent of Human Resources, the employee shall report the incident(s) to the Superintendent. In the event that the employee or applicant is charging the Superintendent or a Board member with discriminatory harassment, he or she shall immediately report the incident(s) to the Board President. In the event that the employee or applicant is charging the Board President with such harassment, he or she shall report the incident to the Vice President of the Board. Any member of administration who becomes aware of discriminatory harassment of an employee or applicant shall immediately notify the Assistant Superintendent of Human Resources. Reports of discriminatory harassment may be made orally or in writing.

The School District guarantees that an employee or applicant reporting an incident(s) of discriminatory harassment will not suffer any form of reprisal. In determining whether the alleged conduct constitutes discriminatory harassment, the totality of their circumstances, the nature of the conduct and the context in which the alleged incident(s) occurred will be investigated. The School District has the responsibility of investigating and resolving complaints of discriminatory harassment. In cases where the alleged discriminatory harassment was committed by the Superintendent or a member of the Board of Education, the School District will appoint outside legal counsel to investigate the alleged incident(s). The results of an investigation and any action taken thereon will be communicated to the complaining person.

The School District considers discriminatory harassment to be a major offense which will result in corrective action, regardless of the offender's position with the School District. Corrective action of a School District employee may include disciplinary action, up to and including, termination of employment. Corrective action of a student may include disciplinary action, up to and including, expulsion.

Ayes: Bonifield, Bradford, Burton, Centers, Frank, Jarvis, Johnson
Nays: None

**Second
Reading of**

It was moved by Mrs. Bradford and supported by Mrs. Burton that the Board of Education of the Livonia Public Schools School District

**Board Policy
GAF –
Workplace
Violence**

accept the recommendation of the Policy Committee and adopt Board Policy language for:

**BOARD POLICY
PERSONNEL
WORKPLACE VIOLENCE****GAF
NOVEMBER 26, 2018**

Livonia Public Schools is committed to providing students, employees, volunteers, and visitors a safe environment. Accordingly, the school district prohibits acts of violence or threats of violence on school property, at school-sponsored events or involving school vehicles.

Workplace violence is defined as acts or threats of violence against persons or property that is sufficiently severe, offensive or intimidating to alter the employment conditions or to create a hostile, abusive, or intimidating work environment for employees. Workplace violence includes, but is not limited to, threats, physical attack or property damage.

Specific examples of conduct prohibited under this policy include, but are not limited to, the following:

- Physical attack such as hitting, fighting, pushing or shoving another or throwing objects at an individual.
- Threatening to harm an individual or his/her family, friends, associates or their property.
- The intentional destruction or threat of destruction of property owned, operated or controlled by the district.
- Threatening statements by any means including, but not limited to, phone calls, letters, or other forms of written or electronic communications.
- Intimidating or attempting to coerce an employee to do wrongful acts.
- Possession or use of firearms, weapons or other dangerous devices on school property, including but not limited to, parking lots.

All employees are prohibited from possessing on district property or vehicles any item to be deemed a dangerous weapon. For the purposes of this policy, dangerous weapons include, but are not limited to, firearms, explosives, knives (with a blade over 3 inches in length), clubs, sticks, martial arts implements or other items which are intended to be used to cause death or inflict bodily harm. All district property including buildings, grounds, office areas, desks, file cabinets, storage containers, are for official district use and employees can have no expectation of privacy in these areas. All district property is at all times subject to examination and inspection by district officials in the discharge of their duty and enforcement of the district's policies.

Any employee, applicant for employment, student, or board member who believes that he/she has been the victim of such actions, or who has observed such action, must promptly report such action(s) to the applicable School Administrator or the Administrator of Public Safety. If, for any reason, the individual does not feel that he/she can report the action(s) to the applicable School Administrator or the Administrator of Public Safety, he/she shall promptly report the action(s) to the Assistant Superintendent of Human Resources.

The School District has the responsibility for investigating and resolving such

complaints.

Violations of this policy will result in disciplinary action up to and including discharge.

Ayes: Bonifield, Bradford, Burton, Centers, Frank, Jarvis, Johnson
Nays: None

**Second
Reading of
Board Policy
DFKA – Crowd
Sourced
Fundraising**

It was moved by Mrs. Frank and supported by Mrs. Jarvis that the Board of Education of the Livonia Public Schools School District accept the recommendation of the Policy Committee and adopt Board Policy language for:

**BOARD POLICY
FISCAL MANAGEMENT
CROWD SOURCED FUNDRAISING**

**DFKA
NOVEMBER 26, 2018**

Crowd Sourced Fundraising is the process of creating, posting, or sponsoring an online fundraiser to seek to secure or generate a specific gift or donation to fund a specific purchase or project, typically through websites or social media designated for this purpose. This policy applies, but is not limited to, online fundraising services such as GoFundMe.com, DonorsChoose.org, Kickstarter.com, CrowdRise.com, and similar sites. Specific gifts or donation requests must be consistent with District standards and promote the education of all students.

No employee, volunteer, or agent of the District shall create, post, or sponsor any online fundraiser seeking to secure or generate funds from the public for school purposes, purchases for school, or utilizing the District's name, logo, or likeness, without prior written consent from the school principal and Superintendent or the Superintendent's designee.

Monies raised by employees through Crowd Sourced Fundraising must be expended for the benefit of the students. Monies or items secured through Crowd Sourced Fundraising become the property of the District. Employees who seek Crowd Sourced Fundraising should be explicit about the ownership of such items, so that donors understand this point for tax and other purposes. All such funds and/or items must be accounted for through the District/school's business office. The preference of the District is for employees to utilize crowdfunding sites that collect the dollars, purchase the described items, and send them to the employee. A simple record of the acquisition should be sent to the building administrator and District/school's business office. If the employee is the recipient of cash or check, then an itemized record of received funds with the monies donated must be submitted to and accessed through the District/school's business office.

When making requests for donations through crowdfunding, employees must comply with student privacy and other requirements set out in the Family Educational Rights and Privacy Act (FERPA). As a result, student images, names, and descriptions which would cause students to be identifiable or allow logical deductions about disabilities or other factors deemed to be within the sphere of student privacy, must not be used on such websites or elsewhere unless written parental permission is secured in advance.

The Superintendent shall establish appropriate rules and regulations for the implementation of this policy.

Ayes: Bonifield, Bradford, Burton, Centers, Frank, Jarvis, Johnson
Nays: None

First Reading of Board Policy:

The Policy Committee has reviewed the proposed revised language for the following Board policies, for possible adoption at a future meeting:

DE – Debt Records

**BOARD POLICY
FISCAL MANAGEMENT
DEBT LIMITATION RECORDS**

**DE
JUNE 20, 1988
Reviewed 12/2013**

DFD – Bond Sales

It shall be the responsibility of the ~~treasurer~~ **Director of Finance** of the School District to maintain all records as to the outstanding bonds and debts encumbered against the District. He/she shall keep this information readily available and report periodically to the Board on the ~~condition of this account~~ **status of outstanding bonds and debts.**

DFE – Short Term Loans

**BOARD POLICY
FISCAL MANAGEMENT
BOND SALES**

**DFD
JUNE 20, 1988
(Reviewed 12/2013)**

JNA – District Scholarship Fund

The Board of Education, upon a favorable vote of the ~~people~~ **community** in compliance with the law, may sell its bonds. Such bonds shall be duly advertised, prepared and sold in conformance with the law.

**BOARD POLICY
FISCAL MANAGEMENT
SHORT TERM NOTES LOANS**

**DFE
June 20, 1988**

Bids shall be solicited for all short-term loans which the Board of Education authorized, and funds shall be borrowed from the responsible organization offering the lowest acceptable ~~bid~~ **terms**. All loans shall conform with the requirements of law.

**BOARD POLICY
STUDENTS
DISTRICT SCHOLARSHIP FUND**

**JNA
DECEMBER 4, 1989**

The Board of Education establishes the Livonia Public Schools School District Scholarship Fund to provide scholarships for students graduating from the high schools of the Livonia Public Schools School District.

1. Name. The name of this fund shall be the Livonia Public Schools School District Scholarship Fund.
2. Purpose. The purpose of this fund is to provide scholarship assistance to students graduating from the high schools of Livonia Public Schools School District to enable such students to pursue their selected courses of study at vocational training centers, community colleges, colleges or universities, or other educational agencies of their choice.
3. Source of Funding. This fund is to be financed by contributions from the general public by assignment, conveyance, gift, devise or bequest. This resolution provides the rules for the overall administration of the scholarship fund. It is the intention of the Board of Education that, under this document, contributions may be made in the name of one or more subparts of this fund.
4. Investment and Management of Monies. The contributions received by the fund, regardless of the subfund to which such contributions are identified, shall be combined and invested together in accordance with the requirements of the laws of the State of Michigan with respect to the investment of public and school district monies. The monies received for the funds shall be separately identified and accounted for and scholarships awarded out of monies attributable to any subfund shall be identified as coming from that subfund in any communications

with the public or with individual students receiving those scholarships. The monies received by the fund shall be considered the principal of the fund and shall be invested to derive income on those funds. Only the income from the funds shall be used to provide scholarships for students.

5. Amendment. This resolution may be amended by the Board of Education of Livonia Public Schools School District whenever necessary or advisable for the more convenient or efficient administration of the fund.
6. Termination. It is the intention of the Board of Education of Livonia Public Schools School District to continue this scholarship fund for an indefinite period for time. Nevertheless, the Board of Education of Livonia Public Schools School District hereby reserves the right to terminate this fund and deliver any and all monies over to the general fund of the Livonia Public Schools School District for public use in the event that the monies available under the fund make the fund's operation no longer economically feasible.
7. Subfund. One subfund shall be designated the James P. Carli Memorial Scholarship Fund and shall be financed from contributions to that fund received in memory of ~~the late~~ Mr. James P. Carli, ~~who served as superintendent~~ ~~the late~~ ~~superintendent of schools~~ of Livonia Public Schools School District ~~from 1986 to 1988~~.

Adjournment

President Johnson adjourned the meeting at 9:14 p.m.

Off/Supt/jw