

## **MINUTES OF A WAVERLY CITY COUNCIL MEETING HELD ON APRIL 28, 2026**

### **CALL TO ORDER**

Mayor Abbey Pascoe called the Meeting to order at 6:00 p.m. and led those in attendance in reciting the Pledge of Allegiance. Pascoe acknowledged the Open Meetings Act Poster located on the south wall of the Council Chambers. Mayor Pascoe and Council Members Aaron Delahoyde, David Jespersen, Dave Nielson, and Brook Ruhter-Engelhardt were in attendance. Other City Officials present were City Administrator Stephanie Fisher, City Attorney Mark Fahleson, and City Clerk Megan Frye. Also in attendance were Dane Simonsen, Fire Chief Robin Hoffman, and Lancaster County Sheriff Deputy Jason Brownell. Notice of the Meeting and Agenda were given to the Mayor and all Members of the City Council prior to the Meeting. Notice of the Meeting was posted at Russ's Market Express, the US Post Office, the City Office and the City website (citywaverly.com).

### **ADOPTION OF AGENDA**

Council Member Jespersen moved to adopt the Agenda as presented. Council Member Nielson seconded the motion.

The following Council Members voted "YEA": Jespersen, Nielson, Delahoyde, and Ruhter-Engelhardt. The following Council Members voted "NAY": None. Motion Carried. 4-0.

### **APPROVAL OF THE CONSENT AGENDA ITEMS**

#### **Minutes of the April 14, 2026 City Council Meeting**

#### **Consideration of approving a contract/lease agreement with Eakes Office Solutions for printing and copying services, and authorizing the City Administrator to execute all necessary documents related to the agreement.**

Council Member Jespersen moved to approve the Consent Agenda. Council Member Nielson seconded the motion.

The following Council Members voted "YEA": Nielson, Delahoyde, Ruhter-Engelhardt, and Jespersen. The following Council Members voted "NAY": None. Motion Carried. 4-0.

### **PROCLAMATIONS AND PRESENTATIONS**

None.

### **PUBLIC HEARINGS**

None.

### **SHERIFF'S REPORT**

Deputy Brownell reported on the dangers and high combustibility of lithium-ion batteries and noted their increasing popularity due to ease of use. Brownell requested collaboration with the Fire Chief and public education efforts. Brownell discussed the use of the speed sign on Hwy 6, including its ability to provide instantaneous reporting to the Chief, and stated statistics will be shared at the next meeting.

### **PUBLIC COMMENTS**

None.

### **APPROVAL OF MINUTES**

#### **Minutes of the April 14, 2026 City Council Meeting**

Consent Agenda.

### **CONSIDERATION OF CLAIMS AND FINANCIAL REPORTS**

#### **Claims for Payment**

<b>Claims for Payment: April 15<sup>th</sup> - 28<sup>th</sup>, 2026</b>
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<b>Group A</b>		
<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
ADP Fees	Payroll Fees	\$ 295.88
ADP Payroll	Payroll	\$ 46,143.97
Andrew Toy	Meal reimbursement - wastewater training	\$ 17.40
Anna Unruh	Red Cross reserved training	\$ 900.00
Aspen Builders, Inc.	Refund-Permits 230237, 250025, 240138, 240139, 230264, 240180	\$ 5,053.26
Bauer Built	New tire for mower	\$ 137.32
Binder Lift Inc.dba Phase Intl	Binder transfer	\$ 259.00
Black Hills Energy	Natural gas	\$ 423.24
Blue Cross Blue Shield NE	Health Insurance	\$ 17,730.06
Chad Hartwick	Meal reimbursement - wastewater training	\$ 17.40
Columbus Bank & Trust Company	TIF L - NW Electric May 2026	\$ 10,279.61
CS Concrete LLC	Digester pump base concrete	\$ 240.00
Diode Technologies	Troubleshoot security system	\$ 240.00
DP Plumbing Co.	Lawson Park restroom repairs	\$ 589.86
Dultmeier Sales, LLC	Pressure relief valve	\$ 45.00
Empire Repair	2009 Ford repairs	\$ 957.86
Fastenal Company	Street sign parts	\$ 241.83
Gregg Electric Company	Digester transfer pump wiring	\$ 7,843.44
Guardian	Life & Vision Insurance	\$ 550.22
Hawkins, Inc.	Supplies	\$ 2,737.10
Hometown Leasing	FD Copier	\$ 71.48
Inland Truck Parts & Service	2019 F550 ambulance repair	\$ 3,254.78
JEO Consulting Group, Inc.	Comp. Safety Action Plan	\$ 1,075.80
John Hancock USA	Retirement	\$ 3,831.95
Kelli Rodie	Tree removal cost share	\$ 525.00
Kelly Supply Company	Public Works supplies	\$ 1,494.57
Kevin LaPage	WWTP well repair	\$ 450.00
Lancaster County Engineering	Rock 148 <sup>th</sup> -Waverly Rd N 1/8-1/2 mile line	\$ 2,204.56
Lincoln Electric System	Electricity	\$ 341.44
Lincoln Winwater Works Co.	4' pipe repair	\$ 530.29
Matheson Tri-Gas, Inc.	Oxygen bottle rental	\$ 124.39
Menards-Lincoln North	Public Works supplies	\$ 543.14
Midwest Turf & Irrigation	Mower repair	\$ 257.30
Mike Palm	Conference - meal reimbursement	\$ 37.30
Nadezhda Koval	Cleaning Service	\$ 452.41
National Sign Company, LLC	Street signs	\$ 490.53
Nebraska Dept Of Revenue	Lottery Tax	\$ 12,693.00
NE Public Health Environ. Lab	Lab Fees	\$ 78.00
Paramount Supply Co.	Pool plumbing	\$ 258.31
Paul Davis Restoration, Inc.	Laundering Bunker Gear	\$ 50.00
Production Creek Specialty Adv	Blast ball & t-ball jerseys, baseball caps	\$ 2,324.00
Quik Dump Refuse	Garbage Service	\$ 820.50
Sapp Bros. Inc. - Lincoln	Oil	\$ 277.25
Sargent Drilling	Test well project	\$ 118,987.50
S.E. Rural Fire Protection Dist	EMS Calls	\$ 2,000.00
Terracon Consultants, Inc.	April 16 <sup>th</sup> Meeting - Fire Department	\$ 355.00

U.S. Postmaster	Stamps/Postage	\$ 314.03
Union Bank & Trust Co.	HSA Accounts	\$ 3,000.00
Walker Process Equipment	Clarifier repair parts	\$ 847.82
Storage Ninjas - Waverly	Storage for Fire Engine 34	\$ 148.00
Point C	Health Reimbursement Account	\$ 2,371.05
	<b>Claims Group A Total</b>	<b>\$ 254,911.85</b>

Council Member Jespersen moved to approve the claims in the amount of \$254,911.85. Council Member Nielson seconded the motion.

The following Council Members voted “YEA”: Delahoyde, Ruhter-Engelhardt, Jespersen, and Nielson. The following Council Members voted “NAY”: None. Motion Carried. 4-0.

### **Keno & Sales Tax Reports**

Keno & Sales Tax Reports provided for information.

### **Annual Tax Increment Financing Report**

City Administrator Fisher presented the Annual TIF report to the Council. The City has 8 active TIF projects, one approved 2025 which was the West Area-Wide. Nearly 41% of the city is in a blighted and substandard area. Completed TIF projects have gone back onto the tax rolls, the initial evaluations were 65 million and now they are over 87 million, which is a 22m increase in valuation in the area that has we've been utilizing tax increment financing which helps improve the City's overall property tax valuations. Fisher provided information on completed TIF projects.

### **INTRODUCTION OF RESOLUTIONS**

None.

### **INTRODUCTION OF ORDINANCES**

None.

### **INTRODUCTION OF BUSINESS AND COMMUNICATIONS**

#### **Consideration of an agreement with The Schemmer Associates Inc for engineering services for the Intersection of N 148th Street & Hwy 6 Road in an amount not to exceed \$232,500.00.**

Council Member Jespersen moved to approve an agreement with The Schemmer Associates Inc for engineering services for the Intersection of N 148th Street & Hwy 6 Road in an amount not to exceed \$232,500.00. Council Member Nielson seconded the motion.

City Administrator Fisher provided the timeline, estimating 15 months until completion. Fisher advised the agreement includes public participation with two open houses; they will come up with several designs including a short-term and longer-term solution to the issues happening there. We have plenty of time to apply for grants and funding sources to help offset the costs of a big project.

The following Council Members voted “YEA”: Ruhter-Engelhardt, Jespersen, Nielson, and Delahoyde. The following Council Members voted “NAY”: None. Motion Carried. 4-0.

#### **Consideration of a bid from Sargent Drilling for additional test pumping on Test Well located at Existing Well Site #2 in an amount not to exceed \$13,181.00.**

Council Member Jespersen moved to approve a bid from Sargent Drilling for additional test pumping on Test Well located at Existing Well Site #2 in an amount not to exceed \$13,181.00. Council Member Nielson seconded the motion.

City Administrator Fisher stated the site has great water quality and quantity, along with extremely low nitrates. Fisher added it is the most logical site to add to the system because water mains are already located in the area and the site is far enough away to avoid significant impact on other wells. Fisher stated JEO will prepare a report with additional information for documentation purposes. Fisher also noted the project may cost less if Public Works Director Whyman is able to collect the water samples, reducing contractor labor costs, and the City will only pay for labor actually completed.

The following Council Members voted “YEA”: Jespersen, Nielson, Delahoyde, and Ruhter-Engelhardt. The following Council Members voted “NAY”: None. Motion Carried. 4-0.

**Consideration of an agreement with JEO Consulting Group, Inc for engineering services for the New Well Project in an amount not to exceed \$118,000.00.**

Council Member Jespersen moved to approve an agreement with JEO Consulting Group, Inc for engineering services for the New Well Project. Council Member Nielson seconded the motion.

JEO Project Manager Dane Simonsen provided information on the test well program, which previously drilled about 12 test wells, including this site. Simonsen stated the site showed excellent water quality with low nitrates and no iron or manganese, along with good water quantity. A smaller test well was drilled to determine pumping capacity, which was also good. The agreement includes drilling a permanent well at the site and installing a transmission main from the well site to Well 10, which was intended to receive water from a number of wells when originally constructed. This project has a timeline of completion mid to end of summer 2027.

The following Council Members voted “YEA”: Nielson, Delahoyde, Ruhter-Engelhardt, and Jespersen. The following Council Members voted “NAY”: None. Motion Carried. 4-0.

**Consideration of approving a contract/lease agreement with Eakes Office Solutions for printing and copying services, and authorizing the City Administrator to execute all necessary documents related to the agreement.**

Consent Agenda.

**Consideration of the purchase of Caselle hosted software and services for Financial Management and Utility Billing in an amount not to exceed a one-time fee of \$60,811.00 and an annual platform fee of \$33,200.00, with only \$30,405.50 due at signing and the remainder to be paid in fiscal year 2026-2027, and authorizing the mayor to sign any necessary documents.**

Council Member Jespersen moved to approve the purchase of Caselle hosted software and services for Financial Management and Utility Billing in an amount not to exceed a one-time fee of \$58,929.00 and an annual platform fee of \$32,000.00, with only \$29,464.50 due at signing and the remainder to be paid in fiscal year 2026-2027, and authorizing the mayor to sign any necessary documents. Council Member Nielson seconded the motion.

City Treasurer Cadwell acknowledged the proposed software cost is significant, but explained the City currently uses three different software systems along with two outdated systems for cemetery and animal licensing. Cadwell stated the new software would combine those functions into one system, improve efficiency, reduce duplicate data entry, and save staff time by eliminating daily backups and large amounts of paper filing as the City continues to grow. Cadwell also noted the customer service is more responsive and the online system would allow remote access if needed.

Council Member Jespersen shared approval that the City is not a test case because the software is already being successfully used in cities like Hickman and Wahoo, and staff received positive feedback from those communities. Fisher advised Caselle pricing is locked in for three years.

Discussion on current accounting software contract and the possibility of recovering some costs. Fisher noted staffing changes have made communication difficult, but staff will look into it. Discussion of future module additions; Cadwell noted RecDesk will likely remain in use for parks and recreation because it is specialized, efficient, and user-friendly.

The following Council Members voted “YEA”: Delahoyde, Ruhter-Engelhardt, Jespersen, and Nielson. The following Council Members voted “NAY”: None. Motion Carried. 4-0.

## **COMMITTEE REPORTS**

### **Human Services (Park & Recreation): Council Member Nielson**

Council Member Nielson reported a tree was planted out in front of Hamlow Elementary School with the second-grade class on Earth Day and Parks & Rec Director Hufford led a recycling and composting presentation. The second graders helped clean up trash around Wayne Park, removing 14 bags of trash. Work has been done in preparation for filling the pool next week including power washing the pool deck and training Pool Manager Ilic on our system. Parks Assistant Manning installed a memorial bench in Wayne Park by the VFW Shelter for Duane and Dianna Tappe.

Nielson reported the Riptide Rumble had their second weekend but was cut short due to rain and lightning. Rec team games are starting Saturday and soccer finishes next Thursday. Lifeguard CPR class is scheduled for this Saturday and Sunday at the middle school and lifeguarding certifications are scheduled on May 16 at the aquatic center. Opening day is on track for May 23. Season passes are still available for purchase.

### **Public Works (Utilities & Street): Council Member Jespersen**

Council Member Jespersen reported started to mow for the season, installed cross walk signs on Bluff Road, and painted handrails that cross sidewalk flow liners and ditches. Placed Well # 9 back into service after the VFD replacement and installed the digester pump crane and piping for the transfer pump. Dukes Root Control root foamed the 6,616 feet of sewer lines that have roots in them in varying amounts. We then had a sewer back up on N 138<sup>th</sup> St between Kenilworth and Jamestown, just 4 days after root foaming. Our sewer camera broke, but we ended up sawing out two sewer root balls from the line, more of which may have been chopped up and flushed down the line.

### **Public Health (Fire & Safety): Council Member Delahoyde**

Council Member Delahoyde reported in two weeks there were 35 calls for service including 22 medical, 5 motor vehicle accidents, 3 fires, 1 special duty fire alarm, structure fire, and 2 hazardous gas. They got a new piece of equipment: a detector for anhydrous ammonia—they have completed training on that. They met at the nursing rehab facility to get a better understanding of the facility systems including water shutoff, their alarm systems, etc. An EMS training was held on IVs. The medication vault was installed on the new ambulance, Waverly 10. The older ambulance, Waverly 11 was out of service for a bit to have the front-end steering and alignment work done. They are close to choosing a radio system for the county; there are ARPA funds available. Met and did a tabletop at Sandhills Global in preparation for the National High School Nationals Rodeo, who will host for the next two years. Waverly Fire/Rescue will not be responsible for covering the grounds themselves, they may have some coverage nearby. Work continues with JEO on the new fire station.

### **Fiscal & Economic Development: Council Member Ruhter-Engelhardt**

Council Member Ruhter-Engelhardt reported the annual TIF report was just covered. The next economic development meeting will be May 11 at 3:00pm.

**City Administrator Fisher**

City Administrator Fisher reported sometime this summer between June - August, Kinetic/Windstream plans to complete a fiber buildout in areas where they don't have fiber; they will be doing boring in utility easements in backyards. We met with Kinetic today and they stressed the importance of public communication, so this information will be shared on social media and they will also send mailers to every residence impacted as well as hang door hangers closer to when they will be doing work near their property. They will provide contacts so impacted residents know who to call. We are looking forward to having a positive project and another opportunity for our residents to have fiber internet.

Fisher reported the Canongate resurfacing project will address potholes; we will patch those but will make a permanent fix in the years ahead. Mayor Pascoe stated the best and quickest way to get ahold of the city with any kind of issue is to call the office or go to our website and find out more about Text-My-Gov where you can text questions and get answers through that chatbot. No one in this office peruses social media to make sure things are good; we can't fix something unless we know about it, so please call the office and let us know if there is something we should be aware of. If it's a safety issue, contact law enforcement. Council Member Delahoyde reminded residents golf cart licenses are due April 30.

**ADJOURNMENT**

Council Member Nielson moved to adjourn the meeting at 6:35 p.m. Council Member Jespersen seconded the motion.

The following Council Members voted "YEA": Delahoyde, Ruhter-Engelhardt, Jespersen, and Nielson. The following Council Members voted "NAY": None. Motion Carried. 4-0.

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Abbey L. Pascoe  
Mayor

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Megan K. Frye  
City Clerk/Human Resources Assistant