



LINCOLN COUNTY SCHOOL DISTRICT

Dr. Majalise Tolan
Superintendent

District Office | Teaching & Learning Center
1212 NE Fogarty Street, Newport, OR 97365
PO Box 1110, Newport, OR 97365
T 541-265-9211 | F 541-265-3059
www.lincoln.k12.or.us

January 30, 2026

To: Siletz Valley School Superintendent, Lenora Hall
Siletz Valley School School Board Chair, Jennifer Metcalf
From: LCSD Superintendent, Dr. Majalise Tolan
Re: Charter and Lease Agreements and Charter Law Compliance Concerns Mid-Year Update

Ms. Lenora Hall and Ms. Jennifer Metcalf,

This letter serves as an update on the formal notice of concerns regarding Siletz Valley School (SVS)'s compliance with the Lincoln County School District (LCSD) charter agreement, LCSD lease agreement and Oregon Charter Laws initially sent on July 21, 2025.

Since the initial letter, Interim Superintendent Debra Barnes has been replaced by Superintendent Lenora Hall. Debra Barnes has remained as Siletz Valley School Principal. The lack of consistent leadership brought uncertainty to the ongoing ability of SVS to maintain compliance in the following areas based on the Oregon School Board Association's 2023 report and recent LCSD findings. Beginning on July 30, 2025, LCSD and SVS have been in regular communication to determine progress and compliance in the following areas of concern:

1. SVS stated that an ELL plan was not applicable; however, all schools should have an ELL plan ready in case a student enrolls who qualifies for services. ELL students now attend SVS and the current ELL plan implementation must be monitored.

Progress Update: On May 27, 2025 in correspondence with ODE's Kim Miller we confirmed that SVS would need to submit their own plan. On January 26, 2026, Lenora confirmed that Debra Barnes is working with ODE as part of a cohort to get this plan in place by June, 2026. SVS charter states that they will implement all statutes that comply with the education of English Learners. ODE's guidance is that charters will submit their own plan but can reference the district's plan, process and support should they choose to. Currently they do not have an older ELD plan in place and stated that the Siletz Charter School never has. They do not have a temporary plan and on January 26, 2025 asked to review LCSD's ML/EL plan for temporary suggestions for support. We are in the process of scheduling a meeting to review. On January 12, 2026 our district trained a test coordinator at their site. In addition, we submit all required data and documentation related to EL collection to the state. Having a lack of an ELL plan is unsatisfactory.

2. Teachers' licensure has continued to be found out of compliance with TSPC. All teacher licenses must be compliant with TSPC and charter law at all times, effective immediately.

Progress Update: At the beginning of the school year, SVS is in compliance for 2025-2026 school year and has a plan in place with SVS' Human Resource staff to maintain compliance.



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3. Bylaws need to be updated. While this has been in process, it is unclear whether it has been completed and if bylaws and policies are maintained and publicly accessible. A copy of the updated bylaws must be provided to LCSD, and all bylaws and policies must be updated and accessible to the public.

Progress Update: Bylaws are posted on the school website.

4. Facility concerns reported to LCSD by the SVS Board on May 5, 2025 included: Leaking ceilings, old pipes throughout the building, football grandstands are nearly condemnable, gyms are badly out of repair and need new siding (and likely more), ADA access needed, rusty fences, old heating (boiler needs to be replaced), single pane windows, doors that don't properly lock if active shooter protection is needed, bathrooms throughout need upgrading (like in LCSD schools). Pursuant to the charter and lease agreements, SVS is responsible for the maintenance and upkeep of the facility. In 2024, LCSD provided SVS with a long-term facility study. It is SVS' responsibility to develop, implement, and monitor its own long-term facility maintenance plan.

Progress Update: Lenora Hall submitted a Facility Plan on 10/30/25. This plan was discussed and approved to move forward on 11/3/25 to access \$250,000 of construction excise tax funds voted on by the LCSD Board. On the 12/18/25 monthly update, Lenora Hall said they had not made any movement because of needing help with the RFP Process. Majalise Tolan connected LCSD Facility Department staff and Lenora Hall to support the RFP process. During the January 21st check-in, Lenora said she had not connected with LCSD staff for help. Majalise Tolan again connected Lenora and LCSD staff for support. Although a plan is submitted, there is unsatisfactory progress in building maintenance and repairs.

5. Deliverables and required reporting (federal and state grants, and district programs) continue to be untimely, necessitating repeated reminders from LCSD staff. All reporting deadlines must consistently be met and documented.

Progress Update: On 9/26/25, Sandy Mummey met with Debra Barnes and LCSD staff to outline the process for 6th-grade Outdoor School budgeting and application submission. As of 1/21/26 the Outdoor School Portal has not been updated. Business Director Kim Cusick met with Lenora on 11/19/25. Charter documents were resent, and charter budgeting was explained. On 11/25/25, Elementary Director, Sandy Mummey, met with Lenora Hall about High Dosage Tutoring (HDT) funds. Bambi VanDyke attended the required Oregon Department of Education meeting, however, on 1/21/26 Lenora was notified that the HDT budget is needed ASAP or it will be reported to ODE and the funds will be reallocated to another school. On 1/23/26, Lenora Hall replied to the need for HDT budget information and said their materials had already been ordered and wanted information about spending money on non-approved expenses. In addition, as of 1/21/26, LCSD has not received any invoices for SVS' other passthrough funding. Lenora has also again asked for clarification on who to direct budget questions to in the future. Kim Cusick and Sandy Mummey replied. Although Title I quarterly progress report needs are up-to-date, other deliverables and required reporting on other passthrough funds are unsatisfactory. LCSD confidence is lacking on budget understanding at the building level.



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6. Although a comprehensive plan to improve academic performance is in place, focused particularly on the areas which caused the State to designate SVS as a Targeted Support and Improvement School (TSI), most results have remained at Level 1, based on 2023-2024 ODE reporting. TSI results must show adequate improvement either through an increase to a Level 2 in all categories or similar progress on a nationally normed, locally administered, internal assessment (EasyCBM, Acadience, SBAC, DIBLES, iReady, etc.) Benchmarking and progress monitoring from local assessments must be reviewed with LCSD administration quarterly.

Progress Update: LCSD and SVS Title I staff met on 9/24 to review the Title I plan, data, and process. Benchmark reviews will happen on February 5, 2026. SVS is again identified as a TSI school. The School Improvement Plan submitted on 11/2/25 was the 2023-2024 plan but projected out until 2026. At the 1/21/26 check-in, there was no evidence that Lenora Hall had read the plan or made any progress in academic improvement. It is evident that although a comprehensive plan document is in place, its implementation is unsatisfactory and is not relevant based on current data or monitoring.

7. SVS previously established a goal to increase attendance. However, as of June 2025, SVS' regular attendance rate was 39.9%. An improvement plan must be drafted and submitted to LCSD. The plan must be comprehensive and may include strategies such as specific parent outreach, modification of the school day and/or school year calendar, and dedication of resources to ensuring that students are attending school. The plan must include specific dates for implementation of each component, as well as specific quantitative targets and dates for meeting each of those targets.

Progress Update: In the initial response, SVS responded to working together during in-service week to create a plan to meet the 57% goal for 25-26. Staff met on 8/18 to review data and gather input. SVS will continue with grade-level band meetings to discuss a 1st quarter plan and annual goal. SVS is working with ODE to receive coaching in Equitable Mindsets, Systems and Practices. SVS also works directly with the TAPP program to increase attendance and work with tribal families. Although this was sent to LCSD, its evidence of implementation is lacking. LCSD and Confederated Tribes of Siletz Indians TAPP staff met with SVS administration on 12/15/25 to discuss attendance. Attendance systems are not yet in place. Implementing bi-weekly attendance meets, daily unverified monitoring, and athletic and activity attendance requirements were discussed. On 12/15, Assistant Superintendent Belloni connected Lenora with Waldport High School Principal Amy Skirvin to discuss attendance plans (athletics, etc). Amy replied on 12/17 to set up a Zoom. On 1/13/26, Amy emailed that she had not yet heard from anyone. LCSD is scheduling a meeting with TAPP CTSI, LCSD, ODE, and SVS staff. SVS must attend and bring all relevant school data and a plan to fully integrate TAPP services. On 1/21/26, Majalise Tolan reviewed the attendance plan that was submitted on 11/3/25, and it was confirmed that the plan has not been implemented, and attendance teams do not meet regularly. The lack of progress on improving student attendance is unsatisfactory.

8. While the SVS graduation rate had been reported by ODE at 100%, due to other metrics reported and the fact that SVS has been designated as a Targeted Support and Improvement School, the accuracy of this information needs to be verified, and any supporting evidence must be cited and documented. The 2023-2024 graduation rate reported by ODE was 67%. The 9th



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Grade On Track rate was 78% (an improvement from the 2022-2023 rate of 28%). Both of these data points need monthly monitoring and documentation.

Progress Update: Records reflecting grades are difficult to track on a timely basis. When TAPP pulled December data, some students had yet to have any grades entered. This was reported to Oregon Department of Education. If this information is incorrect, SVS is improperly using the Synergy data entry system. This system is used to pull student information for state reporting, progress monitoring, academic information, graduation planning, and academic or behavior team analysis. Either this information or the lack of purposefully using the system are unsatisfactory.

- SVS must ensure that financial reporting is timely. Long-term financial health indicators continue to need to be examined. It is uncertain if grant funds, Siletz Tribal Charitable Trust (STCT) and Charter Equity are budgeted accurately for the 2025-2026 school year. Updated budget documents must be submitted with a narrative providing clarity around anticipated funds.

Progress Update: Lenora is working with Kim Cusick on budgeting. HDT and ODS grant budgets and reports are unsatisfactory. STCT reporting is not required at this time, however, SVS did accept and cash a check from CTSI for a new wrestling room that was unauthorized by LCSD and a violation of the charter lease agreement. The funds were returned to CTSI.

- Oregon Public Meetings Laws must be followed, including but not limited to timely meeting notice and agenda publication, public posting of minutes, and recordings of meetings. From this point forward, SVS must document its compliance for every board meeting and submit this documentation to LCSD on a monthly basis.

Progress Update: As of 1/25/26, regular minutes and required recordings have not been posted. The last meeting recording was 5/27/25. A reminder was given on 12/18/25 and 1/21/26. Compliance with Oregon Public Meeting Laws is unsatisfactory.

LCSD has continued to provide and document hours of support. This support has uncovered additional areas of immediate concern:

- SVS staff have demonstrated a lack of understanding in student management and discipline procedures, including up to suspension and expulsion. Immediate concerns have been raised in understanding manifestation needs, Oregon weapons laws, the ability to investigate complaints about student behavior, and due process. Monthly discipline data and investigation notes must now be reviewed by building administration and LCSD district staff.
- Although LCSD provides the special education instructional staff, SVS administration is still responsible for the proper implementation of special education processes. LCSD has provided training to SVS administration, but the required manifestation determination information was not provided to LCSD staff running a manifestation meeting, and emails were not responded to in a timely manner to support the team. SVS administrators must attend all special education trainings that take place with LCSD administrators. All emails from LCSD special education staff must be responded to within 24 hours.



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Originally, SVS was required to comply with all requirements and submissions set forth in items 1-10 above within 30 calendar days of 7/21/25. Although extended time was granted due to summer and continued inconsistent leadership, as of 1/30/26, SVS is unsatisfactory in meeting its educational and management obligations for students and charter compliance.

After SVS' initial submissions, SVS superintendent and LCSD administration have met monthly to review compliance with the requirements set forth above. Although these meetings are happening, they lack follow-through from SVS administration. LCSD also lacks confidence that SVS has a cohesive administrative team collaborating to implement any developed plans. It is unclear if any administrators are directly responsible for any part of implementing the plan or if the SVS School Board is aware of the lack of progress towards improvement that is directly impacting the ability of the SVS charter school to remain open under LCSD. LCSD is willing to support retired Assistant Superintendent Susan Van Liew as an 8-hour-a-month coach for the SVS leadership team.

Failure to meet the requirements set forth above, including the submissions required, the timelines imposed, and the mandated meetings, may result in termination of the charter agreement. This letter constitutes the 60-day notification as required by ORS 338.105(2)(a). Please reach out to Majalise Tolan at majalise.tolan@lincoln.k12.or.us for further discussion.

Sincerely,

Majalise W. Tolan
Superintendent
Lincoln County School District