

REGULAR MEETING
Monday, May 13, 2024
HLWW High School Media Center

The Monday, May 13, 2024 Regular School Board meeting of Independent School Dist. #2687 (Howard Lake-Waverly-Winsted) was called to order at 6:32 pm. by Chairperson Heuer. After the pledge of allegiance, roll was taken with the following members present: Heuer, Koch, Borrell, Bravinder, Marketon, Mulvihill and Puncochar. Also present were Superintendent Nate Walbruch, Principals Stephanie Kuehn, Jim Schimelpfenig, and Jennifer Olson, and Board Secretary Marilyn Greeley.

(Item IV) Borrell recommended approval of the agenda; Koch seconded; passed unanimously.

(Item V) Heuer instructed the audience to please state your name and you will have three minutes to address the school board.

Melinda Mihajlov expressed concern and disappointment over the email on the budget and restructuring.

Stephanie Dailey expressed her concern about the reduction of a band position and urged the district not to cut a band position.

Allyson Dressel read a letter from Nancy Jo Aldrich, expressing concerns about the reduction of a band position.

Chris Starr expressed her concern about the reduction of a band position and encouraged the district to look for other reductions.

Hannah Porter-Gilman expressed concerns about the band teacher reduction.

Nathan Dressel expressed concern about the band reduction.

Theunis Moll expressed concern about the band reduction.

Jenna Scheevel expressed concern about the band reduction.

Isaac Busse expressed concern about the band reduction.

Heuer asked if there is anyone else who would like to address the board. There were no others who wanted to speak. Heuer reported hearing none, we will move on to the next agenda item.

Bravinder thanked everyone who attended and those who spoke.

(Item VI) Borrell recommended approval of the consent agenda; Bravinder seconded; passed unanimously.

The consent agenda included the April 8, 2024 Regular Board meeting minutes, April 22, 2024 Work Session meeting minutes, bills, monthly treasurer report, April enrollment, the FMLA leave request for **Kortney Carlson** effective at the start of the 2024-25 school year and returning

on November 26, 2024; and FMLA leave for **Emily Wadman** effective approximately September 29, 2024 and returning January 9, 2025; the requested unpaid medical leave for **Tammi Thiemann** through May 31, 2024; the following resignations: **Seena Glessing** as senior class advisor and junior high volleyball coach effective the end of the 2023-24 school year; **Brooke Oraziem** as Head Volleyball Coach effective the end of the 2023-24 school year; **Josh Westling** as an elementary teacher effective the end of the 2023-24 school year; **Maddie Entinger** as an elementary teacher effective the end of the 2023-24 school year; **Jennie Stutsman** as a middle school para effective April 11, 2024; **Karrie Schmidt** as a food service satellite cook effective May 31, 2024; **Cassandra Hove** as a food service worker effective May 31, 2024; and the retirement of **Colleen Marketon** retirement effective the end of the 2023-24 school year as a middle school paraprofessional; **Steve Melton** employment recommendation as of April 15, 2024 and resignation as of April 17, 2024 as an evening custodian; and **Emma Bresnahan** as a Humphrey Elementary Para effective the end of the 2023-24 school year; and the non-reinstatement of **Cindi Koopmeiners** as an elementary teacher effective immediately; and a one-year leave request for **Lisa Sand** effective the 2024-25 school year; and the resignation of **Jason Ash** as a high school custodian effective May 13, 2024, the employment of **Josephine Semmen** for 6th grade English effective the 2024-25 school year; replacing Anna Keranen; and **Kristi Clouthier** as a district wide social worker effective the 2024-25 school year replacing Jane Saunders; **Hailey Krueger** as the Head Volleyball coach replacing Brooke Oraziem and the following communications: Elementary Laker News, Teaching Today MN Spring 2024, and School Board Election 2024 Timeline.

(Item VII, Subd. A) Brian Koslofsky, Wright Tech Center Director, gave a presentation about the Wright Tech Center.

(Item VII, Subd. B) Superintendent Walbruch reviewed the Teacher MOU regarding teachers personal & comp time payout. Walbruch reported the MOU allows this to happen automatically instead of staff requesting it.

Puncochar recommended approval of the teacher MOU regarding personal and comp time payout; Koch seconded; passed unanimously.

(Item VII, Subd. C) Superintendent Walbruch reviewed the HLWW Strategic Plan that was presented at the April work session. The board discussed the strategic plan.

Heuer indicated the board is recommending changing the wording to increase/create community partnerships.

Mulvihill recommended approval of HLWW's Strategic Plan with the revision of increase/create community partnerships; Borrell seconded; passed unanimously.

(Item VII, Subd. D) Heuer reviewed the information for the 2024-25 estimates for waste removal, recycling, fuel, milk, and bread.

Marketon recommended approval of Mumford Sanitation, Mid-County Coop, Pan O Gold and Kemps/St.Paul Beverage Solutions as our vendors for the 2024-2025 school year; Bravinder

seconded; passed unanimously. The board requested to reach out to other surrounding districts to see who they are using for their services to see if we can reach out to any other vendors.

(Item VII, Subd. E) Business Manager, Megan Tormanen reviewed and recommended approval of the MAWSECO Lease Agreements.

Puncochar recommended approval of the MAWSECO Lease Agreements; Borrell seconded; passed unanimously.

(Item VII, Subd. F) Superintendent Walbruch reviewed the information for the 2024-25 budget. Walbruch indicated there are two parts of the budget: revenue enhancements and cost containment. Walbruch further explained each part of the budget. The board discussed some options and asked the administration and budget committee to see what other ideas could be presented to the board.

(Item VII, Subd. G) Heuer read the list of donations.

Borrell recommended approval of the resolution accepting donations; Puncochar seconded; those in favor: Marketon, Mulvihill, Puncochar, Koch, Borrell, Bravinder and Heuer; those opposed: none; motion carried.

(Item VII, Subd. H) Heuer indicated the following items will be on the Work Session Agenda:

- Discuss 2024-25 Budget
- Discuss Special Ed Setting III Proposal
- Approve Potential New Hires

Bravinder recommended approval of the items for the work session; Mulvihill seconded; passed unanimously.

(Item VIII, Subd. A) Superintendent Walbruch reported:

- Thank you for the support of the strategic plan.
- Thank you for the information during the budget discussion.
- Thank you to the negotiations group for working collaboratively with all the employee groups.

(Item VIII, Subd. B) Principal Kuehn reported:

- Prom was held at the Arboretum this year and went great.
- Awards night will be May 22nd
- The senior class breakfast will be May 30
- Graduation will be June 2
- Our student leaders have stepped up to help with custodial needs during our staff shortages.

Principal Schimelpfenig reported:

- Testing is completed.

- We have a great teacher appreciation week and thank you to Katie Koch for organizing parents to bring in treats.
- We continue to work on next years schedule.
- We will be posting a Special Education teaching position.

Principal Olson reported:

- We are learning on the go with field trips added to our schedules.
- Humphrey Elementary first and second grade students music program was a full house.
- Kindergarten students will have a performance May 21 at 6pm and 7:15pm in the auditorium.
- The fourth grade toured the middle school last week.
- Both PTA groups helped celebrate teacher and staff appreciation week.
- During our end of the year assemblies we will be recognizing students for academic and citizenship honors.

(Item VIII, Subd. C) Heuer indicated that there was one school board committee report enclosed.

Bravinder indicated that the Wright Tech report was already given as the department report.

(Item VIII, Subd. D) Upcoming Board Member Event Appearances:

Calendar Link

Graduation June 2

(Item IX) Next Meeting Dates:

Work Session Meeting-May 28, 2024 6:30 pm HLWW HS Media Center

Regular Board Meeting-June 10, 2024 6:30 pm HLWW HS Media Center

(Item X) Items for next meeting

Work Session:

- Discuss 2024-25 Budget
- Discuss Special Ed Setting III Proposal
- Approve Potential New Hires

Regular Meeting:

- Bill Reader for June-Mulvihill
- Bill Reader for July-Heuer
- Bill Reader for August-Bravinder
- Department Report-
- Recognition's
- Leave/Resignations/Retirements
- Employment Recommendations
- Approve Second Reading of Policies
- Approve First Reading of Policies
- Approve Treasurer Report-January, April, July, October
- Monthly Budget Report

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- QComp Presentation/Approval (K Westling)
- Approve QComp MOU
- Approve School Board Election Documents

Heuer adjourned the meeting at 8:45 pm.

Respectfully submitted,

Katie Koch, Clerk