

BOARD INTERNAL ORGANIZATION
BOARD COMMITTEES

BDB
(LOCAL)

Note: For advisory committees that include staff, parents, community members, or students, see BDF.

**Board Special
Committees**

For purposes of this policy, a Board committee is a committee composed only of current Board members.

The Board may choose to create a Board Committee through official action to assist the Board with accomplishing specific tasks related to Board Work.

The President may create a Special Committee and shall appoint members to special committees to fulfill specific assignments, unless otherwise provided by Board action. Each Special Committee shall be given specific responsibilities and/or deliverables and a timeline for completion not to exceed a year. Special committees shall report their findings to the Board.

- Responsibilities of the committee.

A Board committee shall be fact-finding, deliberative, and advisory, and shall make recommendations in the areas of their responsibility. Board committees shall report their findings and recommendations to the Board and shall not assume administrative duties or responsibilities.

Transacting
Business

Unless specified by the Board, a Board committee shall not have final decision-making authority. Board committee recommendations must be reported to the Board at a regular or special meeting. The Board shall not accept a Board committee's recommendation without due consideration of the matter.

Dissolution

Special committees shall be dissolved upon completion of the assigned task, a vote of the board, or at the end of the timeline assigned, whichever comes first.

**Superintendent
Committees**

The Superintendent may choose to create a District Committee at any time. These committees shall be given a specific charge by the Superintendent and may include board members, district staff, community members, staff, students or stakeholders. The Superintendent or designee shall determine the agenda and meeting cadence of these committees. The Superintendent or designee is responsible for reporting on the committee findings to the Board or relevant parties as necessary.