



HOWARD LAKE
WAVERLY · WINSTED
Public Schools

Over-Night Field Trip Request Form

Date(s) of Trip: 12/14/24 - 12/15/24

School: Humphrey Elementary Winsted Elementary
 Middle School High School

Destination: Northfield HS / New Prague Hotel

Telephone Number: _____

Address: _____

Departure Time From School: 6:00 AM 12/14

Return Time to School: 10:00 AM 12/15

Class, Club, Sport/Activity or Grade Level: Wrestling grades 7-12

Teacher/Advisor in Charge: Joe Puncochar

Purpose/Related to Which Essential Standards: Team Bonding after long tournament

Approximate Expenses: District Student/Activity Account

Event/Ticket Cost: \$250 entry fee (District)

Bus Cost: Typical cost of transportation (District)

Other: \$1100 Hotel (SAA)

Approvals –

Supervisor/Coach Signature Joe Puncochar Date 9/23/24

Principal/Director Signature Joe Puncochar Date 9/23/24

Superintendent Signature [Signature] Date 9/23/24

School Board Signature _____ Date _____

Requests must be submitted to building principal **30 days** prior to the trip.
Trip must be approved by the School Board prior to trip date.
A separate request form must be filled out for each trip.