



# Livonia Public Schools

*District Services*

Date: June 12, 2025  
To: Andrea Oquist, Superintendent  
From: Phillip Francis, Assistant Superintendent of District Services  
Re: Approval of Funds for Churchill Offices

I would like to discuss the purchase of furniture for the Churchill counseling Career Information Center (CIC) and department offices at the June 16, 2025 Committee of the Whole Meeting. NBS Commercial Interiors will supply and install the furniture. The specific areas are the CIC, which is utilized by Churchill students and is receiving an overall refresh via the 2021 Bond initiative this summer, along with several department offices located around Churchill's LMC. Those spaces are also receiving a refresh during the summer Bond work. Churchill's administrative team is planning to utilize these spaces around the LMC for more student use, in addition to staff use.

The total not-to-exceed amount for the Churchill offices are \$135,000 and will be funded entirely by unused contingency funds from previous furniture purchases under the 2021 Bond Program.

Please include this item on the agenda. Thank you.

Attachments

c: Board of Education

PF/AS