



BOARD MEETING DATE  
May 20, 2013

---

## MINUTES FROM COMMUNITY ENGAGEMENT COMMITTEES

### **POLICY ISSUE/SITUATION**

It is the practice of the Beaverton School District to have each school submit its Community Engagement Committee minutes to the Superintendent, who, in turn, highlights recommendations, concerns, and/or comments for discussion by the School Board.

### **BACKGROUND INFORMATION:**

The Community Engagement Committee minutes received through April 2013 have been reviewed. No boxed items of concern are noted.

### **RECOMMENDATION:**

**(13-286)** It is recommended that the School Board and administrative staff receive the minutes as an information item.

**Hiteon Elementary  
Community Engagement Committee Minutes  
April 9, 2013**

**Attendance:** Ginny Hansmann, Shannon Herbers, Cathy Manor, Stacie Ayers  
Meeting was called to order at 9:30AM. The meeting included call to order, Principal's remarks, previous business, new business, building use requests, and adjournment.

**Public Input:** None

**Principal's Remarks:**

- Mrs. Hansmann talked to the staff about the impact of next years' budget and shared that information with us. Class size would be down if the levy passes and up if it does not. The district is adding five elementary music teachers. Teachers will be out canvassing for the levy the end of April.

Current	Without Levy	With Levy
19 1 <sup>st</sup> -5 <sup>th</sup> grade teachers	18 1 <sup>st</sup> -5 <sup>th</sup> grade teachers which means probably losing a first grade teacher.	20 1 <sup>st</sup> -5 <sup>th</sup> grade teachers which would mean four teachers at each grade level.
Kindy 1.0 full day and 1.5 half day teachers	1.0 full day 1.0 half day	No change from Current
2 specialists (Music and PE)	Unchanged	Unchanged
.5 intervention .5 counselor	May lose	Unchanged

- One of the school's biggest needs is an updated computer lab. There are a large number of students that need to go through the testing; the computers we have are old and are too few.

**Previous Business:**

**New Business:**

- Stacie gave an update about the canvassing event that took place last weekend. Eighteen adults, including Mrs. Hansmann and Mrs. Oordt, and 10 kids participated. Canvassers talked with, or left information with approximately 700 people. There seemed to be overwhelming support from the community in regard to passing the May levy to raise much needed funds for the school district. Discussed getting an official ballot collection box for Hiteon.
- Talked about volunteer needs for next school years including PTC board positions, site council and CEC. None of the current PTC board members are planning on staying on the board, and so far there is a lack of volunteers stepping forward for the positions. We also will be losing one CEC member, Shannon Herbers.

**Building Use Requests:**

- Community Action Organization (Head Start)** has been approved to use the outside covered area on 5/30/13 for a family event from 6:00PM to 8:30PM. No fees applied.
- Community Action Organization (Head Start)** has been approved to use the outside covered area on 5/31/13 for a family event from 5:00PM to 8:00PM. No fees applied.
- Chess Wizards** has been approved to use a classroom on Wednesdays 4/24/13 – 6/5/13 from 2:40-3:40. Fees assessed as per the district fee schedule.
- Kids Active Now** requested the use of the gym on Tuesdays 4/16/13 – 5/28/13 from 2:35-3:35. The gym is not available on Tuesdays since it is being used by Taekwondo but would be available on Wednesdays or Thursdays. Valarie will call them to see if they would like an alternate day.

**CEC Meetings (Tuesdays at 9:30am):** The next meeting is Tuesday, May 14, 2013.

**Quarterly CEC Meeting:** International School of Beaverton, Thursday, April 18<sup>th</sup> from 7pm-8:30pm

Meeting adjourned at 10:20 AM

**Oak Hills Elementary  
Community Engagement Committee  
Thursday, April 04, 2013  
Meeting Notes**

---

Attendees: Cheryl Hagseth, Jin Ahn, Kimberly Ogadhoh, Kathleen Fajardo

1. Quarterly Community Engagement Meeting
  - a. To be held April 18<sup>th</sup>, 7:00-8:20pm at International School of Beaverton in the cafeteria. Cheryl and Kathleen will attend.
2. Community Event Requests
  - a. Cub Scout Recruitment Event was approved for the day, time and area requested.
  - b. Music Group request for a weeklong class was denied based on days and times selected being scheduled for school upgrades.
  - c. Kathleen inquired if recurring events were randomly visited to review if school areas were being in a respectful manner. An item to consider in the future.
3. New Committee Member
  - a. Kathleen Fajardo joined as the newest member of this group.
4. Math Lab
  - a. Math Lab is a program to be started during the 2013/2014 school year.
  - b. Cheryl expressed her goal of recruiting volunteers from outside the OH parent community to lessen the workload for OH parents.
  - c. Possible Volunteer Resources
    - i. Retirement/Senior Communities
    - ii. Senior high school project students
    - iii. Local church involvement
      1. Several local churches have expressed their interest in providing volunteers.
    - iv. Retired PCC faculty and staff
    - v. Retired BSD faculty and staff (added as a note post-meeting)
5. Outdoor Drinking Fountain
  - a. Jin expressed the need for an outdoor drinking fountain notably for the On The Move participants but also for the benefit of all students, after-school activity participants, local sports teams and residents.
6. Empathy Experience Project
  - a. Jin shared info about an established program in Seattle that pairs Kindergarten students with a mother and baby to track the needs and progress of the child and help students learn empathy for others.
7. Transportation Fair
  - a. Cheryl informed the group of the upcoming Transportation Fair and requested suggestions for additional vehicles or forms of transportation that could be included/displayed. Jin and Kimberly provided several ideas.

**Oak Hills Elementary  
Community Engagement Committee  
Thursday, April 04, 2013  
Meeting Notes**

---

8. Cultural Opportunities at OH
  - a. OH Parent Mentors for Families New to OH
    - i. Based on methods already in place and practiced by Kimberly and Jin, it was suggested that a recruitment effort be made to find additional OH parents of different cultural backgrounds to mentor and assist new families of like backgrounds. Information for this effort could be shared via school newsletters.
  - b. Language Phrase/Translation Sheets
    - i. As an additional opportunity to create a smooth transition for new OH families, the idea was suggested to create translation sheets with common phrases that can be provided to new students still mastering English in order to help them communicate more easily with their new classmates and further encourage friendship and sharing opportunities between the children.
  - c. International Day for Upcoming OH Spirit Day
    - i. Cheryl expressed her idea to coordinate a "Snack & Chat" with foods of different cultures. For the upcoming Spirit Day, she suggested contacting Reesers for possible donations of chips and salsa.
    - ii. Cheryl also suggested creating a multi-cultural display in the glass display case located in the front entryway of the school.
      1. Kimberly can contribute African cloth. Kathleen can contribute both Filipino and Latino items. Requests can be made to other OH parents for additional items.
  - d. Cultural Week/Activity Ideas
    - i. Kimberly shared her experiences organizing cultural week at ISB. The discussion continued to create a similar event/opportunity at OH.
      1. Flags to display along the halls or gym showing the diversity of the OH community.
      2. Engage speakers to discuss age-appropriate issues and events with students. This activity could be combined with a "Snack & Chat" with representative foods of the selected culture/tradition.
        - a. Ideas were shared by Kimberly and Cheryl to contact local companies to obtain donations of gift cards or actual items for snacks.
      3. Activities for the children to participate in could be as simple as cultural themed coloring sheets to more involved art projects similar to the Diwali and Hannakuh activities shared by parents in second grade during the December holiday season.
9. Next Meeting of this Committee
  - a. The next meeting has been scheduled for Monday, June 10<sup>th</sup> at 10:00am.

**West TV Elementary School Site Council Meeting Notes**  
**March 18, 2013, 3:30-5:00**  
**Conference Room/Office**

**Members present:** Kalay McNamee (facilitator), Rylan Lester, Becky Talus, Heidi Beaty, Kimi Sloop, Isabella Bejarano

**Member absent:** Julie Bennett

**Meeting notes:**

1. Team Education

The February minutes were reviewed and adopted.

An update of the proposed local option levy was given. On March 22<sup>nd</sup> or 23<sup>rd</sup>, the District will apply for a local option levy will be on the May ballot. The levy will be used for classroom teachers. The group discussed whether or not this included libraries, PE teachers and music teachers. It was noted that decision was to be determined. Julie Bennett will serve as the local levy chair responsible for communicating information about the levy to West TV and organizing the school community to canvas for the levy passage.

An update was given of the facilities bond proposals. Isabella Bejarano presented a draft plan concept to redo the lower parking lot to improve traffic flow. Kalay McNamee said that over 20 different bond ideas had been submitted, include technology upgrades and window replacements.

2. School Improvement

West TV will be the host for a writing training session for five schools in the District. The focus is on informational and opinion writing.

OAKS and SMARTER tests are occurring in March and April. West TV is a pilot school for the SMARTER reading tests.

3. Site Council Goals Update

iPad -Two new apps have been purchased for iPads.

Math lab – Third grade is successfully doing math lab every Friday.

Green Team – Green Team is hosting an Earth Day Green Fair before school and during lunch.

Junior Great Books – Nothing to report.

It was noted that Big Al's gives teacher grants. The group discussed Chapters 4 and 5 in Drive by Daniel Pink. Next month the group will finish the book with a discussion of Part 3.

With no other business, the meeting was adjourned.

**AHS Site Council**  
**March 20, 2013**

Bridget O'Connor, Jean Mecham, Ken Yarnell, Gabriel Jones, Tyrone Henry, Chris Wickham, Katja Freeborn, Helen Butler, Serafina Warner, Cary Meier, Kulia Ferguson

**Meeting called to order 3:10 p.m.**

**Public Comment:** none

**Review of last meeting:**

Katja: We can't say Site Council decided something to staff, if it hasn't happened, i.e. Site Council voted on Literacy SIPs, when we didn't. It was announced Site Council had replaced the Senior Project/Extended Application Committee with the Great Teaching Committee at the beginning of the year, but Site Council hadn't even met yet.

General agreement.

**Principal's Report: Ken**

Success Seminar: Students not meeting benchmarks, so extra LA and Math concepts in Success Seminar. Passing rates in Geo and 9<sup>th</sup> grade Eng. Increased.

AP tests: \$7 earnings on each test @ \$89 each, Westside Community Church donated \$12,000 for Principal's Care Fund - 6K goes to AP tests

Cheerleading: State Champs! Wrestlers Metro League Champs, Regional Champs and 6<sup>th</sup> in State! Best finish ever!

Budgeting: State School Funding Scenario Update (2/12/13 version)

Polling results: Levy possibilities

Last year: 73 FTE (not including SpEd/ESL/Counseling), this year's numbers not able to be released, yet. We are still short 4-6 teachers for this year. With levy some will come back.

Tyrone: Is there anything parents can do to specifically help AHS?

Ken: AHS gets Poverty/Mobility Allocation (result of Free and Reduced Lunch being at 60% and 40% mobility) 9APU+

District/BEA/OEA local effort to canvas for Levy later (\$1.25/1000)

APRIL 17<sup>th</sup>: Ken will submit two plans for staffing.

Tyrone: Can a tradesperson come in to teach a class during the day?

No non-certified teachers

Kulia: Auto shop volunteer helping Louise Drow

SIP Template: Suggestion for progress and reporting

Kulia: Sharing Great Teaching Committee: implementing standards-based learning

Learning Targets: Clarity for kids, feedback, formative assessments  
Social Studies/Math/LA/Science – Core  
Difficulty with electives and the wide variety of Dept. (no District L.T.s yet)  
Some Depts have not even started the process  
(applied arts/theater arts/business and marketing/industrial arts)

Get info from teacher interviews for measurement purposes at beginning of year and end of year and admin evals during year in classes to confirm success)

Is there a district time line: Grades/Report Cards will be standards-based by F2015.

Long Discussion of the merits of standards-based assessments  
Benefits: communication, standard content, standard levels of skill assessment  
Helps equity issues  
Difficult transition phase...

Tyrone: Will this SIP Goal be revisited in another meeting...?  
“There is always another meeting...” Chris

Cary: Writing and Reading standard from the state: OAKS test. Our AYP is based on this. Students’ essential skills. 2014 tests will change.

**Smarter Balance:** National test to replace OAKS.

“Class of 2016” will be graduated with it.”

Narrative will be gone as an option. Kids will have to think and defend their ideas.  
One shot test. End of Jr. year. 3 hours/subject matter (on the computer)

What kind of safety measures will be there for kids with special needs?  
Can read the test out loud to themselves...but is this realistic?

Helen: What is brain research revealing about this method of demonstrating learning? Kids need concrete to abstract...not abstract to abstract.

Chris going to presentation in Bend, put on by the ODE in April regarding Smarter Balance tests.

Professional Development Day Trainings: common scoring days, literacy intervention classes, small group discussions in dept. meetings, writing samples done in classes, rather than pull-out.

AHS Goals for 11<sup>th</sup> grade level writing test: at 9<sup>th</sup> grade, 50% passing; at 10<sup>th</sup> grade, 70%; at 11<sup>th</sup> grade, 90%; by 12<sup>th</sup> grade, 100%.

As a closing: What do we do with the Great Teaching Committee SIP? Concerns about feasibility, but it is a fluid document. Bring up changes anytime.

Next meeting May 22<sup>nd</sup> (Math committee to come, Levy as a topic)  
Adjourned 5:20

**WESTVIEW HIGH SCHOOL  
COMMUNITY ENGAGEMENT COMMITTEE MINUTES  
04/05/2013**

**CEC Members**

- Susan Day – Chairperson
- Barbara Schulz – Scribe - Community Representative
- Jim Schulz - Community Representative
- Tracy Schmerber - Community Representative
- Rod Barraclough - Assistant Principal
- Mike Chamberlain - Principal

**Facility Use Application(s) to be processed:**

**1 Building Use Permit submitted:**

BINGO Night – sponsored by Shishi Madori. Staff person on site Elizabeth Neely. Fundraiser for cancer research. Donations will be collected at the door and bingo card will be granted. Date April 19 from 5-7pm  
\$57.50 rental fee.  
No custodial charge – approximately 50 people anticipated.

Rod expects the onslaught of requests for the auditorium, summer camp and other school events to start coming in late April – early to mid-May. Expects we'll have several to review next month.

**Principal's Report:**

Not a lot to cover this month

- 1) Summer school is moving along. There was enough interest to move it forward – classes that weren't credited, the ones for students needing catch up or for the 8<sup>th</sup> graders to be ready for 9<sup>th</sup> grade, were dependent on the paying classes. Now that we have some of those signing up, they can move forward with announcements of other classes.
- 2) ACT / Explore / Plan tests are scheduled for 4/23. Sr Projects will be on display that same day from 1-7pm.
- 3) Next week Westview Hosts Metro Choir on Tuesday and Metro Band on Wednesday.
- 4) Had a discussion regarding the reclassification of Leagues, i.e. Metro, etc.
- 5) Anticipate enrollment close to 2460. Enrollment is all in. They have to plan 2 alternate schedules to anticipate staff shifts or not.

**Next Meeting: May 3, 2013**