



# Howard Lake-Waverly-Winsted ISD #2687

"Excellence through Education"



## NEW COURSE PROPOSAL

- Step 1: Communicate with the Principal about the new course.
- Step 2: Complete this form fully.
- Step 3: Obtain required signatures.
- Step 4: Submit to Counseling Department.
- Step 5: Counseling Department adds items in RED to SYNERGY.

### Course Background

Name of proposed course name: Sports and Event Management

Date of proposed new course (school year it would begin): 2025-2026

Department submitting proposal: Activities

Staff member name submitting proposal: Joe Puncochar

Is the proposed course replacing an existing course?  YES  NO

If so, what course is being replaced? \_\_\_\_\_

Rationale (Include reasons why this proposal needs to be considered outside the curriculum cycle):

To assist us teaching the new videoboard software to students, but also to give students the opportunity to use their creative skills.

Type of course:  Required  Elective

Prerequisite(s): None

Course Duration:  Semester  Full Year

Grade Levels:  9<sup>th</sup> Grade  10<sup>th</sup> Grade  11<sup>th</sup> Grade  12<sup>th</sup> Grade

MN Academic Standards: Unsure at this time

### Course Description:

There would be a number of components, including daktronics specific curriculum, event management, scheduling possibility of having a coaching unit, officiating unit, etc.

Scheduling Considerations (# of semesters, alternating years, grade levels allowed, etc.):

1 semester course - But each semester could be slightly different. Could be offered every semester.

### Estimated Costs

Resources/Textbook (list title, copyright date, publisher, and cost): Unknown, curriculum paid for by activities

Curriculum Writing Needs (# of hours needed for curriculum mapping and writing essential standards):

Unsure

Staff Development Needs (additional training staff needs to teach the course): \_\_\_\_\_

Staff Impact (who will teach the course, effect on dept. staffing, effect on other depts. +/-, student/staff ratio, etc.): Joe Puncochar? Otherwise possibly in the PE department?

Facility Impact (any special consideration for space, equipment, etc.): Classroom, occasionally a gym space

**Required Signatures:**

Department Chair: [Signature] Date: 11/22/24

Curriculum Director: [Signature] Date: 11/22/24

Principal: [Signature] Date: 11/22/24

After obtaining the required signatures, submit to Counseling Department. [Signature] Counseling Department will add to Synergy.

**Final Approval Signature:**

Principal/Superintendent/Board: \_\_\_\_\_ Date: \_\_\_\_\_

**Additional Notes:**

**Curriculum/Counseling Department Use Only:**

**Synergy District Course:**

Course ID Assignment: \_\_\_\_\_  
Academic Type: \_\_\_\_\_  
Course Subject Area: \_\_\_\_\_  
STAR Assignment: \_\_\_\_\_  
STAR Grade Level: \_\_\_\_\_  
(If not 9-12, mark with the lowest grade offered.)

**National Course Classification:**

Subject Area: \_\_\_\_\_  
Course Level: \_\_\_\_\_  
Course Code: \_\_\_\_\_

**State Course Classification:**

Course Record Type: \_\_\_\_\_  
Subject Area: \_\_\_\_\_  
Course Level: \_\_\_\_\_  
Standard Addressed: \_\_\_\_\_  
AP Indicator:  (Remember to fill in - AP Test Group Name)

**Civil Rights Data Collection:**

CRDC Subject Area: \_\_\_\_\_  
CRDC Course Code: \_\_\_\_\_  
Federal AP Code: \_\_\_\_\_

**College in Schools Courses:**

College Prep:   
College Approved:   
Dual Credit:   
Course Level: Dual/Concurrent Enrollment  
(Check the Dual/Concurrent Box in State Course)  
College Code: \_\_\_\_\_  
College Course Code: \_\_\_\_\_  
College Course Title: \_\_\_\_\_

College Course Credits:  2  3  4  
College Name: \_\_\_\_\_