

STATE OF TEXAS §
 §
COUNTY OF DALLAS §

**FIRST AMENDMENT TO AGREEMENT
BETWEEN
DALLAS COLLEGE
AND
COPPELL INDEPENDENT SCHOOL DISTRICT
CONCERNING EMT DUAL CREDIT**

This First Amendment is made and entered into by and between Dallas College (“Dallas College” or “College”), a Texas political subdivision of higher education, and Coppell Independent School District (the “High School or District”), a Texas **in-district public district**, on behalf of Coppell High School. The College and the District may hereafter be individually referred to as “Party” and collectively as “Parties.”

WHEREAS, the Parties entered into that certain agreement entitled, Agreement Between Dallas College and Coppell Independent School District Concerning EMT Dual Credit (“Agreement”) dated effective on August 1, 2025;

WHEREAS, the Parties now wish to amend the Agreement to exercise their option to renew the Agreement for the First Renewal Term.

NOW, THEREFORE, for good and valuable consideration the receipt and sufficiency of which is hereby acknowledged, the Parties agree as follows:


- A. Exercise of Option to Renew:** In accordance with Section 2 and 27 of the Agreement, the Parties hereby exercise their option to renew this Agreement for the First Renewal Term. This First Renewal Term will begin on August 1, 2026 and end on July 31, 2027.

- B.** The Parties agree that this First Amendment shall be considered a part of the Agreement referred to above and incorporated by reference for all purposes.

- C. Except as provided in this First Amendment, all terms used in this First Amendment that are not otherwise defined shall have the respective meanings ascribed to such terms in the Agreement.
- D. This First Amendment shall be subject to any and all other provisions of the Agreement, and, with the exception of the parts or provisions of the Agreement which have been modified by this First Amendment, all other provisions of the Agreement shall remain in full force and effect and are not modified or amended by this First Amendment.

IN WITNESS WHEREOF, the undersigned parties have executed this First Amendment on the dates indicated below.

Dallas College


By: Shawnda Floyd (Jun 22, 2026 14:24:59 CDT)
Dr. Shawnda N. Floyd, Ed.D., J.D. Date
Provost & Vice Chancellor of Workforce Education

Coppell Independent School District

Dr. Leanne Shivers
By: Dr. Leanne Shivers (Jun 22, 2026 13:58:51 CDT)
Dr. Leanne Shivers Date
Superintendent

Approved as to form

By: _____
School/District Legal Counsel (if needed) Date

DALLAS COLLEGE GUIDELINES FOR DUAL CREDIT COURSES OFFERED IN PARTNERSHIP WITH TEXAS SCHOOLS

2026-2027 Academic Year

The following guidelines reflect current Texas Higher Education Coordinating Board (“THECB”) rules and regulations (Chapter 4, Subchapters D and G) and Dallas College policies and procedures. THECB rules and Dallas College policies and procedures are always subject to change with the new changes taking precedence. While THECB defines four types of partnerships with high schools, these guidelines do not address partnerships where only high school credit is granted nor do they apply to Career Pathway Program Articulated Agreements.

These guidelines address course credit where instruction is provided to high school students for the immediate award of both high school diploma and college certificate and associate degree credit.

Guidelines for Dual Credit Courses

1. Texas public colleges and universities are eligible to enter into agreements with Texas schools to offer dual credit courses. Any College/University that participates in the creation of a dual credit program shall notify the Texas Higher Education Coordinating Board in accordance with provisions and schedules determined by the Commissioner must be approved by the governing board or other designated authority of each party prior to the offering of courses. The agreement must also address the following:
 - A. Student eligibility requirements
 - a. The student must be enrolled in a Texas high school.
 - b. A student enrolled in dual credit may enroll in more than one dual credit course per semester, and may enroll in dual credit coursework with freshman, sophomore, junior, or senior high school standing.
 - c. A student must satisfy all college readiness standards which may include completion of Texas Success Initiative (“TSI”) assessment, or otherwise qualify for a TSI exemption, exception, or waiver. Students may take the College TSI Assessment test at the College’s Testing Center.
 - d. All high school students interested in taking the Texas Success Initiative Assessment 2.0 (TSIA2), may initially take both component areas at no cost and re-test once within each of the two component areas at no cost for enrollment in dual credit and are not eligible by other means. For additional testing, student or high school will pay for re-test costs.
 - e. High schools are expected to collaborate with students and/or families to implement suitable measures aimed at preparing students for success in college level courses.
 - f. The high schools shall collaborate with students and/or families to ensure that students are prepared for the demands of collegiate coursework when they choose to enroll in any

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appropriate courses. A student must meet the College prerequisites determined for the enrolled course.

- g. The college shall provide all students access to student support services.
- h. The college shall adhere to the Texas Higher Education Coordinating Board standards related to all TSI requirements and or dual credit student eligibility guidelines. Additional information may be found in the Dallas College catalog.
- i. The student is eligible to enroll in workforce education dual credit courses contained in a Level-One Certificate program, or a program leading to a credential of less than a Level-One Certificate and shall not be required to provide demonstration of college readiness or dual credit enrollment eligibility. If the student takes dual credit course(s) that are outside of the allowances outlined above, then:
 - (1) The student will not be eligible for a TSI level-one certificate waiver; and
 - (2) The student will be required to take the TSIA unless the student presents qualifying scores to make the student exempt from TSI requirements or eligible for dual credit enrollment.
- j. A high school student is eligible to enroll in workforce education dual credit courses contained in a Level 2 certificate or applied associate degree program by meeting the TSI exemption or dual credit eligibility scores listed above.
- k. Students should consult with the College's Educational Partnerships liaison, or their College success coach if they need assistance with course selection.
- l. To be eligible for enrollment in a dual credit course offered by a public college, students must meet all the college's regular prerequisite requirements designated for that course (e.g., minimum score on a specified placement test, minimum grade in a specified previous course, etc.).
- m. Score requirements can be altered by the THECB or Dallas College with the currently approved scores being used for eligibility and course placement purposes.
- n. The student must meet all admissions criteria of the College. In addition, students may be withdrawn from pre-registered course(s) for subsequent semesters or terms if the student withdraws from a course or makes a grade of D or F. Students may be refused re-enrollment unless the student and the parent(s)/guardian(s) agree to abide by written conditions from the College designed to increase the potential for success.
- o. Dual credit eligibility and academic standing are reviewed for continued participation in dual credit courses. Dual credit students must maintain satisfactory academic performance at the high school; earn grades of A, B or C in all college courses; and obtain and submit evidence of parental/guardian and school approval for each subsequent academic year of enrollment. A student who earns a grade of D or F in a dual credit course may not be eligible for future dual credit courses or may have restrictions placed on their enrollment in the Dual Credit Program. Students who earn a grade of W, D and/or F in a dual credit course of may not be eligible for future financial aid or may have limited financial aid options beyond high school.

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- (1) The College may provide the student with written conditions designed to increase the potential for success.
 - (2) It is important for students to maintain a good academic standing as grades could impact a student's admission when transferring into four-year colleges/universities.
- p. File an official degree plan with the College once they have completed 15 hours of course credit and complete courses in alignment with the degree plan. The College may impose additional requirements for enrollment in courses for dual credit that do not conflict with THECB dual credit requirements.
- B. Students must discuss with their College Success Coach and High School Counselor if they wish to withdraw from their college course(s). Students who decide to withdraw must submit the required withdrawal form to Educational Partnerships and High School Counselor by the published deadline. Failure to submit the required withdrawal form could result in the student receiving a grade of F. If a student needs to repeat a course they have failed, they must repeat that course and receive a grade of D or higher before any additional courses can be repeated for high school and college graduation (some courses may require a grade of C or above for degree applicability). Students will need to repeat failed course(s) before being registered for additional dual credit courses.
- C. Under Section 51.907 of the Texas Education Code, an institution of higher education may not permit a student to drop more than six courses, including any course a transfer student has dropped at another institution of higher education. This law applies to students who enroll in a public institution of higher education as first-time freshman in fall 2007 or later. All college-level courses dropped after the official drop and add period for the course are included in the six-course limit, including courses dropped at another Texas public institution of higher education, unless it qualifies as an exception. Dual Credit Students are currently exempt from this code.
- D. Dual Credit Students are currently exempt from the following state requirements until they graduate from high school. Once students graduate from high school and are no longer exempt, they should take care when selecting additional courses to be transferred toward a Baccalaureate degree. Texas law allows an institution to charge the equivalent of out of state tuition for credit hours taken beyond the state limits. State limits are:
 - a. For students entering Fall 2006 and thereafter who attempt 30 semester credit hours beyond the hours required for a Baccalaureate degree. It is recommended that students take minimal hours beyond degree requirements to avoid possible higher tuition charges at the institution to which they are transferring.
- E. Academic freedom is practiced at all Dallas College campuses and locations and appropriate and essential discipline-specific terminology, concepts and principles are utilized as needed in the classroom setting, including within dual credit classes.

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- F. Dallas College has established a system of policies, including the student code of conduct, which governs student behavior and provides guidelines for the educational environment of Dallas College and its programs. Dual Credit Students are subject to the same Dallas College policies, procedures, rules, regulations, and guidelines as other Dallas College students. Students enrolled in a dual credit program must agree to comply with the Student Code of Conduct and all other applicable Dallas College policies, procedures, rules, regulations, and guidelines, as well as those of their high school. Violations of Dallas College policies, procedures, rules, regulations, or guidelines shall be addressed in accordance with established Dallas College grievance and complaint procedures, if applicable, and/or the student code of conduct.
- a. For matters alleging sexual misconduct involving a dual credit student, the high school and College shall work cooperatively to investigate and provide a prompt and equitable resolution. Sexual misconduct is any act of sex/gender-based discrimination or harassment, sexual harassment, sexual violence, sexual exploitation, relationship violence, sex/gender-based stalking, or any other conduct that threatens the health and safety of any person based on actual, expressed, or perceived gender identity.
 - b. Sexual misconduct involving High School students and/or College faculty or students shall be addressed by both the High School and the College. The High School shall promptly report to the College administration any complaints of sexual misconduct made by or against a student, employee, or guest of the College to the extent such a complaint relates to the dual credit agreement between the parties. The College shall report in writing such disciplinary problems to the High School Administration. The College may, at its sole discretion, refuse to admit students with a history of disciplinary problems. Sexual misconduct is any act of sex/gender-based discrimination or harassment, sexual harassment, sexual violence, sexual exploitation, relationship violence, sex/gender-based stalking, or any other conduct that threatens the health and safety of any person based on actual, expressed, or perceived gender identity.
- G. Under Section 51.9192 of the Education Code and Section 21.613 of the Texas Administrative Code, students attending classes on a Dallas College campus must present proof of immunization for bacterial meningitis or present documentation of an appropriate exemption. The meningococcal conjugate vaccine (MenACWY) and meningococcal polysaccharide vaccine (MPSV4) are state approved for this requirement.
- H. Faculty Qualifications:
- a. The approval procedures used by the College to select faculty for dual credit programs must be the same as those used for faculty who teach other courses at the College.
 - b. Faculty teaching dual credit classes will meet all expectations for adjunct instructors including attending orientations, faculty meetings, and staff development activities.
 - c. The faculty supervision and evaluation for dual credit will be the same as that for adjunct instructors at the College. Such evaluations will be conducted by the appropriate division

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dean or delegate. The student survey of instruction instrument will be administered, and all normal and usual documentation will be completed.

- I. Course Curriculum, Instruction, and Grading:
 - a. Courses offered for dual credit must be college-level academic courses or college-level workforce education courses.
 - b. The College shall ensure that a dual credit course and the college course offered on the college campus are equivalent with respect to curriculum, materials, instruction, and method/rigor of student evaluation.
 - c. Instructors of dual credit courses should be given the opportunity to award high school only or dual credit depending upon student performance. Students in dual credit courses may withdraw from the college course by following college procedures and meeting all deadlines.
 - d. High school students who enroll in concurrent (non-dual credit) course(s) will pay tuition for the course(s).

- J. Location of Dual Credit Classes:
 - a. Dual credit courses offered to high school students may be taught on the college campus or the high school campus. For dual credit courses taught exclusively to high school students on the high school campus and for dual credit courses taught electronically, the College shall comply with applicable rules and procedures for offering courses at a distance in THECB Rules, Chapter 4, subchapters P and Q relating to Distance Education and Off-Campus instruction.
 - b. ECHS/P-TECH students and staff at the College location will be supported by the College infrastructure with the College being responsible for the cost of software, equipment, installation, and maintenance on the College campus. ECHS/P-TECH students and staff at the high school campus will be supported by the high school campus with ISD/high school being responsible for cost of software, equipment, installation, and maintenance.
 - c. The College will serve as consultants to ensure delivery and compliance with college policy requirements for ISD IT staff regarding internet services and CIPA compliance.
 - d. Dual credit courses taught electronically shall comply with the THECB adopted Principles of Good Practice for Courses Offered Electronically.
 - e. The College must comply with SACSCOC (Southern Association of Colleges and Schools Commission on Colleges) requirements and processes.

- K. Composition of Dual Credit Classes:
 - a. Dual Credit courses must be taught on the College and/or the high school campus.
 - b. Dual credit classes may be composed of dual credit students only or of dual and college credit students. Combined classes, which would include high school credit-only students, as well as dual credit students, are allowed as provided within THECB rules and outlined in the service agreement.

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L. Student Services:

- a. High school students in dual credit courses will be given access to the College library, accorded appropriate privileges, and have adequate library resources convenient for use at the site where the course is offered.
- b. High school students in dual credit courses will be provided the academic support services, including academic advising and counseling, as those on the college campus.
- c. Prior to the start of each academic year, the High School and College shall collaborate on the development and communication of procedures for the provision of accommodations for students with disabilities enrolled in Dual Credit courses ("Established Procedures"). High School and College shall provide disability services in accordance with Established Procedures and applicable law.
- d. If a student is enrolled simultaneously in College and in high school in a dual credit program, the two schools may share information regarding the student, in accordance with FERPA.
- e. All other services provided to regular Dallas College students will also be provided to high school students enrolled in dual credit courses in accordance with applicable law and Dallas College policies.

M. Eligible Courses:

- a. Courses to be offered must be college-level courses included in the current edition of the Lower Division Academic Course Guide Manual or the Workforce Education Course Guide Manual approved by THECB. Course name and number are subject to change.
- b. Dual credit classes must demonstrate the same quality and rigor to classes on the College campus.
- c. Textbooks, textbook access codes, required course supplies/instructional tools and other materials to be utilized will be those normally used or approved by full-time faculty teaching the course at the College.
- d. The syllabus will contain all elements common to the syllabi for the same course as taught at the college.
- e. Regular academic policies applicable to courses taught at the college's main campus must also apply to dual credit courses. These policies include the appeal process for disputed grades, drop policy, the communication of grading policy to students, and the distribution of a syllabus comparable to that utilized on the College campus.
- f. Colleges will not receive formula funding from the state for PHED 1164 dual credit course and the College will not scholarship this course for students who are not in an ECHS/P-TECH program. Texas law does restrict institutions of higher education from enrolling dual credit students in PHED 1164. Non-ECHS/P-TECH students will need to make payment when registered for PHED 1164 as it is not covered by the dual credit scholarship.

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- N. Transcription of Credit. Transcription of dual credit courses on a college transcript should be handled exactly as it is for other college-level courses. Prior to the start of each academic year, college and High School/ISD administration shall confirm that approved college courses are aligned to appropriate high school course and PEIMS code.
- O. Evaluation and Accountability. The High School/ISD and the College shall be responsible for the development and implementation of an evaluation process to determine the effectiveness of the dual credit program. Measures of effectiveness shall include, but are not limited to, student results on the K-12 accountability assessments (e.g., TAKS/STAAR or other state-designated instrument(s)) and success indicators of graduates at Texas public institutions of higher education (e.g., participation rates, grade point averages, retention rates, and graduation rates).
- P. Funding:
- a. State funding for high school and college will be available to the public school district and Dallas College based on the current funding rules of the State Board of Education and the Texas Higher Education Coordinating Board.
 - b. The College may claim funding for all high school students receiving college credit.
- Q. By written agreement with various high schools, the College is authorized to offer dual credit enrollment classes to high school students as permitted by Chapter 130 of the Texas Education Code.
- R. A tuition scholarship will be awarded to high school students enrolled in dual credit courses. The scholarship structure is determined by the high school location and type.
- a. Texas Public High Schools; Dallas County Home Schools; and Dallas County Private High Schools – A signed Dual Credit Agreement between the college and the school district, charter school, private school, or home school must be on file for students to receive a tuition scholarship for dual credit courses. Tuition scholarships and THECB dual credit tuition rates are not available to high school students enrolled in concurrent college courses where only college credit is awarded.
 - b. Out-of-Dallas-County Home Schools and Private High Schools - A signed Dual Credit Agreement between the college and the private school or home school located outside of Dallas County and within the state of Texas must be on file for students to receive the dual credit tuition rate outlined by THECB. Parent is responsible for tuition in full unless high school offers to sponsor/scholarship student tuition. Educational institutions file Form 1098-T for each student they enroll and for whom a reportable transaction is made for dual credit courses, including online dual credit courses and repeated dual credit courses. To the extent dual credit courses are to be offered outside of Dallas County and within the State of Texas and involve additional costs for specialized equipment or supplies, the written dual credit agreement shall specify the additional course costs associated with same. THECB dual credit tuition rates are not provided for out-of-county

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- home school or private high school students enrolled in concurrent college courses where only college credit is awarded.
- c. Students may take no more dual credit courses than permitted by the TEA course graduation guidelines. Students who have met all high school graduation requirements are not eligible for dual credit courses.
 - d. The College may charge the school district for the cost of textbooks, textbook access codes, required course supplies and the cost of additional Dallas College personnel to assist in labs/classrooms.
- S. For the purposes of dual credit, the high school or the College may charge the other any expenses associated with the use of facilities.
- T. As rules and regulations are subject to change, please refer to the Dallas College web catalog at <https://www1.dcccd.edu/catalog/cattoc.cfm?loc=econ> for updated general and academic information for your needs.

Attachment B Dallas College and Coppell Independent School District
THECB Approved CORE, Academic, Career Technical Education, and Foreign Language Courses for Dual Credit 2026-2027
(Some Course Rubrics and/or Numbers are subject to change throughout the year.)

For Screen Reading Technologies used by the blind, X indicates the school which is stated in the column header.

Course Category	Course Number	Course Title	Level	Level	Credits	Days	Approval	State Number (THECB)	Local ID Number	Host Course Name	Credits
Comprehensive	ACCT 2301	Principles of Financial Accounting	COLLEGE/HS	COLLEGE/HS	3	SU, FA, SP	THECB Approved	13018000	N/A	Financial Mathematics	1
Comprehensive	ACCT 2302	Principles of Managerial Accounting	COLLEGE/HS	COLLEGE/HS	3	SU, FA, SP	THECB Approved	13016600	2701D	Accounting I	1
Comprehensive	ARAB 1411	Beginning Arabic I	COLLEGE/HS	COLLEGE/HS	4	SU, FA, SP	Foreign Language	3110100	6605D	Arabic 1	1
Comprehensive	ARAB 1412	Beginning Arabic II	COLLEGE/HS	COLLEGE/HS	4	SU, FA, SP	Foreign Language	3110200	6606D	Arabic 2	1
Comprehensive	ARAB 2311	Intermediate Arabic I	COLLEGE/HS	COLLEGE/HS	3	SU, FA, SP	Foreign Language	3110300	6607D	Arabic 3	1
Comprehensive	ARAB 2312	Intermediate Arabic II	COLLEGE/HS	COLLEGE/HS	3	SU, FA, SP	Foreign Language	3110400	6608D	Arabic 4	1
Comprehensive	ARTS 1301	Art Appreciation	COLLEGE/HS	COLLEGE/HS	3	SU, FA, SP	Core	3500110	1706D	Art I, Art Appreciation	1
Comprehensive	ARTS 1303	Art History I	COLLEGE/HS	COLLEGE/HS	3	SU, FA, SP	Core	3500200		Art II	1
Comprehensive	ARTS 1304	Art History II	COLLEGE/HS	COLLEGE/HS	3	SU, FA, SP	Core	3502210	1707D	Art III, Design II	1
Comprehensive	AUMT 1305	Introduction to Automotive Technology	COLLEGE	COLLEGE	3	FA, SP	WECM	13039250	7237D	Prin of Transportation Systems	1
Comprehensive	AUMT 1307	Automotive Electrical Systems	COLLEGE	COLLEGE	3	FA, SP	WECM	13039600	7239D	Advanced Auto Technology IA	1
Comprehensive	AUMT 1310	Automotive Brake Systems	COLLEGE	COLLEGE	3	FA, SP	WECM	13039550	7238D	Automotive Basics	1
Comprehensive	AUMT 1316	Automotive Suspension and Steering Systems	COLLEGE	COLLEGE	3	FA, SP	WECM	13039600	7240D	Advanced Auto Technology 1B	1
Comprehensive	BIOL 1322	Nutrition and Diet Therapy	COLLEGE/HS	COLLEGE/HS	3	SU, FA, SP	Core	13037200	3112D	Scientific Research & Design	0.5
Comprehensive	BIOL 1406	Biology for Science Majors I	COLLEGE/HS	COLLEGE/HS	4	SU, FA, SP	Core	13037200	3125D	Scientific Research & Design	0.5
Comprehensive	BIOL 1407	Biology for Science Majors II	COLLEGE/HS	COLLEGE/HS	4	SU, FA, SP	Core	13037200	3126D	Scientific Research & Design	0.5
Comprehensive	BIOL 1408	Biology for Non-Science Majors I	COLLEGE/HS	COLLEGE/HS	4	SU, FA, SP	Core	13037200	3110D	Scientific Research & Design	0.5
Comprehensive	BIOL 1409	Biology for Non-Science Majors II	COLLEGE/HS	COLLEGE/HS	4	SU, FA, SP	Core	13037200	3111D	Scientific Research & Design	0.5
Comprehensive	BIOL 1411	General Botany	COLLEGE/HS	COLLEGE/HS	4	SU, FA, SP	Core	13037200	3127D	Scientific Research & Design	0.5
Comprehensive	BIOL 2406	Environmental Biology	COLLEGE/HS	COLLEGE/HS	4	SU, FA, SP	Core	13037210	3128D	Scientific Research & Design 2	0.5
Comprehensive	BUSI 1307	Personal Finance	COLLEGE/HS	COLLEGE/HS	3	SU, FA, SP	THECB Approved	13016200	7014D	Money Matters	1
Comprehensive	CHEM 1405	Introductory Chemistry I	COLLEGE/HS	COLLEGE/HS	4	SU, FA, SP	Core	13037200	3315D	Scientific Research & Design	0.5
Comprehensive	CHEM 1407	Introductory Chemistry II	COLLEGE/HS	COLLEGE/HS	4	SU, FA, SP	Core	13037200	3316D	Scientific Research & Design	0.5
Comprehensive	CHEM 1411	General Chemistry I	COLLEGE/HS	COLLEGE/HS	4	SU, FA, SP	Core	13037200	3335D	Scientific Research & Design	0.5
Comprehensive	CHEM 1412	General Chemistry II	COLLEGE/HS	COLLEGE/HS	4	SU, FA, SP	Core	13037200	3336D	Scientific Research & Design	0.5
Comprehensive	CHIN 1411	Beginning Chinese I	COLLEGE/HS	COLLEGE/HS	4	SU, FA, SP	Foreign Language	3490100	6400D	Chinese 1	1
Comprehensive	CHIN 1412	Beginning Chinese II	COLLEGE/HS	COLLEGE/HS	4	SU, FA, SP	Foreign Language	3490200	6401D	Chinese 2	1
Comprehensive	CHIN 2311	Intermediate Chinese I	COLLEGE/HS	COLLEGE/HS	3	SU, FA, SP	Foreign Language	3490300	6402D	Chinese 3	1
Comprehensive	CHIN 2312	Intermediate Chinese II	COLLEGE/HS	COLLEGE/HS	3	SU, FA, SP	Foreign Language	3490400	6409D	Chinese 4	1
Comprehensive	CNBT 1302	Mechanical, Plumbing and Electrical Systems in	COLLEGE	COLLEGE	3	FA	WECM	13006200	7713DA	Practicum in Construction Management	1
Comprehensive	CNBT 1311	Construction Methods and Materials I	COLLEGE	COLLEGE	3	SP	WECM	13005000	7712DB	Construction Management II	1
Comprehensive	CNBT 2310	Commercial/Industrial Blueprint Reading	COLLEGE	COLLEGE	3	SP	WECM	13006200	7713DB	Practicum in Construction Management	1
Comprehensive	CNBT 2342	Construction Management I	COLLEGE	COLLEGE	3	FA	WECM	13005000	7712DA	Construction Management II	1
Comprehensive	COMM 1307	Introduction to Mass Communication	COLLEGE/HS	COLLEGE/HS	3	SU, FA, SP	Core	13034650	1815D	Social Media Marketing	0.5
Comprehensive	DRAM 1310	Theater Appreciation	COLLEGE/HS	COLLEGE/HS	3	SU, FA, SP	Core	3250100	6543D	Theatre Arts I	1
Comprehensive	DRAM 2366	Film Appreciation	COLLEGE/HS	COLLEGE/HS	3	SU, FA, SP	Core	3250700	6544D	Theatre Production I	1
Comprehensive	EDUC 1300	Learning Framework	COLLEGE/HS	COLLEGE/HS	3	SU, FA, SP	Core	N1290050	1720D	College Transition	0.5
Comprehensive	ECON 2301	Principles of Macroeconomics	COLLEGE/HS	COLLEGE/HS	3	SU, FA, SP	Core	3310300	4411D	Economics	0.5
Comprehensive	ECON 2302	Principles of Microeconomics	COLLEGE/HS	COLLEGE/HS	3	SU, FA, SP	Core	3310300	4413D	Economics Advanced Studies	0.5
Comprehensive	EMSP 1164	Technician (EMT Paramedic)	COLLEGE/HS	COLLEGE/HS	1	FA, SP	WECM	13020505	7408DB	Extended Practicum in Health Science B	2
Comprehensive										Health Science Theory/	

	EMSP 1305	Emergency Care Attendant	COLLEGE/HS	COLLEGE/HS	3	FA, SP	WECM	13020410	7403DA	Health Science Clinical Theory A	1
Comprehensive	EMSP 1391	Special Topics in Emergency Medical Technology/ Technician	COLLEGE/HS	COLLEGE/HS	3	FA, SP	WECM	13020410	7403DB	Health Science Theory/ Health Science Clinical Theory B	1
Comprehensive	EMSP 1501	Emergency Medical Technician	COLLEGE/HS	COLLEGE/HS	5	FA, SP	WECM	13020505	7408DA	Extended Practicum in Health Science A	2
Comprehensive	ENGL 1301	Composition I	COLLEGE/HS	COLLEGE/HS	3	SU, FA, SP	Core	3220400	1405D	English IV A	0.5
Comprehensive	ENGL 1302	Composition II	COLLEGE/HS	COLLEGE/HS	3	SU, FA, SP	Core	3220400	1406D	English IV B	0.5
Comprehensive	ENGL 2322	British Literature I	COLLEGE/HS	COLLEGE/HS	3	SU, FA, SP	Core	3221800	1543D	Independent Study in English 1st Time	0.5
Comprehensive	ENGL 2323	British Literature II	COLLEGE/HS	COLLEGE/HS	3	SU, FA, SP	Core	3221800	1544D	Independent Study in English 1st Time	0.5
Comprehensive	ENGL 2327	American Literature I	COLLEGE/HS	COLLEGE/HS	3	SU, FA, SP	Core	3221800	1548D	Independent Study in English 1st Time	0.5
Comprehensive	ENGL 2328	American Literature II	COLLEGE/HS	COLLEGE/HS	3	SU, FA, SP	Core	3221800	1549D	Independent Study in English 1st Time	0.5
Comprehensive	FREN 1411	Beginning French I	COLLEGE/HS	COLLEGE/HS	4	SU, FA, SP	Foreign Language	3410100	6170D	French I	1
Comprehensive	FREN 1412	Beginning French II	COLLEGE/HS	COLLEGE/HS	4	SU, FA, SP	Foreign Language	3410200	6171D	French II	1
Comprehensive	FREN 2311	Intermediate French I	COLLEGE/HS	COLLEGE/HS	3	SU, FA, SP	Foreign Language	3410300	6172D	French III	1
Comprehensive	FREN 2312	Intermediate French II	COLLEGE/HS	COLLEGE/HS	3	SU, FA, SP	Foreign Language	3410400	6173D	French IV	1
Comprehensive	GEOL 1401	Earth Sciences for Non-Science Majors I	COLLEGE/HS	COLLEGE/HS	4	SU, FA, SP	Core	3060300	3513D	Specialized Topics in Science 1st time taken A	0.5
Comprehensive	GEOL 1403	Physical Geology	COLLEGE/HS	COLLEGE/HS	4	SU, FA, SP	Core	3060300	3515D	Specialized Topics in Science 1st time taken B	0.5
Comprehensive	GEOL 1404	Historical Geology	COLLEGE/HS	COLLEGE/HS	4	SU, FA, SP	Core	3060310	3516D	Specialized Topics in Science 2nd time taken A	0.5
Comprehensive	GOVT 2305	Federal Government	COLLEGE/HS	COLLEGE/HS	3	SU, FA, SP	Core	3330100	4401D	Government	0.5
Comprehensive	GOVT 2306	Texas Government	COLLEGE/HS	COLLEGE/HS	3	SU, FA, SP	Core	3380002	4402D	Special Topics in Social Studies	0.5
Comprehensive	HIST 1301	United States History I	COLLEGE/HS	COLLEGE/HS	3	SU, FA, SP	Core	3340100	4436D	US History A	0.5
Comprehensive	HIST 1302	United States History II	COLLEGE/HS	COLLEGE/HS	3	SU, FA, SP	Core	3340100	4437D	US History B	0.5
Comprehensive	JAPN 1411	Beginning Japanese I	COLLEGE/HS	COLLEGE/HS	4	SU, FA, SP	Foreign Language	3120100	6295D	Japanese I	1
Comprehensive	JAPN 1412	Beginning Japanese II	COLLEGE/HS	COLLEGE/HS	4	SU, FA, SP	Foreign Language	3120200	6296D	Japanese II	1
Comprehensive	JAPN 2311	Intermediate Japanese I	COLLEGE/HS	COLLEGE/HS	3	SU, FA, SP	Foreign Language	3120300	6297D	Japanese III	1
Comprehensive	JAPN 2312	Intermediate Japanese II	COLLEGE/HS	COLLEGE/HS	3	SU, FA, SP	Foreign Language	3120400	6298D	Japanese IV	1
Comprehensive	KORE 1411	Beginning Korean I	COLLEGE/HS	COLLEGE/HS	4	SU, FA, SP	Foreign Language	11402900	6410D	Korean I	1
Comprehensive	KORE 1412	Beginning Korean II	COLLEGE/HS	COLLEGE/HS	4	SU, FA, SP	Foreign Language	11403000	6411D	Korean II	1
Comprehensive	KORE 2311	Intermediate Korean I	COLLEGE/HS	COLLEGE/HS	3	SU, FA, SP	Foreign Language	11403100	6412D	Korean III	1
Comprehensive	KORE 2312	Intermediate Korean II	COLLEGE/HS	COLLEGE/HS	3	SU, FA, SP	Foreign Language	11403200	6413D	Korean IV	1
Comprehensive	MATH 1314	College Algebra	COLLEGE/HS	COLLEGE/HS	3	SU, FA, SP	Core	3102500	2446D	Independent Study in Mathematics A	0.5
Comprehensive	MATH 1316	Plane Trigonometry	COLLEGE/HS	COLLEGE/HS	3	SU, FA, SP	Core	3102500	2445D	Independent Study in Mathematics B	0.5
Comprehensive	MATH 1342	Elementary Statistical Methods	COLLEGE/HS	COLLEGE/HS	3	SU, FA, SP	Core	3102530	2455D	Statistics	0.5
Comprehensive	MATH 2412	Pre-Calculus Math	COLLEGE/HS	COLLEGE/HS	4	SU, FA, SP	Core	3102501	2505D	Independent Study in Mathematics 2nd time taken A	0.5
Comprehensive	MATH 2413	Calculus I	COLLEGE/HS	COLLEGE/HS	4	SU, FA, SP	Core	3102500	2506D	Independent Study in Mathematics 2nd time taken B	0.5
Comprehensive	MATH 2414	Calculus II	COLLEGE/HS	COLLEGE/HS	4	SU, FA, SP	Core	3102502	2507D	Independent Study in Mathematics 3rd time taken A	0.5
Comprehensive	MATH 2415	Calculus III	COLLEGE	COLLEGE	3	SU, FA, SP	Core	3102502	N/A	Independent Study in Mathematics 3rd time taken B	0.5
Comprehensive	MRKG 1311	Principles Of Marketing	COLLEGE/HS	COLLEGE/HS	3	SU, FA, SP	WECM	13034200	7004D	Advertising and Sales Promotion	0.5

Comprehensive	MRKG 2371	Strategies in Social Media Marketing	COLLEGE	COLLEGE	3	SU, FA, SP	Core	13034650	1815D	Social Media Marketing	0.5
Comprehensive	MUSI 1306	Music Appreciation	COLLEGE/HS	COLLEGE/HS	3	SU, FA, SP	Core	3155600	6865D	Music Appreciation	1
Comprehensive	PHED 1304	Personal/Community Health	COLLEGE/HS	COLLEGE/HS	3	SU, FA, SP	Core	3810100	5010D	Health	0.5
Comprehensive	PHIL 1301	Introduction to Philosophy	COLLEGE/HS	COLLEGE/HS	3	SU, FA, SP	Core	3380001	4600D	Social Studies Adv. Studies (1st time taken)	0.5
Comprehensive	PHIL 2306	Introduction to Ethics	COLLEGE/HS	COLLEGE/HS	3	SU, FA, SP	Core	3380021	4601D	Social Studies Adv. Studies (2nd time taken)	0.5
Comprehensive	PHYS 1401	College Physics I	COLLEGE/HS	COLLEGE/HS	4	SU, FA, SP	Core	13037200	3435D	Scientific Research & Design	0.5
Comprehensive	PHYS 1402	College Physics II	COLLEGE/HS	COLLEGE/HS	4	SU, FA, SP	Core	13037200	3436D	Scientific Research & Design	0.5
Comprehensive	PHYS 1405	Elementary Physics I	COLLEGE/HS	COLLEGE/HS	4	SU, FA, SP	Core	13037220	3437D	Scientific Research & Design	0.5
Comprehensive	PHYS 1407	Elementary Physics II	COLLEGE/HS	COLLEGE/HS	4	SU, FA, SP	Core	13037220	3438D	Scientific Research & Design	0.5
Comprehensive	PHYS 2425	University Physics I	COLLEGE/HS	COLLEGE/HS	4	SU, FA, SP	Core	13037220	3439D	Scientific Research & Design 3 A	0.5
Comprehensive	PHYS 2426	University Physics II	COLLEGE/HS	COLLEGE/HS	4	SU, FA, SP	Core	13037220	3440D	Scientific Research & Design 3 B	0.5
Comprehensive	POFT 1329	Beginning Keyboarding	COLLEGE/HS	COLLEGE/HS	3	SU, FA, SP	WECM	13011300	7009D	Touch System Data Entry	0.5
Comprehensive	PSYC 2301	General Psychology	COLLEGE/HS	COLLEGE/HS	3	SU, FA, SP	Core	3350100	4515D	Psychology	0.5
Comprehensive	SGNL 1301	Beginning American Sign Language I	COLLEGE/HS	COLLEGE/HS	3	SU, FA, SP	Foreign Language	3980100	6403D	American Sign Language I	1
Comprehensive	SGNL 1302	Beginning American Sign Language II	COLLEGE/HS	COLLEGE/HS	3	SU, FA, SP	Foreign Language	3980200	6404D	American Sign Language II	1
Comprehensive	SGNL 2301	Intermediate American Sign Language I	COLLEGE/HS	COLLEGE/HS	3	SU, FA, SP	Foreign Language	3980300	6405D	American Sign Language III	1
Comprehensive	SOCI 1301	Introduction to Sociology	COLLEGE/HS	COLLEGE/HS	3	SU, FA, SP	Core	3370100	4535D	Sociology	0.5
Comprehensive	SPAN 1411	Beginning Spanish I	COLLEGE/HS	COLLEGE/HS	4	SU, FA, SP	Foreign Language	3440100	6035D	Spanish I	1
Comprehensive	SPAN 1412	Beginning Spanish II	COLLEGE/HS	COLLEGE/HS	4	SU, FA, SP	Foreign Language	3440200	6036D	Spanish II	1
Comprehensive	SPAN 2311	Intermediate Spanish I	COLLEGE/HS	COLLEGE/HS	3	SU, FA, SP	Foreign Language	3440300	6045D	Spanish III	1
Comprehensive	SPAN 2312	Intermediate Spanish II	COLLEGE/HS	COLLEGE/HS	3	SU, FA, SP	Foreign Language	3440400	6046D	Spanish IV	1
Comprehensive	SPCH 1311	Introduction to Speech Communication	COLLEGE/HS	COLLEGE/HS	3	SU, FA, SP	Core	3241200	1645D	Independent Study in Speech 1st time taken A	0.5
Comprehensive	SPCH 1315	Public Speaking	COLLEGE/HS	COLLEGE/HS	3	SU, FA, SP	Core	3241200	1347D	Independent Study in Speech 1st time taken B	0.5
Comprehensive	AUMT 2321	Automotive Electrical Diagnosis & Repair	COLLEGE	COLLEGE	3	FA, SP	WECM	13039700		Automotive Technology II: Automotive Service A	1
Comprehensive	AUMT 1380	Cooperative Education-Automobile/Automotive Mechanics Technology/Technician	COLLEGE	COLLEGE	3	SU, FA, SP	WECM	13039700		Automotive Technology II: Automotive Service B	1
Comprehensive	AUMT 2380	Cooperative Education-Automobile/Automotive Mechanics Technology/Technician	COLLEGE	COLLEGE	3	SU, FA, SP	WECM	13040450		Practicum in Transportation Systems (First Time Taken) A	1
Comprehensive	AUMT 2366	Practicum - Automobile/Automotive Mechanics Technology / Technician	COLLEGE	COLLEGE	3	SU, FA, SP	WECM	13040450		Practicum in Transportation Systems (First Time Taken) B	1
Comprehensive	PFPB 1308	Basic Pipefitting Skills	COLLEGE	COLLEGE	3	SU, FA, SP	WECM	13006000		Plumbing Technology I A	0.5
Comprehensive	PFPB 1321	Plumbing Maintenance and Repair	COLLEGE	COLLEGE	3	SU, FA, SP	WECM	13006000		Plumbing Technology I B	0.5
Comprehensive	PFPB 1373	Introduction to the Plumbing Trade	COLLEGE	COLLEGE	3	SU, FA, SP	WECM	13006100		Plumbing Technology II A	0.5
Comprehensive	PFPB 1343	Pipefitting Fabrication and Blueprint Reading	COLLEGE	COLLEGE	3	SU, FA, SP	WECM	13006100		Plumbing Technology II B	0.5
Comprehensive	PFPB 1350	Plumbing and Pipefitting Equipment and Safety	COLLEGE	COLLEGE	3	SU, FA, SP	WECM	13006200		Practicum in Construction Management (First Time Taken)	2
Comprehensive	PFPB 1382	Cooperative Education	COLLEGE	COLLEGE	3	SU, FA, SP	WECM	13005260		Practicum in Construction Technology (Second Time Taken)	
Comprehensive	OSHT 1307	Construction Site Safety and Health	COLLEGE	COLLEGE	3	SU, FA, SP	WECM	13004900		Construction Management I A	
Comprehensive	ELPT 1321	Introduction to electrical safety and tools	COLLEGE	COLLEGE	3	SU, FA, SP	WECM	13005600		Electrical Technology I B	0.5
Comprehensive	ELPT 1311	Basic Electrical Theory	COLLEGE	COLLEGE	3	SU, FA, SP	WECM	13005600		Electrical Technology I A	0.5
Comprehensive	ELPT 1325	National Electrical Code	COLLEGE	COLLEGE	3	SU, FA, SP	WECM	13005400		Building Maintenance Technology I A	1

Comprehensive	ELPT 1370	Electrical Blueprint Reading	COLLEGE	COLLEGE	3	SU, FA, SP	WECM	13005400	Building Maintenance Technology I B	1
Comprehensive	ELPT 1329	Residential Wiring	COLLEGE	COLLEGE	3	SU, FA, SP	WECM	13005500	Building Maintenance Technology II B	1
Comprehensive	ELPT 1380	Cooperative Education-Electrical and Power Transmission Installation/installer General	COLLEGE	COLLEGE	3	SU, FA, SP	WECM	13005250	Practicum in Construction Technology (First Time Taken)	1
Comprehensive	HART 1310	HVAC Shop Practices and Tools	COLLEGE	COLLEGE	4	SU, FA, SP	WECM	13005800	Heating, Ventilation, and Air Conditioning (HVAC) and Refrigeration Technology I A	0.5
Comprehensive	HART 1401	Basic Electricity for HVAC	COLLEGE	COLLEGE	5	SU, FA, SP	WECM	13005800	Heating, Ventilation, and Air Conditioning (HVAC) and Refrigeration Technology I B	0.5
Comprehensive	HART 1407	Refrigeration Principles	COLLEGE	COLLEGE	6	SU, FA, SP	WECM	13005800	Heating, Ventilation, and Air Conditioning (HVAC) and Refrigeration Technology II A	0.5
Comprehensive	HART 1441	Residential Air Conditioning	COLLEGE	COLLEGE	7	SU, FA, SP	WECM	13005800	Heating, Ventilation, and Air Conditioning (HVAC) and Refrigeration Technology II B	0.5
Comprehensive	HART 1380	Cooperative Education - Heating, Air Conditioning, and Refrigeration Technology/Technician	COLLEGE	COLLEGE	8	SU, FA, SP	WECM	13005250	Practicum in Construction Technology (First Time Taken)	1

Payment of Services:

1. For courses taught at a High School facility utilizing High School teachers who are qualified by Dallas College using Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) standards to teach college level courses, Dallas College shall pay as follows:
 - a. **A minimum class size of 15 students per section is required for Coppell Independent School District to receive payment from the College. Compensation will be paid at \$1,000 per section. There is no pro-rating for classes with less than 15 students and no payment will be made for classes with less than 15 students. A typical credit course can vary from 1 to 5 credit hours depending upon the course requirements.**
 - b. Actual attendance is based on the census date for state reporting, which is the College's 12th class day for 16-week and 10-week classes. For an 8-week session, the census date and certification of attendance is based on the 6th class day. For 5-week sessions, the census date and certification of attendance is based on the 4th class day.
 - c. In the event that a high school teacher has to be replaced by a Dallas College instructor during the course of the semester, compensation for the section(s) may not be provided.
 - d. College will provide payment at the end of the semester(s) or academic year. The total compensation that College pays **Coppell Independent School District** under this Agreement with College shall not exceed **\$32,000** for the Initial Term. Provided, further, that the total compensation paid by the college under the Initial Term and any Renewal Terms, if any, in the aggregate, shall not exceed the sum of **\$96,000**.
2. College's performance of its duties under this Agreement is specifically contingent upon receipt of adequate funding from the State of Texas and its funding sources.

**Technology Support Addendum
2026-2027**

All technology contractual agreements and requests specific to Dual Credit program at Dallas College and ECHS & P-TECH environments on the College properties are to be coordinated through the ISD/High School central technology departments and delivered to **College ISD Technology Engagement and Support**. The following terms of collaborative responsibilities supersede other existing technology contractual agreements associated with all College locations.

Technology Support Responsibilities of College:

Educational Technology and Cyber/Information Security

- 1) College shall furnish ISD/High School with detailed information on the minimum standards for hardware and the requirements for academic software, including but not limited to instructional and proctorial applications. This information shall be provided in a timely manner to ensure Dual Credit students have equal access to the College's educational technology resources.
- 2) College shall grant Dual Credit students access to the necessary applications and software required for college-level dual credit coursework, both at College locations and through the Virtual Desktop.
- 3) In instances where Dual Credit students are unable to access the required educational technology within ISD/High School environments, College shall make reasonable arrangements for students to access the necessary technology for college-level dual credit work at College locations. This includes providing instructional and testing environments.
- 4) College shall work with ISD/High School to ensure compliance with College security measures and policies relating to the use of College information resources by ISD/High School employees and students. College is responsible for providing ISD/High School with the most current College Board policies on Technology Resources and Information Security.
- 5) College shall be responsible for supplying the ISD/High School with support information and managing ISD/High School employees' and Dual Credit students' access to the College's information resources, including but not limited to securing multi-layered access thereto.
- 6) College shall provide necessary information to, and collaborate with, ISD/High School central technology departments to resolve compromised accounts and devices and subsequently authorize and grant approved access to the College's information resources.
- 7) ECHS & P-TECH Environments at College Locations College will be responsible for the evaluation of ISD/High School technology requests specific to ECHS environments at College locations prior to the approval for modifications and/or installations to ensure the integrity of the network infrastructure, information security and service quality.
- 8) To ensure the compatibility of any ISD/High School technology and/or equipment with College infrastructure, College shall provide the ISD/High School with the College's minimum standards for use of instructional technology in College classrooms and laboratories.

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- 9) In accordance with applicable College license agreements and College policies and procedures relating to access to and use of College information resources, the College shall provide ISD/High School Dual Credit, ECHS, and P-TECH students and ECHS and P-TECH faculty access to College network, instructor station computers, and AV system, as necessary and appropriate under this Agreement.
- 10) College shall collaborate with ISD central technology departments to evaluate the required technical operations in the ECHS and P-TECH administrative areas and provide necessary information on College identified /Panduit-certified vendors.
- 11) College shall be responsible for the cost, repair, storage and maintenance of College's technology property, equipment, and infrastructures placed or installed in College buildings and utilized by ISD/High School, Dual Credit, ECHS & P-TECH students, faculty and staff.
- 12) Included in the ECHS Facilities Fees, College shall be responsible for the following approved services during the period of this agreement:
 - The installation of approved data cable and drops, up to 25 units annually, for approved ISD/High School equipment connecting to College network;
 - Approved existing numbers and locations of College telephones and up to 10 units for each new ECHS physically located at College locations.
- 13) In designated ECHS & P-TECH administrative areas, College will be responsible for providing the approved usage of College network and operational functions of the core network equipment and backbone systems based on College Standards.
- 14) When requesting generic technical support of the College's Service Desk, College shall provide ECHS administrators/staff/faculty reasonable time lengths of service based on the availability of College IT personnel.
- 15) With prior approval, College is responsible for providing the ISD escorted access to College system or security areas for maintaining operational functions of ISD devices/equipment and network infrastructure.
- 16) College shall provide ECHS and ISD the unified process for technology support requests with:
 - College ISD Technology Engagement and Support as the main contact point,
 - assigned specific time lengths for completing each project request, and
 - designated personnel providing services where possible.

Technology Support Responsibilities of the ISD/High School:

Educational Technology and Cyber/Information Security

- 1) ISD/High School shall ensure that Dual Credit students are equipped with hardware that meets the minimum standards specified by College to access the College's educational technology resources.
- 2) ISD/High School shall facilitate Dual Credit students' access to the necessary academic applications required for college-level dual credit coursework, ensuring that these resources, including instructional and proctorial software, are available and compatible through ISD/High School-issued devices and digital environments.

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- 3) In the event that ISD/High School's institutional security protocols are incompatible with College academic requirements, or in circumstances where Dual Credit students lack access to the requisite academic software using ISD/High School-issued devices, the ISD/High School shall facilitate specific arrangements within high school environments or coordinate with the College at College locations to ensure students' access to the necessary technology.
- 4) ISD/High School shall ensure compliance with the security measures required to access the College's information resources, adhering to the most current College Board policies on Technology Resources and Information Security provided by College.
- 5) In instances where security policies at both institutions are misaligned, the ISD/High School, in collaboration with the College, shall be responsible for achieving a consensus on a jointly approved practice for technical operations and system access.
- 6) ISD/High School shall collaborate with College and take the necessary actions to resolve ISD/High School employees' and students' compromised accounts and devices in order to restore access to the College's information resources.

ECHS & P-TECH Environments at College Locations

- 1) ISD, ECHS & P-TECH faculty and staff shall comply with all applicable College policies, procedures, rules, regulations and guidelines (collectively, the "College Policies"), including but not limited to the following:
 - College Standards for technology setup in all College classrooms and laboratories and the requirements of classroom restoration to the original setup at close of day.
 - College Computer Use Policy , including the College right to deny or remove ISD, ECHS and-TECH faculty, staff or student access to College network infrastructure for violation of College Policies..
- 2) ISD central technology departments shall be responsible for providing portable instructional devices to ECHS and P-TECH faculty and students in College classrooms, if needed. ECHS and P-TECH faculty and staff shall be responsible for the storage and maintenance of ISD/High School-issued non-instructional devices and/or any personal devices.
- 3) Prior to scheduling a technical modification/installation at College locations, ISD central technology departments shall, in accordance with College Policies obtain written approval from College.
- 4) With prior written approval, the ISD will be allowed to install the ISD network in designated College ECHS & P-TECH administrative areas contracting with College identified /Panduit-certified vendors. The ISD shall be responsible for the cost of installing ISD networking equipment.
- 5) If damage to College's existing system and equipment occurs as a result of such modification or installation by the ISD, ISD and any ISD-contracted vendors will be responsible for the cost of repairs or replacement.
- 6) To ensure federal requirements are met for information security, ISD/High School shall accept College's risk assessment requirements in connection with the installation/modification of technical hardware and software, and provide a standard

Attachment D

naming convention for identification of ISD/High School-issued computing devices connecting to College network infrastructure via wired or wireless networks.

- 7) For the safety of all students, ISD technical staff and vendors shall comply with applicable College Policies, including but not limited to, the College's official check-in protocol, which requires ISD technical staff and vendors to check-in with designated College staff before carrying out duties at College locations.
- 8) To obtain access to IDF/MDF closets at College locations, the ISD shall provide College ISD Technology Engagement and Support a minimum of 24-hour notice. In the event access is approved, the College will provide ISD staff with appropriate access and assign College staff to serve as their escort.
- 9) ECHS & P-TECH administrators and staff shall follow College's process for technology support requests.
- 10) ISD/High School is responsible for the maintenance and providing the vendors required information to maintain operational functions of the ISD/High School devices/equipment and network infrastructure at College locations.

DALLAS COLLEGE DUAL CREDIT TUITION AND FEE GUIDELINES

2026-2027 Academic Year

The following guidelines reflect current Dallas College (the “College”) policies and procedures in alignment with Texas Higher Education Coordinating Board (“THECB”) guidelines relating to dual credit tuition and fees.

Guidelines for Dual Credit Tuition

1. Dallas College partners with public and private schools to provide dual credit instructional opportunities to students. Dallas College is also a THECB Financial Aid for Swift Transfer (FAST) Program participant.
2. These partnerships support the Dallas College mission to transform lives and communities through higher education by providing students with early access to a quality postsecondary education. As such, Dallas College has, in accordance with College policies and procedures and THECB rules, adopted a tuition structure that aims to reduce the cost of student participation in the College Dual Credit Program.
3. The dual credit tuition structure is determined by a student’s high school location and type of high school, i.e., Homeschool, ISD, or Charter School. The payment terms for each program type are outlined in the chart below:

High School Type and Location	Tuition Cost Per Credit Hour
ISD In-District	Waived
ISD Out of District	Waived
ISD Out of State	\$250
Charter In District	Waived
Charter Out of District	Waived
Charter Out of State	\$250
Private In District	Waived
Private Out of District	\$169
Private Out of State	\$250
Homeschool In District	Waived
Homeschool Out of District	\$169
Homeschool Out of State	\$250

4. Online School Tuition: Online schools are classified according to their program type (Private, Texas Charter, or Texas ISD). Tuition for students enrolled in online schools is determined by the student’s residency, except for online programs operated by a Texas public ISD or Texas Charter, for which residency-based tuition does not apply.

**DALLAS COLLEGE GUIDELINES FOR DUAL CREDIT LEARNING
MATERIALS RELATED TO COURSES OFFERED IN PARTNERSHIP WITH
TEXAS SCHOOLS
2026-2027 Academic Year**

The following guidelines reflect current Dallas College (the “College”) policies and procedures, which align with Texas Higher Education Coordinating Board (“THECB”) rules relating to dual credit learning materials: (Financial Aid for Swift Transfer (FAST) Program passed under House Bill (HB) 8).

Guidelines for Course Materials for Dual Credit Students

1. Dallas College partners with public and private schools to provide dual credit instructional opportunities to students.
2. To ensure students have access to quality education and instructional materials, dual credit students will be provided access to instructional materials as part of their participation in dual credit programming.
 - A. The dual credit partnership will require School Districts or High Schools to partner in supporting instructional material costs for dual credit students participating in dual credit programming through their high schools. Dallas College will continue to sponsor tuition waivers in alignment with the Dallas College Guidelines for Learning Materials (Attachment F).

Instructional Materials Financial Terms

1. Dallas College will provide dual credit students all learning materials at the start of each academic term. College learning materials shall be determined and made available prior to the start of classes.
2. The college will invoice dual credit partners (School District or High School as applicable) directly for Instructional Materials at a rate of \$23.00 per credit hour for all eligible students from their institution enrolled in Dual Credit courses.
 - a. All student enrollments are subject to the instructional materials fees. This includes initial and subsequent enrollments in college courses.
3. Dual credit partners may elect to directly bill students who are not FAST eligible for the course material fees. This is subject to the partners’ discretion and subject to the requirements for Financial Aid for Swift Transfer (FAST) Program.
4. Texas Public School Partners Only:
 - a. Dallas College will receive a FAST eligibility participant list at the close of each academic term from the THECB. This list will be shared by request with the School District or High School upon receipt.

Attachment F

- i. Students who are identified by the THECB as FAST-eligible students will not be charged for instructional materials.
- ii. Accordingly, students on the FAST-eligible list may not be billed by the School District, High School, or College for their instructional materials. Any direct billing processes initiated by the partner must exclude FAST-eligible students.

Instructional Material Invoice Guidelines

1. Dallas College will directly invoice all dual credit partners for student learning materials.
 - a. Invoice will include a roster of students enrolled post-census date of the applicable billing term.
 - b. All invoicing will be completed semesterly following the completion of the final fall, spring, or summer census date.
2. Partners will be provided 45 days from the invoice date to submit payment to Dallas College.
3. Invoicing will be done at the district level or high school level if not a part of a school district.

DALLAS COLLEGE GUIDELINES FOR CREDENTIALLED INSTRUCTORS RELATED TO COURSES OFFERED IN PARTNERSHIP WITH TEXAS SCHOOLS

2026-2027 Academic Year

The following guidelines reflect current Dallas College policies and procedures in alignment with Texas Higher Education Coordinating Board (“THECB”) guidelines relating to credentialed instructors. High school employees who serve as credentialed instructors must comply with Dallas College academic and instructional standards.

Guidelines for Credentialed Instructors

When teaching Dallas College courses for dual credit at high schools, Dual Credit instructors must align with all academic standards of the college. Credentialed Instructors are responsible for the academic integrity of course curriculum delivered at the high schools while instructing dual credit courses.

Semesterly Instructional Expectations

1. Credentialed instructors must meet all critical semesterly activities in alignment with Dallas College instructional policies.
 - A. Course Syllabus/Curriculum Vitae: A course syllabus must be created using the Dallas College template and uploaded to the appropriate Dallas College site prior to the start of class within the established timelines.
 - B. Course materials will be adopted by the Dallas College Academic school based on the preferred learning material determined by the college faculty and school academic administration. The credentialed instructor may work with the academic school to identify, update, or change adopted learning materials. Credentialed Instructors must engage the academic chair and/or dean who will provide specific information on the process and timelines for each academic term. Course adoptions must be done in advance of the academic term in which they will be utilized. All course adoptions are subject to approval by the academic school of administration.
 - C. Course Certification: Courses must be confirmed and certified in compliance with the established Dallas College timelines.
 - D. Progress Reports: Credentialed instructors must submit student progress grades and final grades in compliance with the established Dallas College timelines.
 - E. Grade Reporting: Assignment grading must be recorded and available in the Dallas College academic platform. Final grades must be submitted in compliance with the established Dallas College timelines.

Attachment G

- i. All instructional due dates are provided to credentialed instructors directly via email by their respective academic school. Instructional due dates may also be found on the Dallas College Faculty One Stop SharePoint site.
2. Credentialed instructors must be familiar with the contents of handbooks, instructional resource guides, pertinent federal and local policies, and other items of information which are distributed for faculty use, including the Dallas College code of conduct, FERPA, and other academic resources provided for instructional purposes.
3. Credentialed instructors must ensure completion of annual professional development in alignment with college standards. This includes completion of Title IX, FERPA, and Cybersecurity training. The credentialed instructor may complete training as part of the high school requirements and provide confirmation to Dallas College to meet this requirement. Credentialed instructors are also provided access to the college web-based versions of these training courses as an alternative should the high school not require and/or offer annual training in these areas.

Communication and System Access

1. Credentialed instructors will be provided a secure login to access Dallas College networks and systems which align with instructional needs. This includes access to reporting systems, the college SharePoint site, and collegiate academic resources for professional development.
2. Credentialed instructors will be provided a secure Dallas College email which must be used for official student and collegiate communication.
 - a. This email must be checked regularly as the college will use this address to related important instructional and academic information to credentialed instructors.

Academic and Instructional Support

1. Credentialed instructors are a part of the Academic School which aligns with their discipline. The collegiate instructor provided will be subject to academic oversight by the appropriate academic discipline.
2. Credentialed instructors are expected to respond to and engage with the Academic School which aligns with their course discipline. They will need to communicate with Academic Deans, Chairs, and Educational Partnerships staff regarding their curricular expectations and student academic progress.
3. Credentialed instructors will have access to faculty development resources which include in-person coaching, access to the Center for Teaching and Learning, and online professional development activities.
4. Credentialed instructors will be expected to participate in classroom observations. These activities will generally take place annually; however, the college reserves the right to add additional coaching as needed to ensure academic alignment with college curriculum standards.

Participation Terms

Attachment G

High school teachers who serve as credentialed instructors must be employed within school districts and/or high schools with which Dallas College has an active dual credit agreement. Eligibility for credentialing must align with Dallas College faculty credentialing academic standards. If approved, assignment of a credentialed instructor to a college dual credit course must be coordinated by the designated independent school district or high school.

Participation as credentialed instructors is subject to termination and may be ended at the discretion of the high school or college. Failure to comply with academic standards may result in termination of the credentialed instructor approved standing.

Credentialed instructors are not Dallas College employees. Participation as a credentialed instructor is not an offer of employment and does not provide any preferential status for future hiring practices. Dallas College shall not provide any financial compensation directly to credential instructors for instructional services rendered. All credentialed instructors will be required to agree to these standards annually to be eligible for credentialed instruction service during the designated academic year.

STATE OF TEXAS §
 §
COUNTY OF DALLAS §

AGREEMENT BETWEEN
DALLAS COLLEGE
AND
COPPELL INDEPENDENT SCHOOL DISTRICT
CONCERNING EMT DUAL CREDIT

This Agreement (“Agreement”) is made and entered into by and between Dallas College (“Dallas College” or “College”), a Texas political subdivision of higher education, and Coppell Independent School District (“ISD”), a Texas political subdivision of secondary education, on behalf of Coppell High School (“High School”). The ISD, High School, and College may hereafter be individually referred to as “Party” and collectively as “Parties.” The Parties enter into this Agreement pursuant to the following terms and conditions in order to provide eligible High School students (each a “Student” and collectively the “Students”) with the lower division college courses (“Courses” or “Dual Credit Courses”) enumerated herein:

1. Attachments to this Agreement: The Agreement contains the following attachments that are incorporated herein by this reference:

- A.** Attachment A: Dallas College Guidelines for Dual Credit Courses Offered in Partnership with Texas Schools (2025-26);
- B.** Attachment B: Course List(s);
- C.** Attachment C: Payment of Services;
- D.** Attachment D: Technology Support Addendum;
- E.** Attachment E: Dual Credit Tuition and Fee Guidelines;
- F.** Attachment F: Dallas College Guidelines for Dual Credit Learning Materials; and
- G.** Attachment G: Dallas College Credentialed Instructor Guidelines.

2. Term: Subject to prior termination of this Agreement as provided in Section 8, the initial term of this Agreement shall be in full force and effect for a period of twelve (12) months. This Agreement begins on August 1, 2025 and ends on July 31, 2026 (the “Initial Term”). Upon mutual written agreement and at least 60 days before the end of the Initial Term, the Parties may renew this Agreement for up to two, one-year terms (each a

“Renewal Term”).

3. Statewide Goals for Dual Credit: Pursuant to Texas House Bill 3650 (86TH Legislative Session, 2019) the College and the ISD set forth the following goals for their dual credit offerings to align with statewide goals for dual credit programs in Texas, as prescribed by the Texas Higher Education Coordinating Board (hereinafter the “THECB”) and the Texas Education Agency (hereinafter the “TEA”).

Goal 1 - Collaborative Outreach Efforts and Benefits

- A. College and High School dual credit and advising staff provide dual credit information sessions at middle schools, high schools, colleges and at community events.
- B. College Outreach Teams are present throughout the metroplex and provide students and families with information about Dallas College and educational opportunities. The College Outreach Teams also help students make connections with college intake staff.
- C. College and High School provide online dual credit information for the public. Information includes dual credit college contact information, dates and deadlines, dual credit state and local requirements, how to enroll in the dual credit program, endorsement connections for guided pathways, and dual credit comments from students and parents.
- D. College Outreach, Marketing Offices, and Dual Credit Departments provide dual credit cost savings information to the public. Information includes the benefit of no tuition cost for dual credit courses to dual credit students attending high schools within Dallas County as well as for educationally disadvantaged students attending Texas public high schools outside of Dallas County. And, for all other dual credit students attending high schools outside of Dallas County, such students will benefit by paying the Dual Credit tuition rate for their dual credit courses. To receive the no or reduced cost tuition, the dual credit students must be attending a high school in an independent school district that has executed a dual credit agreement with Dallas College.

Goal 2 - Student Transition to and Acceleration Through Postsecondary Education

- A. Students attend college orientation sessions which include information about college degree and certificate options, student support services, and extra-curricular activities.
- B. College tours are made available to students.
- C. College and High School provide students with Career Interests tools and workshops to help students better identify a program of study that will align with their current and future educational goals and career options.
- D. College provides an online resource tool to help students find a career and related guided pathways. The pathways will help students identify and select approved dual credit courses that are listed within this Agreement, Attachment B.

- E. Students may take approved dual credit courses that apply toward the core curriculum, a certificate program, an Associate of Applied Sciences, an Associate of Arts, or an Associate of Science. College courses, certificates and degree plans are made available within the college's online catalog.
- F. College shall provide students with information regarding the requirements of filing a degree plan with the college and consulting with an academic advisor.
- G. Students are advised and encouraged to successfully complete dual credit courses that apply toward their selected pathway, certificate, industry certification, and/or degree plan.
- H. College and High School provide high school and college degree completion information to students. The College Transfer Services office provides information regarding the transfer of college credit courses from Dallas College to other colleges and universities. The College Transfer Services also provides transfer guides which include courses (course numbers and course names) within the College that will transfer into degree plans at other institutions of higher education.

Goal 3 - Academic and College Readiness Advising and Support Services

- A. Students are provided academic and college readiness advising with access to student support services
- B. College provides students with career information, degree and certificate options, and academic advising.
- C. College provides students with support services to include college success workshops, time management, learning and support centers, tutoring centers, libraries, academic advising and career workshops. Other College support services include the College Health Center and Disability Services Center. Students are encouraged to utilize support services that are available at the College and High School.

Goal 4 - Course Quality and Rigor to Ensure Student Success in Subsequent Courses

- A. As required by the THECB, the quality and rigor of Dual Credit courses taught at Dallas College shall be the same at the High School, being sufficient to ensure student success in subsequent courses.
- B. College develops and provides directed pathways. Directed pathways will build upon student learning outcomes required for rigorous subsequent college level courses.
- C. Course/program rigor should be comparable to that of other offerings and clearly at the collegiate level as required by Southern Association of Colleges and Schools Commission on Colleges (SACSCOC).
- D. Content of courses will be college-level and students will demonstrate eligibility to enroll in dual credit courses as outlined within Attachment A, Dual Credit Guidelines.

4. Scope of Agreement and Limitations of Authority: The Parties agree to the scope of this Agreement as follows:

1. **Purpose:** The purpose of this Agreement is to provide a system under which an eligible high school student enrolls in state approved college course(s) and receives course credit for the course(s) from both the college and high school. Dual Credit enrollment structures education, training, and career exploration to enable students to build academic and technical skills, acquire industry credentials, enter a profession, and advance in higher education. College and High School will approve Students who are qualified to enroll in course enumerated in this Agreement. Courses enumerated under this Agreement (see Attachment B) will be offered at both the College and the High School. Faculty from the College and the High School will conduct these courses. The College is approved by the THECB and the Texas Department of State Health Service ("TXDSHS") to offer the Emergency Medical Technician ("EMT") Program ("Program"). The ISD and High School desire to provide its secondary students the opportunity to obtain education and training towards an emergency medical technician certification through the College. All courses included in the emergency medical technician certificate program will be offered at the High School and will be consistent with requirements for Students' certificate completion with the timelines established in this Agreement. The courses in this Program will be offered for dual credit to the Students.

Under this Agreement, qualified Students, as defined under Section 17(B) of this Agreement, are eligible to enroll in classes described in this Section for the College's Emergency Medical Services – Emergency Medical Technician Basic. This Level 1 Certificate combines classroom teaching with supervised clinical and field experience for Students seeking certification as an Emergency Medical Technician – Basic with the TXDSHS. These courses will allow Students to meet their clinical contact requirements. In the aggregate, these courses are referred to as the Program and include:

- a. Emergency Medical Services Program ("EMSP") 1501, Classroom, Lecture, and Lab. This course prepares Students for certification as an EMT. Students must successfully complete this course before progressing to the next two courses, listed below.
- b. EMSP 1391, LEC/LAB, Special Topics in Emergency medical technology/technician. Topics in this course address recently identified current events, skills, knowledge, and/or attitudes and behaviors pertinent to the technology or occupation and relevant to the professional development of the Student. In particular, this course will cover Expanded Scope of Practice, Hazardous Material ("HazMat") awareness and management, Weapons of Mass Destruction ("WMD") events, the national Incident Command System ("ICS"), and Multi Casualty Incident ("MCI")

management. This course may be repeated if topics and learning outcomes vary. Consistent with Program requirements, Students enroll in this EMSP 1391 and EMSP 1164 simultaneously.

- c. EMSP 1164 – Emergency Medical Technology/Technician, EXT-Practicum. This course is the clinical portion of the Program. This is a health-related work-based learning experience that enables Students to apply specialized occupational theory, skills, and concepts. In this course, Students will complete their clinical/ internships at both of the following:
 - i. Fire stations where Students participate in internship shifts with EMS professionals in mobile units from various municipalities. Students participate alongside EMTs and/or Paramedics and perform the latest medical practices and procedures and proper application of life support equipment in a variety of medical emergencies; and
 - ii. Hospitals. Students in coordination with the EMT High School Coordinator actively participate alongside hospital personnel performing the latest medical practices and procedures and proper application of life support equipment.
 - iii. The College schedules Students for participation in their clinicals/internships.
- d. EMSP 1305 – Emergency Care Attendant. The course covers the knowledge and skills for basic emergency medical care. Emphasis is on requirements of national and state accrediting agencies. Preparation for certification as an Emergency Care Attendant (ECA)/Emergency Medical Responder (EMR).
 - i. Students who do not successfully complete EMSP 1501 can be enrolled into EMSP 1305 Emergency Care Attendant in lieu of EMSP 1164. EMSP 1305 does not have a clinical component and, therefore, may not be acceptable in lieu of EMT for local fire departments for the Basic Firefighter Level I Certificate.
- e. After Students successfully complete these courses:
 - i. The College shall verify to the ISD that Students have met these requirements; and
 - ii. EMT Students will be eligible to take the National Registry of EMT ("NREMT") exam for the EMT basic level.

5. Governance:

- A. The EMT Basic Certificate Program under this Agreement shall be:
 - 1) Conducted in a manner consistent with SACSCOC, the TXDSHS and Dallas College policies, regulations, rules, and guidelines; and

- 2) Subject to the ISD policies, as well as local, , state, and federal laws applicable to EMT programs, the High School administrator will work with the College EMS administrator regarding the instruction, curriculum and philosophy of the Program.
- B.** EMT-Basic curriculum and instruction will be provided by the College. The appropriate staff from the Parties to this Agreement, will participate in meetings, as necessary, regarding the Program under this Agreement, classroom and clinical issues consistent with TXDSSH, Department of Transportation, SACSCOC and other accrediting bodies.
 - C.** Student evaluation of instruction for the educational services under this Agreement will be conducted by ISD and results thereof will be shared with the College.
 - D.** The College-EMS Clinical Coordinator will establish Student clinical affiliations in the ISD service areas when possible. These agreements will be fully executed before Students participate in clinicals. The Parties to these agreements are Dallas College, on behalf of the College and hospitals and the appropriate contracted City Fire Departments (“Fire Departments”). Contract originals will be retained by the College with copies in the office of the High School Administrator and ISD Administrator.

6. Faculty and Staff:

- A.** Under this Agreement, the College may provide one or more of its employees to serve in the following capacities:
 - 1) College – EMS Full Time and Adjunct Faculty;
 - 2) College – EMS Clinical Coordinator
 - 3) College – EMS Program Director.
- B.** College shall administer criminal background checks on College faculty and staff working directly with Students as required by law. Upon reasonable request, the College shall provide documentation evidencing compliance with this provision to the ISD within ten (10) business days.
- C.** Faculty for lectures, skills, and clinical courses will be arranged by the College-EMS Department Chair.
- D.** The ISD shall work with the College in securing any substitute instructors, as necessary, to provide educational services under this Agreement. The ISD shall be responsible for compensating any substitute instructor that it provides for the educational services under this Agreement.

7. Termination: Either Party may terminate this Agreement upon 60 calendar days written notice to the other Party effective at the end of the then current semester unless the Parties agree otherwise in writing. Termination of this Agreement shall be in compliance with the guidelines of the TXDSHS. This Agreement may also be terminated if a material breach occurs. A material breach of this Agreement includes but is not limited to a violation of the policies and rules of Dallas College, a misrepresentation or false statement in this Agreement by one of the Parties, or non-performance of the Party's duties under this Agreement. In the event of a material breach, the non-breaching party shall provide the breaching Party with written notice specifying in reasonable detail the nature of such material breach. The Party alleged to be in breach shall have 30 calendar days from the date of receipt of such notice to cure the breach. Failure to cure the breach will result in termination of this Agreement. If this Agreement is terminated during an academic term, Students will be allowed to finish their coursework under this Agreement. In the event this Agreement is terminated while Students are actively participating, Students shall not be penalized, and shall be allowed to complete the required TXDSHS mandated portions of the Program (EMSP 1501 and EMSP 1164) regardless of the reason for termination of this Agreement.

8. Program Management:

- A.** The Program under this Agreement will be limited to no fewer than 8 and no more than 24 Students unless mutually agreed upon. If fewer than 8 Students participate in this Program, the Parties shall mutually determine whether to cancel or proceed with this Program. Such determination shall not be unreasonably delayed by either Party.
- B.** Lab/skill classes (load) will be split into several sections of no more than 8 Students each to maintain a 1:8 faculty to student ratio at High School on scheduled lab/skill dates.
- C.** The Program will be managed by the College. All paperwork required for TXDSHS and NREMT will be filed by the College. This will include student information relating to Students who will be sitting for the NREMT examination.
- D.** The College-EMS High School Lead Faculty responsibilities include all of the following:
 - 1) Preparing class schedule for each course: EMSP 1501, EMSP 1391 and EMSP 1164, as well as EMSP 1305 when needed;
 - 2) Prepare lesson plans for courses under this Agreement and provide it to High School;
 - 3) Responsible for creating, distributing and executing all quizzes and tests;
 - 4) Grading and recording weekly grades in compliance with the College

and ISD policies for the following:

- a. Quizzes and exams;
 - b. Current event papers;
 - c. Research papers, clinical case studies, ambulance case studies; and
 - d. Preparation and reporting of grades for the following increments:
three-week, nine-week and semester grading periods.
- 5) Ensure, as reasonably practicable, that all facilities and equipment used under this Agreement are consistent with standards established by the College EMSP Department. The College-EMS High School Lead Faculty shall maintain all equipment and order all supplies needed for courses. The ISD shall pay for all required equipment and supplies;
 - 6) In cooperation with the EMS Program Clinical Coordinator, schedule Students at each of the hospitals, clinical sites, ambulance providers, non-fire ambulance providers, and City Fire Departments;
 - 7) Take class attendance and verify attendance with ISD;
 - 8) In cooperation with the EMS Program Director, complete and submit all paperwork needed for TXDSHS and NREMT;
 - 9) Schedule guest speakers and other EMS related activities.
 - 10) Coordinating the instruction for the delivery of the EMT Basic Program including:
 - a. Daily classes;
 - b. Skills classes;
 - c. Clinical sites during after-school hours;
 - d. Clinical sites for evenings and weekends; and
 - e. Ambulance internships for fall and/or spring.
 - 11) Maintaining files on Students to include forms, waivers, immunizations, etc.
 - 12) Communicate with the ISD any Student issues; and
 - 13) Other duties as reasonably assigned.
- E. Curriculum/Syllabi: The course syllabi will be provided by the College to High School for review approximately one month prior to the first day of class. Any changes to the syllabi, classes, clinical rotations will be negotiated between the ISD and College-EMS High School Lead Faculty in cooperation with the EMS Program Director.
- F. Grades: Course grades will be submitted by program faculty according to the Dallas College grading periods. Course grades will be shared with the ISD according to the Data Sharing Agreement titled Data Sharing Agreement Between Dallas College and Coppell Independent School District and executed on June 13, 2023.
- G. Prior to clinical rotation, High School will be responsible for ensuring that each student has completed or obtained the following:

- 1) Insurance: The ISD shall:
 - a. At its own expense, obtain and maintain Professional Liability and General Liability coverage for the ISD and its students with an insurance carrier authorized to do business in the State of Texas in the amounts of not less than \$1,000,000 per occurrence and \$3,000,000 aggregate. The College shall be named as an additional insured on a primary insurance basis under insurance coverage for any claims made against the College relating to or arising out of services rendered by the ISD or its students under this Agreement.
 - b. Furnish the College with certificates of such insurance prior to the first day of enrollment and prior to the commencement of each term of this Agreement. Upon request of the College, ISD shall furnish proof of insurance or a certificate of insurance. The ISD shall immediately notify the College of any change in coverage or cancellation of insurance.
- 2) Student social security numbers;
- 3) Purchase and enroll each student in the Castle Branch and SurScan system for document storage, tracking, follow up, and execution of criminal background, and drug testing; and
- 4) Immunizations. These immunizations include:
 - a. Measles, mumps and rubella;
 - b. Hepatitis B Series; plus the immunity titter test*
 - c. Tetanus/Diphtheria;
 - d. Varicella;
 - e. Tuberculosis and/or a Chest x-ray;
 - f. Meningitis;
 - g. Seasonal flu;
 - h. Titters test*; and
 - i. Compliance with COVID vaccination if required by the clinical facilities.

9. Facilities: Except for the clinicals, the ISD will provide all facilities relating to the educational services under this Agreement. The College has entered into clinical affiliation agreements with hospitals, other medical facilities and City Fire Departments, ambulance providers, and non-fire ambulance providers for Students to participate in their clinicals.

10. Books and Supplemental Materials: Selection and adoption of the Program textbooks, syllabi, uniforms, and course outlines, applicable to the courses when taught at the High School will be determined the College. The ISD shall have the following responsibilities with respect to books and supplemental materials.

- A. The ISD will order and furnish all textbooks and supplemental materials, including SurScan, Castle Branch, EMS Testing, and Platinum Patent software access, required for classes under this Agreement. As reasonably practicable, the ISD shall ensure that students will be furnished with all textbooks required for the educational services under this Agreement by the 1st class date.
- B. The ISD will provide a venue for Students to purchase uniforms, supplies and supplemental materials.
- C. The ISD will provide funds to cover all examination fees, related to the educational courses under this Agreement. This includes the NREMT exam and DSHS certification fees.

11. Registration and Enrollment Management: The High School will be responsible for student recruitment and advertising. Both the High School and the College will participate in student admissions and enrollment for all students who are qualified, as specified in Section 18(B)(1)(2) of this Agreement. The High School will provide the College with a roster of students and the College will determine which students are qualified and then enroll them into the Program under this Agreement. Parties to this Agreement shall work collaboratively in good faith to agree upon the dates that attach to the academic calendar for courses within this Program.

- A. The following minimum criteria are required for the student to enroll:
 - 1) Must have completed the College admission application and dual credit verification forms and must meet all EMS Program requirements.
 - 2) Must clear a criminal background check up on enrolling in any EMS course.
 - 3) Must clear a drug screen 30 days prior to attending any clinical experience.
 - 4) Must provide a copy of a state-issued photo ID prior to enrolling in any EMS course.
 - 5) Must provide documentation of current BCLS (CPR) certification by the American Heart Association or American Red Cross prior to enrolling in any EMS course.
 - 6) Must provide documentation of medical insurance prior to enrolling in any EMS course.
 - 7) Must provide documentation of a clear physical upon enrolling in any EMS course.

- 8) Must provide shot record documentation that includes the immunizations defined in section 8 (G)(4)
 - 9) An ISD student must be qualified as defined in Section 18 (B)(1)(2) to enroll in the College dual credit program and enroll in EMSP 1501. All EMSP Classes have a 70% grade average requirement for continued participation as well as a 70% grade requirement as the final grade of each course. Students must achieve the minimum grades required in EMSP 1501 to advance to EMSP 1164 and EMSP 1391. Students not meeting this benchmark will be registered for EMSP 1305 as the alternative pathway (EMR). Students must achieve a minimum of 70% final grade in each of the EMSP courses to receive a certificate of completion for eligibility to sit for the NREMT basic examination.
- B. Class Schedules: Students will attend classes at High School consistent with the current ISD academic calendar. During EMSP 1164 the Students will attend orientation and clinical at area local hospitals and City Fire Departments, non-fire ambulance agencies, and other ambulance providers. All transportation to and from hospitals, clinical sites, is the sole responsibility of the student.
- C. Registration: The Parties shall register students according to the following procedures:
- 1) College applications will be received, processed and retained by the College. Applications for admissions and dual credit enrollment forms need to be submitted in cooperation with the Educational Partnerships enrollment process.
 - 2) Decisions about whether to carry or cancel a class will be made by the College upon consultation with High School. Communication regarding when to cancel course(s) will be handled by the College-EMS High School Campus Lead Faculty and the High School Director assigned to the EMS Program, in consultation with the College-EMS Program Director. The College will be responsible for entering class cancellation per the College cancellation policy.
 - 3) Course section numbers will need to have the College designed numbers, i.e., course number and identification, as required by, and in consultation with Dallas College Curriculum Management Office. Student drops will be processed in a manner consistent with ISD and the College drop policy, as applicable. A Student may be dropped for academic or behavior issues at the discretion of the College. The College also has the discretion to drop a Student from clinical based upon program requirements.
 - 4) The following will be retained by the College and subject to transmittal for audit purpose:
 - a. Student applications;

- b. Student drops; and
- c. Grade changes.

12. Confidentiality: For purposes of this Agreement, Confidential Information includes any trade or similar confidential or proprietary information (a) disclosed by one party to the other under this Agreement, whether disclosed in writing, orally, or by observation, that a reasonable person under the circumstances would consider confidential or proprietary; (b) deemed or considered confidential or protected from disclosure under federal, state, or local law; (c), if in writing or other tangible form, conspicuously designated as confidential at the time of delivery by means of a permanent stamp or label bearing a term such as "confidential" or the equivalent; or (d), if disclosed verbally or visually, identified as confidential prior to disclosure and identified in a written summary delivered to the recipient within thirty (30) Business Days after such disclosure. Each party shall treat as confidential all Confidential Information of the other party, shall not use such Confidential Information except as set forth herein, and shall use reasonable efforts not to disclose such Confidential Information to any third party. Without limiting the foregoing, each of the parties shall use at least the same degree of care which it uses to prevent the disclosure of its own confidential information of like importance to prevent the disclosure of Confidential Information disclosed to it by the other party under this Agreement. Each party shall promptly notify the other party of any misuse or unauthorized disclosure of the other party's Confidential Information. The foregoing restrictions will not apply to information that: (i) is known to the receiving party at the time it receives Confidential Information from the disclosing party; (ii) has become publicly known through no wrongful act of the receiving party; (iii) has been rightfully received by the receiving party from a third party authorized to make such communication without restriction; (iv) is generally furnished to third parties by the owner without a similar restriction of the receiving party's right; or (v) is required by law to be disclosed after written notification by the receiving party. In the event either party shares with the other party educational records ("Records) relating to services under this Agreement, the parties acknowledge and understand that such Records may contain information protected or made confidential by the Family Educational Rights and Privacy Act, 20 U.S.C. §1232g ("FERPA") and, therefore agree as follows:

- A. The ISD designates the College as an ISD official with a legitimate educational interest in the Records; and the College designates the ISD as a Dallas College official with a legitimate educational interest in the Records.
- B. Accordingly, each party represents, warrants, and agrees that they will hold Records in strict confidence and in accordance with Section 21(A) of this Agreement

13. Certificate Awarded: Students will be awarded a Dallas College EMT Basic Certificate upon successful completion of all courses and successfully completing all required exams that attach to courses. This **does not** refer the TXDSHS certification to

practice EMS. Courses under this Agreement serve to prepare a Student to sit for the NREMT. Successful completion of EMSP 1501 and EMSP 1164, at a minimum, is required for students to receive the TXDSHS/NREMT mandated course completion certificate.

14. Conduct:

- A. Students shall adhere to the following:
 - 1) Dallas College Student Code of Conduct;
 - 2) The ISD Student Code of Conduct;
 - 3) EMT policies and procedures at the hospital and municipality where ride-alongs are conducted; and
 - 4) Policy and procedures of any hospitals where Students perform clinicals.
- B. The College may refuse to admit Students with disciplinary problems.

15. Safety and Security: If any Student, faculty, or staff, including the College faculty or staff, should experience an accident or sudden illness while on the premises of the ISD, the response to such incidents will be based upon the ISD's regulations, guidelines, and procedures, the ISD is solely responsible for the safety and security of its Students while on ISD premises.

16. Media and Public Relations: Media and public relations regarding the Program will be managed mutually between the College and the ISD. The ultimate decision in matters involving media and public relations regarding the EMS Program rests with the College.

17. Conditions of Service:

- A. The Dallas College Dual Credit program falls under the Texas Higher Education Coordinating Rule 19 TAC §§ 4.81 – 4.85, "Dual Credit Partnerships Between Secondary Schools and Texas Public Institutions of Higher Education." Services under this Agreement are limited exclusively to Dual Credit for a tuition scholarship for approved dual Credit courses. By written Agreement, students attending high schools in Dallas County, who are enrolled in courses for which they receive joint credit under the Texas Education Code shall not pay tuition. Scholarship is not provided for high school students enrolled in college courses where only college credit is awarded.
- B. Under this Agreement, qualified students are defined as: All students wishing to participate in the Dual Credit program for the courses in this Agreement must fill out applications for admission to the College, clearly establish their

- residency classification, complete the high school student Enrollment Form, provide a current high school transcript of school subjects completed, provide required documentation for all vaccinations which are required prior to participating in clinicals, and complete all other documentation required by the College including but not limited to the items defined in Section 11(A).
- C. Each course under this Agreement must be taught using a Dallas College Common Learning syllabus as an outline. Course Objectives, Competencies, and Learning Outcomes listed in the Common Learning Syllabus must be included in the syllabus and the syllabus must be distributed to the Students. In addition, the syllabus must specify evaluation methods the instructor will use to assign college grade. Copies of all major examinations will be submitted for review by the Program and Medical Directors as expressed in TXDSHS Regulations.
 - D. The College will review the major examinations in each course in order to document the requirement that skills and concepts contained in the course syllabi are being taught and tested. If a Student is enrolled simultaneously in college and high school pursuant to this Agreement, Parties to this Agreement may share information regarding the Student in compliance with 34 CPF § 99.34(b).
 - E. A Student shall be required to comply with all requirements prescribed by applicable law or the College policies for continued enrollment in dual credit courses in a following semester.

18. Responsibilities of ISD: The ISD shall:

- A. Provide the College with all student admission documentation;
 - B. Provide the College with a contact person who will fulfill the duties of a Dual Credit EMS High School Campus Coordinator. This position coordinates classes and monitors student progress. The coordinator will utilize their knowledge of learning theories and learning styles to maximize learner success and ensure overall effectiveness of the program. The coordinator will utilize their knowledge of the Texas Department of State Health Services program requirements to track experiential and clinical program requirements. This position resides in the ISD; however, the Coordinator must adhere to program requirements as outlined by Dallas College including reporting to the designated TXDSHS EMS Program Director.
- 1) Coordinator Knowledge, Skills, and Abilities:
- a. Ability to communicate in a classroom setting;
 - b. Must be well organized, able to handle multiple projects concurrently, and be detailed oriented;
 - c. Must be able to work well with students, co-workers, partners, and staff of all levels;
 - d. Ability to effectively communicate both orally and in writing; and

- e. Knowledge of basic office software and instructional programs.
- 2) Coordinator Essential Duties/Tasks:
 - a. Assist Students in completing all required admissions documents;
 - b. Assist with Student orientation;
 - c. Deliver to the College in a timely manner all required paperwork including Student transcripts, test scores and enrollment documents;
 - d. Serve as liaison with Students, parents, High School personnel and the College personnel;
 - e. Facilitate the operation of the Dual Credit program to ensure the smooth and timely operation of the process;
 - f. Provide positive reinforcement and motivational incentives;
 - g. Monitor and maintain records of learner performance and attendance;
 - h. Schedule and coordinate student field delivery courses, boot-camps, or other similar events with industry partners;
 - i. Assist with schools and/or other special schools/activities as assigned;
 - j. Serve as a secondary contact for TDSHS (primary contact is Dallas College);
 - k. Maintain a clean and neat appearance;
 - l. Submit class reports, and travel documentation in a timely manner;
 - m. Submit monthly reports and all associated documentation on time; and
 - n. Attend all called meetings unless excused by supervisor.
- 3) Additional Preferred Qualifications:
 - a. Meet the Dallas College credentialing requirements to teach Emergency Medical Technician courses
 - i. Individuals meeting this qualification would also be tasked with teaching the course content for applicable courses in alignment with the Dallas College Guidelines for Credentialed Instructors

C. Provide the:

- 1) Classroom facilities appropriate for delivery of the educational services under this Agreement; and
- 2) The materials and supplies necessary for the courses under this Agreement.

19. Responsibilities of the College: The College shall:

- A.** Provide faculty, when needed, in addition to the EMS faculty, to monitor the instruction of all courses to assure the quality and uniformity of instruction in accordance with the standards established by the State of Texas, the

SACSCOC, and Dallas College. The College will designate staff personnel to monitor and assure adherence to these standards;

- B. Provide mandatory orientations and staff development regarding high school policies involved with this dual credit partnership; and
- C. Conduct a faculty evaluation in a manner consistent with the College faculty performance evaluation process.

20. Instructional Quality: The ISD will provide or engage qualified personnel to instructional services and coordination activities contemplated by this Agreement. The ISD will ensure that all instructors that they provide meet or exceed SACSCOC standards and requirements for delivery of the services provided, state requirements, and policies of Dallas College and shall undertake to ensure that ISD and any person acting by or on behalf of the ISD in connection with the delivery of the instructional services know, understands and adheres to all such applicable policies, requirements and standards

21. Compliance: Each Party represents and warrants to the other that it will comply with all applicable state and federal laws, rules or regulations ("Applicable Laws") that relate to their respective obligations under the Agreement. Applicable laws include, but are not limited to:

- A. **Family Educational Rights and Privacy Act, 20 U.S.C. § 1232g.** College and High School acknowledge that each has a legal obligation to maintain the confidentiality and privacy of Student records and information in accordance with FERPA. Neither College nor High School may disclose information contained in Student records received from the other Party to a third Party, except as permitted or required by this Agreement, required by law, including without limitation, FERPA, or as authorized in writing by the Disclosing Party, the Student or the Student's parent/legal guardian. College and High school must destroy any Student information received from the other Party under this Agreement when such Student information and records are no longer needed for the purposes contemplated under this Agreement. Should the Parties enter into any type of Data Sharing Agreement for purposes of facilitating the Dual Credit program, then any return or destruction of Student records shall be done in accordance with such Data Sharing Agreement.
- B. **Title IX of the Education Amendments of 1972 20 U.S.C. §§1681-1688 ("Title IX").** The College and High School agree to collaborate to address any complaint of sexual misconduct and/or any complaint of unlawful discrimination or retaliation on the basis of any protected category involving High School Student and High School employees. A Party shall promptly notify the other upon receipt of a complaint hereunder concerning a student, faculty, or staff member participating in an activity provided under this Agreement. The College Campus Title IX Coordinator shall address

any complaint of unlawful discrimination or retaliation on the basis of any protected category and/or any complaint of sexual misconduct, whether occurring on or off campus; between students, faculty, and staff; or between non-affiliated persons participating in a Dallas College sponsored program or event, including the Dual Credit program. All faculty teaching Dual Credit courses must participate in Title IX Compliance training, either through a training program available through the College or through a training made available by the High School and/or School District that is comparable in scope and rigor to the one offered by the College. Nothing herein shall limit or interfere with the ISD's own investigation of complaints related to its employees and students.

- C. **Americans with Disabilities Act of 1990, as amended, 42 U.S.C. § 12101 et seq/ ("ADA") and Section 504 of the Rehabilitation Act of 1973, 9 U.S.C. § 701 et seq. ("Section 504"):** College and High School shall collaborate to provide disability services to students with disabilities in accordance with ADA and Section 504 requirements. A Party shall promptly notify the other upon receipt of a complaint hereunder concerning a student, faculty, or staff member participating in an activity provided under this Agreement. Due to the physical requirements of the occupation, EMS Program accommodations are limited.

- D. **Texas Public Information Act ("TPIA").** College is obligated to strictly comply with the Public Information Act, Chapter 552, Texas Government Code, in responding to any request for public information pertaining to this Agreement. High School acknowledges that the College may be required to provide a copy of the fully executed Agreement and any all exhibits thereto in compliance with the Texas Public Information Act.

22. Limitations of Authority:

- A. Neither Party has authority to act for or on behalf of the other except as provided in this Agreement. No other authority, power, partnership, use of rights are granted or implied. No joint enterprise liability is intended to be created by this Agreement. The Parties enter into this Agreement as independent contractors and neither Party's agents, employees, and representatives shall be considered employees, agents, or representatives of the other Party.

- B. Neither Party may make, revise, alter, or otherwise diverge from the terms, conditions or policies which are subject to this Agreement without a written Amendment to this Agreement. Changes to this Agreement are subject to the approval of each Party's respective legal counsel.

- C. Neither Party may incur any debt, obligation expense, or liability of any kind against the other without the other's express written approval.
- D. Neither Party to this Agreement shall be deemed to have waived its Sovereign or Governmental Immunities by the approval and execution of this Agreement, nor by the performance of any obligations created by this Agreement.

23. Miscellaneous Provisions:

- A. The ISD shall adhere to:
 - 1) Policies in the Dallas College Board of Trustees ("College Board") Policies and Administrative Procedures Manual, as applicable; and
 - 2) Dallas College Guidelines for Dual Credit Courses which are incorporated into this Agreement by reference as Attachment A. If the Texas Higher Education Coordinating Board adopts new guidelines during the term of this Agreement, those new guidelines shall prevail. The College will promptly provide ISD with a copy of any new or revised Guidelines.
- B. Any Dallas College employees and/or agents on any ISD campus or facility shall strictly comply with the policies and procedures adopted by the ISD Board of Trustees ("ISD Board").
- C. Parties to this Agreement shall adhere to the following sections of the Texas Administrative Code regarding Emergency Medical Services. If the Texas Legislature adopts new guidelines during the term of this Agreement, those new guidelines shall prevail. As of the effective date of this Agreement, the relevant sections of the Texas Administrative Code are:
 - 1) Title 25, part 1, Chapter 157, subchapter A, rule § 157.2;
 - 2) Title 25, part 1, Chapter 157, subchapter C, rule § 157.32; and
 - 3) Title 25, part 1, Chapter 157, subchapter D, rule § 157.43
- D. The Parties warrant that their mutual obligations shall be performed with due diligence in a safe and professional manner and in compliance with any and all applicable statutes, rules and regulations.

24. Assignment: Neither Party may assign their interest in this Agreement without the written permission of other Party.

25. Governing Law and Venue: This Agreement is made in Texas and shall be governed by and construed in accordance with the laws of the State of Texas without reference to choice of law principles. The Parties consent to the exclusive

jurisdiction and venue of the federal and state courts of Dallas County, Texas in any action arising out of or relating to this Agreement. The Parties waive any objection they might have to jurisdiction or venue of such forums or that the forum is inconvenient and agree not to bring any such action in any other jurisdiction or venue to which either Party might be entitled by domicile or otherwise.

26. Waiver: The failure of any Party to exercise the rights granted them herein upon the occurrence of any of the contingencies set forth in this Agreement shall not in any event constitute a waiver of any such rights upon the occurrence of any such contingencies.

27. Annual Review of this Agreement: The College School of Health Science Administrator and/or Designee, the ISD Administrator and/or Designee will review this Agreement on an annual basis.

28. Fiscal Funding Clause: Notwithstanding any provision contained herein to the contrary, the obligations of the Parties under this Agreement are expressly contingent upon the appropriation and allotment of adequate funds by the Texas State Legislature (the "Legislature") and/or allocation of funds by the Dallas College Board and the ISD Board. The Parties shall make any payment required under this Agreement only from current revenue available to them.

29. Notices: All notices and communications under this Agreement shall be mailed or delivered to the respective Parties by depositing same in the United States mail at the address shown below, unless and until either Party is otherwise notified in writing by the other Party, at the following addresses:

Dallas College
Dr. Tiffany Kirksey
Vice Provost, Educational Partnerships
1601 Botham Jean Blvd
Dallas, Texas 75215-1816

Coppell ISD
Dr. Brad Hunt
Superintendent
200 S. Denton Tap Road
Coppell, TX 75019

Either Party reserves the right to designate in writing to the other Party any change of name, change of person, or address to which the notices shall be sent.

30. Force Majeure: Neither Party shall be deemed in violation of this Agreement if either prevented from performing any of the obligations hereunder by reason of, for or through strikes, stoppage of labor, riot, flood, storm, invasion, insurrection, accident, order of court, judge or civil authority, government regulations, an act of God, or any cause reasonably beyond the Party's control and not attributable to its neglect. Each Party shall make all reasonable efforts to mitigate the effects of any such event, and nothing herein shall relieve either Party from payment obligations for good or services already provided.

31. Nondiscrimination: Parties to this Agreement shall not discriminate in this Program on the basis of race, color, religion, gender, national origin, age, disability, sex, sexual orientation, gender identity, gender expression, or any other basis prohibited by law.

32. Severability: In the event that any provision of this Agreement is late determined to be invalid, void, or unenforceable then the remaining items, provisions, covenants, and conditions of this Agreement shall remain in full force and effect, and shall in no way be affected, impaired, or invalidated.

33. Felony Convictions: Dallas College represents and warrants that Dallas College's agents or employees assigned to perform this Agreement have not and will not have been convicted of a felony offense, or that, if such a conviction has occurred or does occur, Dallas College will fully advise ISD as to the facts and circumstances surrounding the conviction.

34. Parol Evidence and Status of Agreement: This Agreement contains the entire Agreement between Dallas College and ISD and supersedes any prior understandings or oral or written Agreements between Dallas College and ISD on the matters contained herein. No modifications, alterations or waivers of any term, covenant, or condition of this Agreement or any attachments shall be valid unless in writing and executed by Dallas College and ISD.

35. Signatory Clause: The individuals executing this Agreement on behalf of the College and ISD acknowledge that they are duly authorized to execute this Agreement. All Parties hereby acknowledge that they have read, understood, and shall comply with the terms and conditions of this Agreement and the Attachments hereto. This Agreement shall not become effective until executed by each Party. Therefore, the Parties to this Agreement shall begin their respective duties only after the last Party has signed and dated this Agreement.

THIS AGREEMENT IS EXECUTED in duplicate original counterparts effective upon the date indicated above in Section 2 of this Agreement.

DALLAS COLLEGE



Shawnda Floyd (Jul 22, 2025 16:05 CDT)

Dr. Shawnda Floyd, Ed.D., J.D.
Provost & Vice Chancellor of Workforce Education

07/22/2025

Date

COPPELL INDEPENDENT SCHOOL DISTRICT



Brad Hunt (Jul 22, 2025 14:48 CDT)

Dr. Brad Hunt
Superintendent

Date