



HLWW Public Schools

Employment Recommendation Form

Date: 3/11/24

Name of Applicant: Stephanie Brown

Recommended By: Jim Schimelpfenig

Title of Position: SPED Para-professional

Location: Middle School

Step/Lane: 2

Position Supervised By: Jim Schimelpfenig

Pay Rate (hourly employees): \$18.08

Position Term Description (part time, full time, year-round, school year, etc) 7 hours per day

Is applicant replacing someone or is this a new hire? Added due to increased need.

Top Priorities for the Position:

1. Meet needs of students
2. Meet needs of Sped teachers
3. Best fit for the Middle School staff

Number of Applicants: 1

Number of Candidates Interviewed: 1

Interview Team: Jim Schimelpfenig, Kelly Klima

Educational Background of Candidate: Graduate of Howard Lake Waverly Winsted High School

Employment Background of Candidate: Van driver at HLWW, Paraprofessional at Annandale Elementary

Administrative Recommendation (include qualities that applicant brings to the position):

Stephanie has a passion for working with students experience as a paraprofessional.

Previous Tenure (teaching positions ONLY) Yes _____ No _____

Supervisor Signature *Jim Schimelpfenig* Date 3/11/24

<i>Office Use ONLY</i>	
Copy to HR (prior to board meeting) _____	
Copy to Employee _____	Date of HR Meeting _____
Union Steward Contacted (where applicable) _____	