

VIENNA TOWNSHIP BOARD MEETING

Monday, May 11, 2026

CYNTHIA J. BRYAN, CLERK

Roll Call: Present: Rizk, Johnson, Thompson, JThomas, SThomas, Muron, Bryan
Absent: None

Previous Minutes: April 13, 2026. Moved by Johnson, supported by SThomas to approve the minutes of April 13, 2026, with any changes or corrections.

All in favor

Bills: Bills in the amount of \$8,087.29 were presented. Moved by Thompson, supported by SThomas to approve the payment of bills in the amount of \$8,087.29.

ROLL CALL:

Yeas – Rizk, Johnson, Thompson, JThomas, SThomas, Muron, Bryan

Nays – None

Motion carried

Treasurer Report: Thompson reported that the March Treasurer’s Report included in the board packet shows a general fund balance as of March 31, 2026, of \$8,357,584.67. You will see some of the balances on the Treasurer’s report swapped around in the next couple of months because we are moving some of our OPEB funds so they can earn higher interest. As an FYI, there are some revenue sharing trust fund bills to establish a dedicated fund out of the state sales tax fund for local governments so that we would have dedicated funds for our revenue sharing. The bills passed the senate and moved to the house. Our accountant, Michelle, applied for 2026 public safety revenue sharing that we received in the amount of \$29,797.00. We appreciate her work on that. We have been in talks with our attorney about delinquent personal property tax for businesses and what we can lawfully do.

Building Report: Rizk said there is a lot of activity going on right now on Vienna Road. Goodwill is working on the demo of the old Keys Pools building. Randy Wise is going into the old Mott College building. They are trying to get the gas station finished.

Planning Report: Thompson reported the Planning Commission had a rezone request for 4153 W. Vienna Road. A rezone from R-1 to C-1 was approved with contingencies. The site plan for Randy Wise was approved.

ZBA: Bryan said ZBA has no meetings scheduled at this time.

Library Report: Thompson announced The Friends of the Library held a book sale on the first weekend of May. This Wednesday at 5:30 PM we are going to have a meeting to find out how great they did.

Senior Center Report: SThomas announced they have hired a new custodian. They held a rummage sale on May 2nd and did very well. The Car Show is coming up June 13th. Pasties are currently for sale. We are going to do some landscaping at the Senior Center and have a budget not to exceed \$750.00 to spend. We are looking to do some concrete work.

Fire Authority Report: Bryan reported the last meeting was the beginning of our fiscal year and was the election of officers. John Congdon was elected Chairperson. Duane Mosher is Vice-Chair. Joe Rizk is Treasurer. Jim Bronson is Chief. Steve Rynbrandt is Assistant Chief. We need to look at purchasing a new aerial ladder truck. The truck we have now is getting close to 30 years old. As of right now, those trucks cost about \$2.2 million and take 4 to 5 years to manufacture. This will be a discussion in the next few months. We had three (3) applicants to be firefighters. One (1) was hired. The others are going through the process to hopefully be hired. We had 19 more smoke alarms installed, bringing the total to 36.

BDA Report: Director Maxwell announced the 2nd Annual Small Business Workshop was held and very well attended. The Social Media Workshop was held on April 22nd and had a great turnout. We have our 2nd social media workshop scheduled for June 3rd at noon at the BDA office. The annual Bridge Park spring cleanup is tomorrow from 10 AM until 12 PM. We focus on cleaning up Butterfly Garden. The Pickleball Courts at the Sports Complex are open. We have added a portable restroom for convenience. At the pickleball courts, we will be installing security cameras that will be monitored. The digital billboard at exit 131 and I-75 have received really good feedback. We have seen a sharp increase in our Facebook engagement.

Parks and Rec: Thomas said on July 3rd we are having a family fun day at Clio Park to celebrate America's 250-year anniversary. There will be a band at the amphitheater. At dark there will be fireworks. There will be food vendors and vendors selling things. We are donating money to the Path Project and landscaping. There is \$5,059.71 in the account.

Sports Complex Report: Thomas reported there is a new board. Spring enrollment ended May 3rd. Baseball has 204 kids, Football has 157, I don't have the report from soccer.

Supervisor Report: Rizk explained there are seven (7) elected officials on the Township Board. They are part time. Several of the people sitting on the dais have full-time jobs. It can be difficult to juggle. You will see in the correspondence today we have the resignation of the clerk and the resignation of a trustee. Those resignations become effective May 15th. You will also see two (2) items on the agenda. One is to reappoint Cindy as clerk for the 23rd time and the other is to reappoint Rick Johnson as trustee. We thank them for their time.

Additions/Changes: None

Correspondence: Notice - Completion of Master Plan Genesee County Planning Commission Report - April 2026 Sheriff's Department Activity Report
Letter - Recognition American Legion Auxiliary Poppy Program
Letter - Resignation Clerk
Letter - Resignation Trustee
eMail- Comcast Programming

Public Comment: Members of the public will have an opportunity to speak during the public comment portion of the meeting, and such comments will be limited to three (3) minutes per person.

Brendan J. Johnson – Michigan State Senate Candidate

New Business:

1. ADA Door Openers - Senior Center

Moved by Johnson, supported by SThomas to approve agreement with Dover for two (2) ADA Door openers at the Senior Center in the amount of \$10,725.00 as presented. \$8,500.00 is reimbursable from CDBG funds.

ROLL CALL:

Yeas – Johnson, Thompson, JThomas, SThomas, Muron Bryan, Rizk
Nays – None Motion carried

2. IT Contract

Moved by Johnson, supported by SThomas to approve an annual IT Services contract with NET Express, in the amount of \$505.17 monthly with a one-time set up fee of \$2,500.00, as presented, with the option to renew up to four (4) one (1) year periods upon mutual agreement.

ROLL CALL:

Yeas – Thompson, JThomas, SThomas, Muron, Bryan, Rizk, Johnson
Nays – None Motion carried

3. Technology Re-rack

Moved by Johnson, supported by Bryan to approve agreement with NetExpress in the amount of \$5,764.00 to re-rack and organize the technology equipment.

ROLL CALL:

Yeas – JThomas, SThomas, Muron, Bryan, Rizk, Johnson, Thompson
Nays – None Motion carried

4. Clerk Appointment

Moved by Thompson, supported by SThomas, to appoint Cynthia Bryan to the position of Township Clerk, effective May 15, 2026, serving until November 20, 2026.

ROLL CALL:

Yeas – SThomas, Muron, Rizk, Johnson, Thompson, JThomas
Recused - Bryan
Nays – None Motion carried

5. Trustee Appointment

Moved by Thompson, supported by SThomas to appoint Richard Johnson to the position of Township Trustee, effective May 15, 2026, and serving until November 20, 2026.

ROLL CALL:

Yeas – Muron, Bryan, Rizk, Thompson, JThomas, SThomas
Recused - Johnson
Nays – None Motion carried

Public Comment: Members of the public will have an opportunity to speak during the public comment portion of the meeting, and such comments will be limited to three (3) minutes per person.

None

Board Comment: Bryan – Nothing.

Muron – Nothing.

Thompson – Thank you to Rick and Cindy for their roles.

SThomas – Nothing tonight.

JThomas – Welcome back Cindy! Thank you everyone for coming tonight.

Johnson – It has been great in this position, but I have another position right across the street. A lot of time is involved there so it's not fair to hold this position now. We have two major elections coming up and there is a lot of time that goes on with that job. I got a crash course. There are so many checks and balances in elections and the people on this board are top notch.

Rizk – There are a lot of activities coming this summer, pay attention to our website and our quarterly circular.

Moved to adjourn at 5:55 PM

Joseph A. Rizk
Supervisor

Cynthia J. Bryan
Clerk

CERTIFICATION:
STATE OF MICHIGAN
COUNTY OF GENESEE

I, the undersigned, do hereby certify that the foregoing is a true and complete copy of the minutes of the regular meeting of the Township Board of the Vienna Charter Township, Genesee County, Michigan, held on the 11th day of May, 2026.

Cynthia J. Bryan
Clerk