

**WICHITA FALLS ISD BOARD OF TRUSTEES**  
**May 16, 2016**

**Agenda Item:** RFP# 16-35 Small Group Furniture for Elementary Schools

**Administrator Responsible:** Peter Griffiths, Associate Superintendent

**Attachments:** Attachment I

**Action Needed**       **For Discussion**       **Information**       **Report**

**Administrative Recommendation:**

Please accept recommendation to award the specified furniture to Lone Star Furniture from Carrollton, TX for \$ 236,477.70 as submitted by Jan Arrington, Chief Financial Officer and as recommended by Michael Kuhrt, Superintendent of Schools.

**Explanation:**

Bids pertaining to the purchase of furniture were emailed to thirty-four (34) vendors and six (6) vendors responded. The bid was advertised twice in the Times & Record News, posted on Public Purchase website, as well as bid information on the WFISD website. Furniture and pricing was evaluated by Peter Griffiths, Associate Superintendent, Campus Administrators and Purchasing. Based on criteria weighting, Lone Star was ranked the highest for the small group set-ups and the cafeteria tables. Low bid was \$120,440.48 and the difference for Lone Star is \$81,560.02 over low bid. Based on specifications listed in the bid, 3 vendors submitted complete small group set-ups, one vendor submitted a set up for individual work and not for small group, one vendor submitted a set up to work with 2 students and 1 vendor did not submit a complete small group set up, only pricing for chairs. Items were bid and will be purchased as a complete set up. Cafeteria tables specified were oval and the low bid was for an alternate brand and round. These are additional tables are for the middle school cafeterias. The low bid was \$31,376.16 and the difference for Lone Star is \$3,101.04.

**Fiscal Note:**

This purchase exceeds \$100,000 and requires Board of Trustees approval per policy, CH Local. The total expenditure will be funded by the Curriculum budget.