

NEW BERLIN CUSD #16 PARENT & FAMILY ENGAGEMENT POLICY

PART I. GENERAL EXPECTATIONS

New Berlin CUSD #16 agrees to implement the following statutory requirements:

- The school district will put into operation programs, activities, and procedures for the involvement of parents and family members in the elementary, junior high, and high school.. These programs will be planned and operated with meaningful consultation with parents through surveys, conferences, and family engagement events.
- The district will work with its schools to ensure that each school-level parent and family engagement policy meets the requirements of Section 1116(b), including the development and use of a school-parent compact that outlines shared responsibility for student achievement.
- The district will incorporate this parent and family engagement policy into its Consolidated District Plan.
- The district will provide full opportunities for participation of all parents, including those with limited English proficiency or disabilities, by ensuring communication is in an understandable format and providing alternative formats upon request.
- If the Title I plan is not satisfactory to parents, the district will submit parent comments along with the plan.
- The district will involve parents in decisions regarding the use of Title I funds reserved for family engagement activities.
- The district defines parent and family engagement as ongoing, two-way, meaningful communication that supports student learning, including:
 - Supporting learning at home (such as reading regularly)
 - Encouraging active involvement in school events and conferences
 - Including parents in decision-making opportunities

PART II. REQUIRED COMPONENTS

1. Descriptors of how New Berlin will implement require district-wide Parent and Family Engagement Policy Components:

New Berlin CUSD will:

- Collect parent feedback through surveys distributed during the school year
- Gather input during parent-teacher conferences and family engagement events
- Use feedback to guide improvements to the Title I program and engagement activities

2. Involving Parents in LEA Plan & School Improvement

The district will:

- Provide opportunities for parents to give input on school improvement efforts through surveys and meetings
- Share district and school goals related to student achievement
- Encourage parents to communicate with staff regarding student needs and school programming
- Use parent feedback to inform planning decisions

3. Support for Schools

The district will support Title I schools by:

- Guiding planning family engagement activities, such as literacy nights and/or parent workshops
- Assisting schools in understanding and implementing engagement requirements
- Supporting communication systems between schools and families
- Encouraging use of i-ready data (such as reading progress) to inform parent communication

4. Coordination with Other Programs

The district will coordinate engagement efforts with:

- Early childhood programs
- Special education services
- Preschool For All Program
- Community resources that support families

Activities include:

- Sharing consistent communication across programs
- Supporting transitions between early childhood and elementary school
- Aligning family engagement opportunities

5. Annual Evaluation

The district will:

- Conduct an annual parent survey to evaluate the effectiveness of engagement activities
- Review participation data from family events and conferences
- Identify barriers such as scheduling conflicts or communication challenges
- Use results to improve engagement strategies and revise this policy

Parents will play a role by:

- Completing surveys
- Providing feedback at events and conferences

6. Building Capacity for Engagement

A. Helping Parents Understand Academic Expectations

The district will:

- Host family events explaining the curriculum and expectations
- Provide information on assessments such as benchmark testing and progress monitoring
- Share strategies for supporting learning at home, including reading with children
- Offer parent teacher conferences to discuss student progress

B. Providing Materials and Training

The district will:

- Provide resources to support reading at home
- Share strategies to build literacy and independence
- Offer family literacy night and academic workshops
- Provide communication about how to support student learning

C. Educating Staff

The district will:

- Provide staff with guidance on effective communication with families
- Encourage staff to build positive relationships with parents
- Promote consistent communication practices across classrooms through newsletters
- Support staff in engaging families as partners in learning through professional development.

D. Coordinating Engagement with Other Programs

The district will:

- Align engagement efforts with early childhood and support services
- Provide consistent messaging to families across programs
- Encourage collaboration between staff serving families

E. Ensuring Accessible Communication

The district will:

- Provide information in clear, family-friendly language
- Use multiple communication methods (newsletters, emails, school communication platform)
- Offer alternative formats upon request
- Encourage two-way communication between school and families

PART III. DISCRETIONARY COMPONENTS

New Berlin CUSD will also:

- Offer flexible meeting times to accommodate family schedules
- Encourage parent participation in conferences and school events
- Provide opportunities for families to engage in literacy activities at home
- Support strong home-school communication through regular updates
- Explore additional opportunities for family engagement based on parent feedback

PART IV. ADOPTION

This policy has been developed jointly with parents through surveys and family engagement opportunities.

This policy was adopted by New Berlin CUSD #16 Board of Education on May 21, 2026 and will be in effect for the school year 2026-2027.

The district will distribute this policy to all parents through school communication platforms and make it available upon request.

Authorized Official

Date

New Berlin Elementary School

Title 1 School-Parent-Student Compact

Goals

We, the New Berlin Elementary School, establish this school Community compact so that:

- **Goal 2: Independent Learning:** Every student will become a confident and engaged reader through classroom instruction and supportive family involvement that encourages regular reading and a lifelong love of books.
- **Goal 2: Independent Learning**
Every student will develop independence and responsibility as a learner through instruction that builds essential skills, promotes critical thinking, and is supported by encouragement and guidance at home.
- **Goal 3: School Community**
The school will thrive as a connected and inclusive community where students, families, teachers, and staff work together to support learning, growth, and mutual respect.

Responsibilities:

School Responsibilities

- Create a welcoming and positive learning environment for students and parents.
- Involve parents in the planning, review, and improvement of the school's parental involvement policy, Title I Site Plan, and schoolwide improvement plan through feedback from surveys.
- Hold meetings to inform parents and teachers about the school's participation in Title I-A, including program requirements, family engagement opportunities, and training activities—such as sessions on understanding new school-wide benchmark assessments and how to interpret and use student data to support learning.
- Frequently assess students and provide ongoing feedback to parents, in formats easy to understand and at reasonable intervals, on how the student is progressing academically.
- Provide opportunities for parents to participate in decisions about the education of their child.
- Ensure that all certified and classified Title I staff are highly qualified.

Parent & Family Responsibilities

- Make school attendance a priority by helping my child arrive on time each day and contacting the school when an absence is necessary.
- Support healthy habits and routines that help my child be ready to learn each day.
- Join us for conferences and family events, stay engaged with your child's schoolwork, and reach out anytime with questions or to discuss your child's progress.
- Check with my child daily for information sent home from school, read it and respond, if necessary.
- Spend time reading with my child regularly to support a love of learning and literacy at home.

Student Responsibilities

- Arrive at school each day prepared to learn, with a positive attitude and a commitment to doing my best.
- Complete all assignments on time and seek help when I do not understand something.
- Engage in daily reading outside of school to strengthen my literacy skills.
- Communicate important information from school to my parent(s) or guardian(s) in a timely manner.
- Take responsibility for completing both classwork and homework, and ask questions when I need support.

Reviewed May 2026
Board Approved May 2026