

July 13, 2026 - Regular Board Meeting
Monday, July 13, 2026 8:15 AM Eastern

Elk Rapids High School Library
308 Meguzee Point Dr
Elk Rapids, MI 49629

Jennifer Brown: Present
Jeff Hill: Present
Tara Kribs: Present
Steven Merchant: Present
Scott Moore: Present
Sherry Steffen: Present
Shana Wojtowicz: Present
Present: 7.

I. CALL TO ORDER: ROLL CALL/PLEDGE OF ALLEGIANCE

Board of Education:

President Jennifer Brown	Trustee Shana Wojtowicz
Vice-President Tara Kribs	Trustee Jeff Hill
Secretary Sherry Steffen	Trustee Steven Merchant
Treasurer Scott Moore	

Central Staff:

Superintendent Bryan McKenna
Executive Assistant Kortni Huron
Interim Director of Finance Beverly Mobley

II. CHANGES AND ADDITIONS TO THE AGENDA

To approve the agenda with no changes or additions. This motion, made by Scott Moore and seconded by Tara Kribs, Carried.

Jennifer Brown: Yea, Jeff Hill: Yea, Tara Kribs: Yea, Steven Merchant: Yea, Scott Moore: Yea,
Sherry Steffen: Yea, Shana Wojtowicz: Yea
Yea: 7, Nay: 0

III. COMMUNICATIONS FROM THE PUBLIC (AGENDA ITEMS ONLY)

Time limitations: Fifteen minutes per item, three minutes per speaker per item. Any citizen attending the meeting in person who wishes to address the school board on agenda items only may speak at this time. Person addressing the board are asked to register their name, address, and, if applicable, their affiliation. The Board President should recognize the citizen before speaking.

None.

IV. CONSENT AGENDA

The purpose of the consent agenda is to expedite business by grouping routine items together to be dealt with by one board motion without discussion beyond asking questions for simple clarification. Any board member may ask that any item on the consent agenda be removed and placed elsewhere on the agenda for discussion or due to conflicts. Such requests will be granted. If an item is not removed from the consent agenda, the action noted on the agenda is approved by

motions to adopt the consent agenda.

APPROVAL OF MINUTES

- June 8, 2026 - Regular Board Meeting Minutes
- June 22, 2026 - Budget Hearing Minutes
- June 22, 2026 - Board Workshop Meeting Minutes

APPROVAL OF BILLS

- General Fund - \$999,275.90
- Bond - \$533,774.80
- Capital - \$131,937.22

PERSONNEL

01-26 APPROVAL OF RESIGNATION OF MONICA MALBOUEF AS A TEACHER

RESOLVED: That the resignation of Monica Malbouef as a teacher at Elk Rapids High School be approved as of August 22, 2026.

02-26 APPROVAL OF RESIGNATION OF PAUL WONACOTT AS A PARAPROFESSIONAL

RESOLVED: That the resignation of Paul Wonacott as a paraprofessional at Cherryland Middle School be approved as of June 30, 2026.

03-26 APPROVAL OF ELK RAPIDS HIGH SCHOOL FALL 2026 COACHES

RESOLVED: That the following coaches be approved for the Fall 2026 Season:

JV Football Head Coach: Matt Rainey

JV Football Assistant Coach: Emilio Bocardo

Freshmen Volleyball: Jesse Kramer

04-26 APPROVAL OF ELK RAPIDS HIGH SCHOOL SPRING 2027 COACHES

RESOLVED: That the following coaches be approved for the Spring 2027 Season:

Varsity Softball: Erin Merchant

JV Softball: Olivia Anguilm

Varsity Baseball: Tim Barber

JV Baseball: Zach Platt

Boys Varsity Track: Cam Ward

Girls Varsity Track: Mary Pray

Girls Varsity Soccer: Andrea Krakow

Girls JV Soccer: TBD

Boys Golf: Hayden Carpenter

Girls Tennis: Kelly Croftchik

05-26 APPROVAL OF CHERRYLAND MIDDLE SCHOOL COACHES

RESOLVED: That the following coaches be approved for the Fall and Winter 2026-27 Seasons:

Fall:

Football: Chris Sieklucki & Chris White

Cheer: Stephanie Ewing

7th Grade Volleyball: TBD
8th Grade Volleyball: Jill Thomas
Cross Country: Heather Weaver

Winter:

7th Grade Boys Basketball: Spencer Impellizzeri
8th Grade Boys Basketball: Tim Hildreth
Combo Team: Kip Knight
Cheer: Stephanie Ewing
7th Grade Girls Basketball: TBD
8th Grade Girls Basketball: Quinn Magsig
Combo Team: TBD

06-26 APPROVAL OF CHELSEA MCGUIRE AS DIRECTOR OF FINANCE

RESOLVED: That Chelsea McGuire be approved as Director of Finance for Elk Rapids Schools and Mill Creek Academy.

07-26 APPROVAL OF HEATHER KARL AS ACCOUNTING/PAYROLL SPECIALIST

RESOLVED: That Heather Karl be approved as Accounting/Payroll Specialist for Elk Rapids Schools and Mill Creek Academy.

08-26 APPROVAL OF BEANIE SEND AS A TEACHER

RESOLVED: That Beanie Send be approved as a Transitional Kindergarten Teacher at Mill Creek Academy. Mrs. Send will be placed at BA Step 4 of the Master Agreement.

DONATIONS

None.

To approve the Consent Agenda as presented. This motion, made by Scott Moore and seconded by Tara Kribs, Carried.

Jennifer Brown: Yea, Jeff Hill: Yea, Tara Kribs: Yea, Steven Merchant: Yea, Scott Moore: Yea, Sherry Steffen: Yea, Shana Wojtowicz: Yea
Yea: 7, Nay: 0

V. ACTION ITEMS

V.A. 09-26 APPROVAL OF EMPLOYEE CONTRACTS

RESOLVED: That the following employee contracts be approved as presented:

- Chelsea McGuire
- Heather Karl
- Jack Young
- Brett Graham
- Josh Haggerty
- Nate Plum
- Katie Veith
- Tim Spiers

To approve the resolution as presented. This motion, made by Scott Moore and seconded by Tara Kribs, Carried.

Jennifer Brown: Yea, Jeff Hill: Yea, Tara Kribs: Yea, Steven Merchant: Yea, Scott Moore: Yea, Sherry Steffen: Yea, Shana Wojtowicz: Yea

Yea: 7, Nay: 0

V.B. 10-26 APPROVAL OF STUDENT FEES, FINES AND SUPPLIES AS REQUIRED BY POLICY 6152

RESOLVED: That the Student Fees, Fines and Supplies be approved as presented and required by Policy 6152.

To approve the resolution as presented. This motion, made by Scott Moore and seconded by Tara Kribs, Carried.

Jennifer Brown: Yea, Jeff Hill: Yea, Tara Kribs: Yea, Steven Merchant: Yea, Scott Moore: Yea, Sherry Steffen: Yea, Shana Wojtowicz: Yea

Yea: 7, Nay: 0

V.C. 11-26 APPROVAL OF TRAVEL PAYMENT/REIMBURSEMENT AS REQUIRED BY POLICY 6550

RESOLVED: That Travel Payment/Reimbursement be approved as presented and required by Policy 6550.

To approve the resolution as presented. This motion, made by Scott Moore and seconded by Tara Kribs, Carried.

Jennifer Brown: Yea, Jeff Hill: Yea, Tara Kribs: Yea, Steven Merchant: Yea, Scott Moore: Yea, Sherry Steffen: Yea, Shana Wojtowicz: Yea

Yea: 7, Nay: 0

V.D. 12-26 APPROVAL OF RELATIONS WITH SPECIAL INTEREST GROUPS AS REQUIRED BY POLICY 9700

RESOLVED: That Relations with Special Interest Groups be approved as presented and required by Policy 9700.

To approve the resolution as presented. This motion, made by Scott Moore and seconded by Tara Kribs, Carried.

Jennifer Brown: Yea, Jeff Hill: Yea, Tara Kribs: Yea, Steven Merchant: Yea, Scott Moore: Yea, Sherry Steffen: Yea, Shana Wojtowicz: Yea

Yea: 7, Nay: 0

V.E. 13-26 APPROVAL OF SHORT AND LONG-RANGE PLANNING AS REQUIRED BY POLICY 7100.1

RESOLVED: That Short and Long-Range Planning be approved as presented and required by Policy 7100.1.

To approve the resolution as presented. This motion, made by Scott Moore and seconded by Tara Kribs, Carried.

Jennifer Brown: Yea, Jeff Hill: Yea, Tara Kribs: Yea, Steven Merchant: Yea, Scott Moore: Yea, Sherry Steffen: Yea, Shana Wojtowicz: Yea

Yea: 7, Nay: 0

V.F. 14-26 APPROVAL OF DISTRICT USE OF CREDIT CARDS AS REQUIRED BY POLICY 6423

RESOLVED: That District Use of Credit Cards be approved as presented and required by Policy 6423.

To approve the resolution as presented. This motion, made by Scott Moore and seconded by Tara Kribs, Carried.

Jennifer Brown: Yea, Jeff Hill: Yea, Tara Kribs: Yea, Steven Merchant: Yea, Scott Moore: Yea, Sherry Steffen: Yea, Shana Wojtowicz: Yea
Yea: 7, Nay: 0

V.G. 15-26 APPROVAL OF WELLNESS REQUIRED BY POLICY 8510

RESOLVED: That the Wellness, as required by Policy 8510, be approved as presented.

To approve the resolution as presented. This motion, made by Scott Moore and seconded by Tara Kribs, Carried.

Jennifer Brown: Yea, Jeff Hill: Yea, Tara Kribs: Yea, Steven Merchant: Yea, Scott Moore: Yea, Sherry Steffen: Yea, Shana Wojtowicz: Yea
Yea: 7, Nay: 0

VI. STUDY SESSION

This portion of the agenda is utilized by the Board to introduce topics for future study, to discuss school-related matters, and to relate items of interest. No action is taken during this time. Occasionally, closed sessions are scheduled to discuss confidential personnel, negotiations, or property matters.

Closed Session

(e) To consult with its attorney regarding trial or settlement strategy in connection with specific pending litigation, but only if an open meeting would have a detrimental financial effect on the litigating or settlement position of the public body.

To adjourn to Closed Session at 8:33 a.m. This motion, made by Scott Moore and seconded by Sherry Steffen, Carried.

Jennifer Brown: Yea, Jeff Hill: Yea, Tara Kribs: Yea, Steven Merchant: Yea, Scott Moore: Yea, Sherry Steffen: Yea, Shana Wojtowicz: Yea
Yea: 7, Nay: 0

Reconvened at 9:36 a.m. To approve the Closed Session Minutes. This motion, made by Sherry Steffen and seconded by Tara Kribs, Carried.

Jennifer Brown: Yea, Jeff Hill: Yea, Tara Kribs: Yea, Steven Merchant: Yea, Scott Moore: Yea, Sherry Steffen: Yea, Shana Wojtowicz: Yea
Yea: 7, Nay: 0

VII. COMMUNICATIONS FROM THE PUBLIC

Time limitations: Same as above. Any citizen attending the meeting in person who wishes to address the Elk Rapids School Board on a matter not listed on this agenda may speak at this time. Persons addressing the school board are asked to register their name, address, and, if applicable, their affiliation. The Board President should recognize that the attendees wishing to speak on matters listed on the agenda will be permitted, under the same limitations, to speak when the matter is brought before the board.

None.

VIII. DISCUSSION ITEMS

- Parent Perception Survey Results

To move this Discussion Item to the August board meeting.

IX. CORRESPONDENCE TO AND FROM THE BOARD OF EDUCATION

None.

X. SUPERINTENDENT REPORT

- State Budget Update
- Bond Capital Projects Update

To move the Superintendent Report to the August board meeting.

XI. MONTHLY BOARD OF EDUCATION FINANCIAL REPORT

- Produced by Beverly Mobley

XII. BOARD OF EDUCATION CELEBRATING SUCCESSES

XIII. SCHEDULED ACTIVITIES/FUTURE MEETINGS

- August 10, 2026 - Regular Board Meeting, 8:15 am

XIV. ADJOURNMENT

To adjourn at 9:38 a.m. This motion, made by Scott Moore and seconded by Tara Kribs, Carried.
Jennifer Brown: Yea, Jeff Hill: Yea, Tara Kribs: Yea, Steven Merchant: Yea, Scott Moore: Yea,
Sherry Steffen: Yea, Shana Wojtowicz: Yea
Yea: 7, Nay: 0