



EMPLOYMENT CONTRACT

ASSISTANT SUPERINTENDENT

The School District of Independent School District No. 283, St. Louis Park, Minnesota (hereinafter referred to as the “School District”) enters into this contract with Quennel Cooper (hereinafter referred to as the “Assistant Superintendent”), who agrees to perform the duties of Assistant Superintendent in the School District. The School District and the Assistant Superintendent agree as follows:

1. Duration, Expiration, and Mutual Consent

- a. **Duration:** This Contract is for a term of two year’s commencing July 1, 2026 and ending June 30, 2028. It shall remain in full force and effect unless modified by mutual consent of the School Board, their Designee, and the Assistant Superintendent, or unless terminated as provided herein.
- b. **Expiration:** This Contract shall expire at the end of the term specified in Paragraph A hereof. At the conclusion of its term, neither party shall have any further claim against the other, and the District employment of the Assistant Superintendent shall cease, unless a subsequent contract is entered into by the parties. In the event the parties fail to have entered into a subsequent Contract by June 30, 2027, the Assistant Superintendent’s employment shall continue on an at-will basis until either:
 - i. The District enters into a subsequent Contract with the Assistant Superintendent;
 - ii. The School District provides 120 calendar days of written notice of the termination of the Assistant Superintendent employment;
 - iii. The Assistant Superintendent provides 30 calendar days of written notice of their resignation.

2. Termination During the Term

- a. **Termination for Just Cause:** The Assistant Superintendent employment may be terminated during the term of this Contract for just cause. The grievance procedure pursuant to the Public Employees’ Labor Relations Act (PELRA), as adopted by the Commissioner of the Bureau of Mediation Services, Minnesota Rules subparts 5510.5110 – 5510.5190, shall be available to the Assistant Superintendent regarding a termination for just cause.
- b. **Termination for Reasons Other than Just Cause:** The District has complete discretion during the term of this Contract to terminate the Assistant Superintendent employment due to reorganization, elimination of position(s), a reduction in force, or any other organizational or financial reasons. The grievance procedure cited above in Section C.1 shall not be available to the Assistant Superintendent for a termination for reason(s) set forth in this section. The School District Shall Provide the Assistant Superintendent 10 days’ written notice in advance of a termination under this section, and the termination shall be final upon action by the School Board.



- c. **Termination by the Assistant Superintendent:** The Assistant Superintendent may terminate this Contract during its term by the Assistant Superintendent giving written notice of their resignation at least 30 days before the effective date of the resignation.
- d. **Mutual Consent:** This Work Agreement may be terminated at any time by the parties by mutual consent.
- e. **Waiver of Continuing Contract Rights:** The Assistant Superintendent understands that their position may require licensure by the Professional Educator Licensing Standards Board (PELSB) and thus the position is covered under Minnesota Statutes §122A.40. However, the Assistant Superintendent hereby knowingly and voluntarily waives any and all continuing contract rights otherwise afforded they're under Minnesota Statutes §122A.40, including, but not limited to, due process rights, the grounds for termination of employment and rights to unrequested leave of absence.

3. Duties and Responsibilities

The Assistant Superintendent shall serve as the Assistant Superintendent of Business Services of the School District and shall serve under the direction of the Superintendent. The Assistant Superintendent shall perform all duties assigned to the position of Assistant Superintendent of Business Services and such other duties as may be prescribed by the Superintendent from time to time. The Assistant Superintendent shall abide by the policies, regulations, rules and procedures established by the School Board and the Commissioner of the Department of Education and shall abide by all Minnesota laws relating to the operation of the School District. The Assistant Superintendent shall attend School Board and other meetings as directed by the Superintendent and shall provide recommendations to the Superintendent regarding the assigned operations and programs for the District.

4. Terms and Conditions of Employment

The Assistant Superintendent shall receive the salary, benefits and other terms and conditions of employment as specified in the Administrators Group Compensation and Benefits Plan approved by the Board and amended from time to time. The Assistant Superintendent will be given the most current copy of the Plan at the beginning of this contract and receive an assignment letter with updated rates of pay for additional years during the duration of this individual contract.

5. Outside Activities

While the Assistant Superintendent shall devote full time and due diligence to the affairs and the activities of the School District, the Assistant Superintendent may also serve as a consultant to other school districts or educational agencies, lecture, engage in writing and speaking activities, and engage in other activities if, as solely determined by the Superintendent such activities do not impede the Assistant Superintendent's ability to perform the duties of their role as Assistant Superintendent. The Assistant Superintendent may not engage in other employment, consultant service, or other activity for which a



salary, fee, or honorarium of more than \$100 is paid without the prior approval of the Superintendent.

6. Salary Placement

The Assistant Superintendent shall be paid within the Administrators Group Salary, Range 27 on Step 9 for 2026-2027 and Step 10 for 2027-2028. The annual salary will be prorated for partial years of work for people who start after July 1 of any year or leave prior to June 30 and do not complete a full year of service. The salary shall be paid pursuant to the approved Administrators Group Compensation and Benefits Plan, School District policy, and procedures.

7. Severability

If any provision of this contract is held to be invalid by operation of law the remainder of the contract shall not be affected thereby and shall remain in full force and effect.

This contract shall be effective upon approval of the School Board and signatures of the Assistant Superintendent and of the Officials of the School Board.

IN WITNESS WHEREOF, I have subscribed my signature this 12 day of May
20 26. Dr. [Signature]
Assistant Superintendent

IN WITNESS WHEREOF, I have subscribed my signature this 12 day of May
20 26. Dr. [Signature]
Superintendent

School Board Chair

School Board Clerk