

BOARD OF TRUSTEES
AGENDA

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| <input type="checkbox"/> WORKSHOP | <input checked="" type="checkbox"/> REGULAR | <input type="checkbox"/> SPECIAL |
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- (A) Report Only Recognition

Presenter(s):

Briefly describe the subject of the report or recognition presentation.

- (B) Action Item

Presenter(s): **David Camarillo, Executive Director for Instruction**
Jose Villalobos, Career & Technical Education Director

Briefly describe the action required.

CONSIDER AND TAKE APPROPRIATE ACTION ON THE REQUEST TO APPROVE THE MEMORANDUM OF UNDERSTANDING BETWEEN EAGLE PASS ISD AND SOUTHWEST TEXAS COLLEGE FOR THE 2026-2027 SCHOOL YEAR. TO PROVIDE THE EPHS AND CCWHS HEALTH SCIENCE STUDENTS THE OPPORTUNITY TO OBTAIN DUAL CREDIT AND AN INDUSTRY-BASED CERTIFICATION IN THESE COURSES: CERTIFIED NURSE AIDE, CERTIFIED MEDICAL TECHNICIAN, AND PHLEBOTOMY/ELECTROCARDIOGRAPHY TECHNICIAN, AND EMERGENCY MEDICAL TECHNICIAN. AND A DUAL CREDIT OPPORTUNITY FOR STUDENTS ENROLLED IN THESE PROGRAMS: AUTOMOTIVE, WELDING, CONSTRUCTION, AND CYBERSECURITY TECHNOLOGY

- (C) Funding source: Identify the source of funds if any are required.

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- (D) Clarification: Explain any questions or issues that might be raised regarding this item.




Eagle Pass Independent School District Career and Technical Education

MEMORANDUM

DATE: May 18, 2026

TO: Samuel Mijares, Superintendent

FROM: Jose Villalobos, CTE Director 

RE: Memorandum of Understanding between EPISD and SWTC

Attached is the Memorandum of Understanding for the 2026 - 2027 school year between Eagle Pass ISD and Southwest Texas College. This is to provide training to EPISD students enrolled in these Health Science programs: Certified Nurse's Aide (CNA), Certified Medical Assistant (CMA), Phlebotomy/Electrocardiography (EKG) Technician and Emergency Medical Technician to have the opportunity to obtain an Industry-based Certification.

With a certification, they can obtain employment with different medical entities: hospitals, nursing homes, clinics, doctors' offices and as an EMT.

It also includes the Technical Programs: Automotive Technology, Welding Technology, and Construction Technology for Dual Credit at no cost to the district.

I respectfully request that this item be presented to the EPISD Board of Trustees at the next regularly scheduled meeting for their consideration and approval.

Please call me should you have any questions.

Approved: 
David Camarillo, Executive Director for Instruction

Approved: _____
Samuel Mijares, Superintendent of Schools

Appendix C

Southwest Texas College and the Eagle Pass Independent School District Technical Dual Credit Program Agreement 2026-2027

Purpose

The purpose of this Technical Dual Credit Program Agreement is to disclose all costs, contract fees, and the proposed courses thereby sustaining a transparent and mutually beneficial partnership between Eagle Pass Independent School District and Southwest Texas College. Fundamental to this Technical Dual Credit Program Agreement is the belief that our two institutions working together can be a significant provider of career and technology education that enriches the lives of students and advances growth in our diverse communities. To this end this Technical Dual Credit Program Agreement will set forth the operational plan for the delivery of Southwest Texas College courses in the following technical program areas for Eagle Pass Independent School District students:

1. Automotive Technology
2. Business Office Technology?
3. Certified Clinical Medical Assistant (CCMA)
4. Certified EKG and Phlebotomy Technician (CET/CPT)
5. Certified Nursing Assistant (CNA)
6. Construction Science
7. Cybersecurity Technology?
8. Emergency Medical Technician (EMT)?
9. Welding Technology

Parties

Southwest Texas College (hereafter SWTX)

Eagle Pass Independent School District (hereafter Eagle Pass ISD)

Period of the Technical Dual Credit Program Agreement

August 1, 2027 to July 31, 2027

Responsibilities of the Parties

The Parties agree to:

- I. SWTX
 - A. If no qualified high school instructor is available SWTX may provide an instructor for the contract period of one academic school year, approximately 180 days as determined by the Eagle Pass ISD official calendar. SWTX will provide the instructor at the cost agreed to by the Parties as documented in the Technical Dual Credit Program Agreement. If a cost is listed under Cost of Program, SWTX will apply a discount to that amount when Eagle Pass ISD is invoiced. The discount will be the amount of FAST eligible at \$55 per credit hour.
 - B. Provide student evaluation and reporting as required by both Eagle Pass ISD and SWTX.
- II. Eagle Pass ISD
 - A. Provide classroom and lab space adequate for the delivery of the courses for students.
 - B. Provide recruitment, assessment, and referral services for potential students in the courses. Report student IBC and/or exam results when requested by SWTX.
 - C. Limit the class size as indicated in each program.

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- D. Enroll only eligible students based on Texas Higher Education Coordinating Board dual credit rules as stated in “Dual Credit Partnerships Between Secondary Schools and Texas Public Colleges” Chapter 4, Subchapter D, A§4.85, (b) Student Eligibility.
- E. Enroll students in the appropriate sequence of courses.
- F. Notify SWTX of any proposed changes to program offerings 6 months prior to the beginning of the next academic school year.
- G. Pay to SWTX all applicable program contract fees.

CCMA, CET, CNA, and CPT Student Enrollment Requirements:

- Graduate within 12 months of certification: Phlebotomy (PLAB), Electrocardiograph Technician (EKG), Certified Clinical Medical Assistant (CCMA)
- Current TB-Skin Test
- Complete Hepatitis-B Series Vaccine
- Provide Immunization Record
- Valid Photo Identification (Texas ID/Driver’s License)
- Social Security Card
- Signed Medical Release Form(s)
- CPR Certified – Prior to course commencement
- All NHA exams must be proctored by SWTX staff.

Eagle Pass Independent School District will follow all outlined program requirements for CCMA, CET, CNA, and CPT:

- Enforce adherence to admission requirements as well as program policies and procedures (specifically regarding attendance to meet the minimum clock hours of classroom instruction and clinical experience, as specified in the Texas Department of State Health Services Emergency Medical Training Requirements);
- Inform students of course schedule;
- Provide paperwork of all enrollment requirements listed above prior to course commencement. Any student that does not provide all paperwork will be officially dropped from the course.
- Provide student textbooks, equipment and consumable supplies for all programs;
- Inform students of and enforce uniform requirements for clinical rotations and/or classroom as applicable;
- Provide liability insurance for all students enrolled in the program;
- Be responsible for any photocopies needed;
- Provide access to Eagle Pass Independent School District buildings as necessary for instructional or exam purposes; all NHA exams must be proctored by SWTX staff;
- Provide the CPR certification for all students enrolled in the program;
- Pay for retesting fees, if necessary;
- Adhere to Southwest Texas College refund policy;
- Provide student performance updates/grades, puncture logs, EKG logs, non-waiver forms to the SWTX Program Coordinator upon request;

Fee Chart: Study Material, Testing, and Insurance

The fees on the Chart below are billed per student during the respective class only if applicable. (Welding Technology, Construction Science, Automotive Technology, and the Air Conditioning & Refrigeration

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programs may have certification exams for a fee after completing the program). **Fee Chart updates in progress for 2026-2027**

| Course(s) | Certification | Agency | Study Material | Exam Fee | Liability Insurance Fee | Total per Student |
|---|--|--|----------------|----------|-------------------------|-------------------|
| ACNT 1311 | Quick Books | Certiport by Pearson VUE | N/A | \$99.00 | N/A | \$99.00 |
| EMSP 1501 & EMSP 1455 & EMSP 1456 & EMSP 1360 | Emergency Medical Technician (EMT) | National Registry of Emergency Medical Technicians | N/A | \$104.00 | \$13.00 | \$117.00 |
| ITSW 1307 | Microsoft Office Specialist (MOS) - Access | Certiport by Pearson VUE | \$40.00 | \$75.00 | N/A | \$115.00 |
| MDCA 1210 & MDCA 1352 | Clinical Certified Medical Assistant (CCMA) | National Healthcareer Association (NHA) | \$94.00 | \$165.00 | N/A | \$259.00 |
| MDCA 1317 | Certified EKG Technician (CET) | National Healthcareer Association (NHA) | \$84.00 | \$129.00 | \$13.00 | \$226.00 |
| NUPC 1320 | Certified Patient Care Technician Assistant (CPCT/A) | National Healthcareer Association (NHA) | \$84.00 | \$165.00 | N/A | \$249.00 |
| NURA 1401 & NURA 1307 & NURA 1160 | Certified Nursing Assistant (CNA) | Texas Health & Human Services Commission | \$99.00 | \$125.00 | \$13.00 | \$237.00 |
| PLAB 1323 | Certified Phlebotomy Technician (CPT) | National Healthcareer Association (NHA) | \$84.00 | \$129.00 | N/A | \$213.00 |
| POFT 1309 | Microsoft Office Specialist (MOS) - Outlook | Certiport by Pearson VUE | \$40.00 | \$75.00 | N/A | \$115.00 |
| POFI 1349 | Microsoft Office Specialist (MOS) - Excel | Certiport by Pearson VUE | \$40.00 | \$75.00 | N/A | \$115.00 |
| POFI 2301 | Microsoft Office Specialist (MOS) - Word | Certiport by Pearson VUE | \$40.00 | \$75.00 | N/A | \$115.00 |

Technical Program(s)

1. Automotive Technology

- **Cost of Program:** Waived
- **Instructor:** ISD Staff Member
- **Number of Cohorts:** 2 Cohorts
- **Number of Students per Cohort:** Maximum of 30 students with ISD Lab Assistant (20 students without ISD Lab Assistant). *Lab Assistant does not have to be a teacher; Lab Assistant may be a paraprofessional or other ISD staff member agreed to before the start of classes by both SWTX and Eagle Pass ISD.
- **Program of Study:**

| Grade Level/Term | High School Course | College Course Equivalent |
|-----------------------|--|--------------------------------|
| 10 th Fall | Energy & Power of Transportation Systems | AUMT 1407 - Electrical Systems |

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| 10 th Spring | Automotive Basics | AUMT 1410 - Brake Systems |
| 11 th Fall | Automotive Technology I | AUMT 2417 - Engine Performance Analysis I |
| 11 th Spring | Automotive Technology I | AUMT 2434 - Engine Performance Analysis II |
| 12 th Fall | Automotive Technology II | AUMT 1416 - Suspension & Steering |
| 12 th Spring | Automotive Technology II | AUMT 1445 - Climate Control Systems |

2. Business Office Technology

- **Cost of Program:** Waived
- **Instructor:** ISD Staff Member
- **Number of Students per Cohort:** 25 Students
- **Program of Study:**

| Grade Level/Term | High School Course | College Course Equivalent |
|------------------------|-----------------------------------|--|
| 9 th Fall | Business Information Management I | POFI 1301 – Computer Applications I |
| 9 th Spring | Business Information Management I | POFT 1329 – Beginning Keyboard & Document Formatting |

3. Certified Clinical Medical Assistant (CCMA) ✓

- **Cost of Program:** \$23,000 per Cohort
- **Instructor:** SWTX Instructor
- **Number of Cohorts:** 2 Cohorts (Cohort A Fall Semester; Cohort B Spring Semester)
- **Number of Students per Cohort:** Maximum of 25 students per Cohort with a full-time instructor and a Clinical Nursing Assistant* (*The Clinical Nursing Assistant must be utilized in certain class and/or lab settings when required by state guidelines. Credentials are required for a Clinical Nursing Assistant).
- **Program of Study:**

| Grade Level/Term | High School Course | College Course Equivalent |
|------------------------------------|--|---|
| 12 th Fall (Cohort A) | Practicum in Health Science Medical Assistant Program | MDCA 1210 – Medical Assistant Interpersonal and Communication Skills MDCA 1352 – Medical Assistant Laboratory Procedures |
| 12 th Spring (Cohort B) | Practicum in Health Science Medical Assistant Program | MDCA 1210 – Medical Assistant Interpersonal and Communication Skills MDCA 1352 – Medical Assistant Laboratory Procedures |

4. Certified EKG and Phlebotomy Technician (CET/CPT) ✓

- **Cost of Program:** \$27,000 per Cohort
- **Instructor:** SWTX Instructor
- **Number of Cohorts:** 2 Cohorts – Spring Semester
- **Number of Students per Cohort:** Maximum of 25 students per Cohort with a full-time instructor and a Clinical Nursing Assistant* (*The Clinical Nursing Assistant must be utilized in certain class and/or lab settings when required by state guidelines. Credentials are required for a Clinical Nursing Assistant).
- **Program of Study:**

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| Grade Level/Term | High School Course | College Course Equivalent |
|-------------------------|---|--|
| 12 th Spring | Practicum in Health Science EKG Practicum in Health Science Phlebotomy | MDCA 1317 - Procedures in Clinical Setting PLAB 1323 - Phlebotomy |

5. Certified Nursing Assistant (CNA)

- **Cost of Program:** \$23,000 per Cohort
- **Instructor:** SWTX Instructor
- **Number of Cohorts:** 2 Cohorts – Fall Semester *
- **Number of Students per Cohort:** Maximum of 25 students per cohort with a full-time instructor and a Clinical Nursing Assistant* (*The Clinical Nursing Assistant must be utilized in certain class and/or lab settings when required by state guidelines. Credentials are required for a Clinical Nursing Assistant).
- **Program of Study:**

| Grade Level/Term | High School Course | College Course Equivalent |
|-----------------------|---|---|
| 12 th Fall | Extended Practicum in Health Science Certified Nursing Assistant | NURA 1401 - Nurse Aid for Healthcare NURA 1307 - Body System NURA 1160 - Clinical Nursing Assistant |

6. Construction Science

- **Cost of Program:** Waived
- **Instructor:** 2 ISD Staff Members
- **Material Cost:** Covered by ISD
- **Number of Cohorts:** 2 Cohorts
- **Number of Students per Cohort:** Maximum of 30 students with a full-time instructor and an ISD Lab Assistant (20 students without an ISD Lab Assistant). *Lab Assistant does not have to be a teacher; Lab Assistant may be a paraprofessional or other ISD staff member agreed to before the start of classes by both SWTX and Eagle Pass ISD.
- **Program of Study:**

| Grade Level/Term | High School Course | College Course Equivalent |
|-------------------------|----------------------------|--|
| 10 th Fall | Principles of Construction | CRPT 1429 - Intro to Carpentry CRPT 1423 - Floor Systems |
| 10 th Spring | Principles of Architecture | CRPT 1415 – Conventional Wall Systems |
| 11 th Fall | Construction Technology I | CRPT 1411 – Conventional Roof Systems CNBT 2442 – Construction Management I |
| 11 th Spring | Construction Technology I | CNBT 1402 - Mechanical, Electrical, and Plumbing Systems |

7. Cybersecurity Technology

- **Instructor:** ISD Staff Members
- **Cost of Program:** Waived
- **Number of Cohorts:** 1 Cohorts
- **Number of Students per Cohort:** Maximum of 20 Students
- **Program of Study:**

| Grade Level/Term | High School Course | College Course Equivalent |
|-----------------------|--------------------|--|
| 10 th Fall | | ITSC 1305 - Introduction to PC Operating Systems |

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| 10 th Spring | ITNW 1325 - Fundamentals of Networking |
|-------------------------|--|

8. Emergency Medical Technician (EMT)

- **Cost of Program:** \$15,000
- **Instructor:** SWTX Instructor
- **Number of Students per Cohort:** Maximum of 15 Students
- **Program of Study:**

| Grade Level/Term | High School Course | College Course Equivalent |
|-------------------------|--|--|
| 12 th Fall | Extended Practicum in Health Science Emergency Medical Technician (EMT) | EMSP 1456 - Patient Assessment & Airway Management EMSP 1501 - Emergency Medical Technician |
| 12 th Spring | Extended Practicum in Health Science Emergency Medical Technician (EMT) | EMSP 1455 - Trauma Management EMSP 1360 - Clinical-Emergency Medical Technician |

9. Welding Technology

- **Cost of Program:** Waived
- **Instructor:** ISD Staff Member
- **Number of Cohorts:** 2 Cohorts
- **Number of Students per Cohort:** Maximum of 20 Students
- **Program of Study:**

| Grade Level/Term | High School Course | College Course Equivalent |
|-------------------------|-----------------------------|--|
| 10 th Fall | Intro to Welding | WLDG 1323 - Welding Safety, Tools, and Equipment |
| 10 th Spring | Principles of Manufacturing | WLDG 1421 - Welding Fundamentals |
| 11 th Fall | Welding I | WLDG 1430 - Gas Metal Arc Welding WLDG 1313 – Intro to Blueprint Reading for Welders |
| 11 th Spring | Welding I | WLDG 1457 - Intermediate Shield Metal Arc Welding |
| 12 th Fall | Welding II | WLDG 1317 – Introduction to Layout and Fabrication WLDG 1435 – Introduction to Pipe Welding |
| 12 th Spring | Welding II | WLDG 1353 - Intermediate Layout and Fabrication |

By signing on Page 11 of the 2026-2027 Dual Credit Partnership Agreement the Eagle Pass Independent School District Superintendent affirms that they understand their school district's responsibilities, the course sequence (program of study) for the technical dual credit classes and agrees to make payment in the amount(s) stated in this Technical Dual Credit Program Agreement. An invoice will be generated by Southwest Texas College and submitted to Eagle Pass Independent School District shortly after the start date of each course.