



HOWARD LAKE
WAVERLY · WINSTED
Public Schools

Over-Night Field Trip Request Form

Date(s) of Trip: 1/1 - 1/3

School: Humphrey Elementary Winsted Elementary
 Middle School High School

Destination: Fargo, ND

Telephone Number: 701-277-4627

Address: 1901 44th St SW Fargo, ND. 58103

Departure Time From School: 12:00 pm 1/1

Return Time to School: 7:00 pm 1/3

Class, Club, Sport/Activity or Grade Level: Wrestling 7-12

Teacher/Advisor in Charge: Joe Puncochar

Purpose/Related to Which Essential Standards: Team Bonding - Participation in a regional event

Approximate Expenses: District Student/Activity Account

Event/Ticket Cost: District pays \$600 for entry fee

Bus Cost: Shared - District pays for fuel and a portion of driver wages

Other: Hotel covered by Booster

Approvals -

Supervisor/Coach Signature Joe Puncochar Date 8/13/25

Principal/Director Signature Joe Puncochar Date 8/13/25

Superintendent Signature Dave Edwards Date 9/3/25

School Board Signature _____ Date _____

Requests must be submitted to building principal **30 days** prior to the trip.
Trip must be approved by the School Board prior to trip date.
A separate request form must be filled out for each trip.