

Facilities Management & Capital Project Status Report August 2024

Facilities Management – Maintenance and Operations - General

- In the past month, the Facilities maintenance crews have completed 171 work orders and are currently working on 301 open work orders.
- Inspection of the Storm Water systems has begun to develop upcoming maintenance plan.

Capital / Construction

- Lincoln park pool resurfacing is complete and pool is filled, waiting on MDH inspection
- Lincoln Park pool new Motor, Pump and VFD installed and running, Sand Filters are installed and flowing. Punch list items all that remains
- Lowell Elementary Kemps damage repair has begun and should be completed soon after the color matched brick arrives
- Stowe new front entryway concrete installation completed
- Dry Sprinkler system installations for Lincoln Park and Ordean are installed. Waiting on Johnson Controls to program in the new system control points.
- Myers Wilkins Northland Construction has begun the parking lot curb and sewer reset.
- Homecroft Parking lot rebuild is underway.
- Lowell new flooring is installed.
- Lowell temporary art room is being installed in Barnes Gym.
- Lowell Sheetrock is installed and painting is underway.
- Laura MacArthur flooring is being installed.
- PS Stadium Musco lighting inspection and maintenance to begin around August 22nd.
- Lester Park room 130 renovation ongoing, waiting on painting.

Discussion with Legal Representation

No discussions

Building Operations

- The Operations staff is gearing up for Summer maintenance projects and building deep cleaning
- We are still working on filling licensed positions. Most of the Custodian positions have been filled. Operations has continued looking to fill Engineer II positions at Lowell and Myers-Wilkins, Second Shift Engineer II position at Lincoln Park and Ordean Middle School, Second Shift Engineer I at Lakewood, Laura MacArthur, and Lester Park, and Custodian I positions at East High School and Denfeld.

Health, Safety, and Environmental Management

- **Audits & Inspections**
 - Automotive hoist at Denfeld HS replacement install complete. After electrical hookup is complete, safety certification will be completed.
 - Radon testing results will be presented at August COW meeting.
 - Fire code corrections at East HS still under way
 - Basketball hoop inspections completed - repairs complete at elementary and middle schools. Repairs for East HS and Denfeld HS are in the process of being scheduled.

- **Regulatory Reporting**
 - Nothing needed in July

- **Systems & Technology Updates**
 - Nothing new in July

- **Training**
 - Basic Life Support & First Aid renewal training for nursing staff scheduled for August 28th.
 - I Love U Guys Foundation Standard Response Protocol training scheduled for Duluth Leadership Team Thursday Aug 15th from 1:00-3:00
 - Captivate Media putting final touches on parent/student training video for emergency procedures.
 - Respirator training and fit testing scheduled for August 12th.
 - Lexie received Certified Safety Professional license from the BCSP July 22.
 - Lexie attended Homeland Security and Emergency Management School Based Emergency class July 16-17th.
 - Lexie completed mobile elevated work platform trainer training July 31

- **Chemical and Hazardous Waste Disposal**
 - Other old chemicals at DNT picked up.
 - Bulb and battery pickup date being scheduled.

- **Document Updates**
 - Emergency Operations Plan updates complete.
 - Goal to complete a thorough review of all HSE procedure documents and policies in FY25.

- **Injury and Incident Statistics**
 - **July 2024 (as of 8/6/2024)**
 - **OSHA Recordable Rate (TRIR): 0.00**
 - **OSHA Recordable Injuries: 0**
 - **Days Away from Work: 0**
 - **Days on Restricted Duty: 0**
 - **Non-recordable Injuries: 1**
 - **Near Misses/Hazards Reported: 0**
 - **2024 Year-To-Date**
 - **OSHA Recordable Rate (TRIR) (Goal ≤ 1.00): 1.76**
 - **OSHA Recordable Injuries: 11**
 - **Days Away from Work: 59**
 - **Days on Restricted Duty: 28**
 - **Non-recordable Injuries: 61**
 - **Near Misses/Hazards Reported: 15**

The OSHA rate or TRIR (total recordable incident rate) is equivalent to the number of injuries requiring care beyond first aid per 100 full-time workers.