



AGREEMENT TO PROVIDE SERVICES

Agreement between: **Ancora Publishing and Safe & Civil Schools,
Divisions of Pacific Northwest Publishing, Inc. ("Company")**
21 W. 6th Av. (541) 345-1442
Eugene, OR 97401 FAX (541) 345-6431

Tax I.D. Number: 51-0532241
Contact Person: **Kimberly Irving, Professional Services Coordinator**

Contracting District: **DeSoto Independent School District ("District")**
200 E. Belt Line Rd.
DeSoto, TX 75115

Contact Person: **Metric Manning, District Administrator**

Job #: 2026-000073
Presenter: **Robbie Rowan**
Title of Session: Days 7-12 of 22 - Foundations: A Proactive and Positive Behavior Support System

Dates: September 3-4, 2026
October 9, 2026
December 10, 2026
February 11-12, 2027

Fees: \$6,000.00 per day, plus travel expenses

TOTAL FEES: \$36,000.00 plus travel expenses

The Company and the District, for the consideration set forth below, agree as follows:

1. The District agrees to pay the Company \$36,000.00 in fees for the presentations listed above, as detailed in Attachment A. In addition, the District agrees to reimburse reasonable and necessary travel expenses incurred in connection with the services provided. For purposes of this agreement, acceptable travel is defined as travel directly related to the provision of contracted services, including transportation to and from the event location, lodging if an overnight stay is required, and meals incurred during travel. All travel expenses must be reasonable, itemized, and accompanied by supporting receipts. An invoice with all applicable travel receipts will be provided by the Company within 30 days of the conclusion of each presentation.

2. If the District must cancel an in-person event, and upon mutual agreement, the District may request that the session(s) be provided virtually, with or without a live audience. At the request of the District, a recording of the session(s) may be made available to the District for a period not to exceed 30 days from the time of service.
3. Recording of sessions is not allowed without prior written permission.
4. Artificial intelligence recording of our presentations is strictly prohibited.
5. It is the responsibility of the District to reproduce handouts.
6. Required materials are offered at a discount from Ancora Publishing, in conjunction with consultation only. Please phone our office for details.
7. Any term of this Agreement may be amended or waived only with the written consent of the District and the Company.
8. This Agreement constitutes the sole agreement between the District and the Company and supersedes all oral negotiations and prior writings with respect to the subject matter hereof.
9. All matters arising out of or relating to this Agreement are governed by and construed in accordance with the laws of the State of Texas without giving effect to any choice or conflict of law provision or rule that would cause the application of the laws of any jurisdiction other than those of the State of Texas.
10. If one or more provisions of this Agreement are held to be unenforceable, both parties agree to renegotiate such provision in good faith. In the event that the parties to the Agreement cannot reach a mutually agreeable replacement, then such provision shall be excluded from the Agreement.

On-Site Services Travel Policy:

- If weekly COVID-19 case rates in your county are greater than 200/100,000, the training will be conducted virtually. There is no cancellation for elevated COVID-19 infection rates.
- Should the District decide to book the day in anticipation of it being on-site and the number is and/or rises back up to the 200+ category, the fee remains at the quoted flat rate and the contracted services will immediately be shifted to a virtual delivery model. The event will be conducted on the scheduled date listed on the fully executed contract/RFP/PO.
- Safe & Civil Schools reserves the right to return to a more restricted limit for in-person training if a new, more dangerous variant or other highly communicable virus emerges.

For all virtual training sessions with Safe & Civil Schools, the District agrees to:

- Test the link at least two weeks before the day(s) of training.
- Ensure that participants have downloaded Zoom and updated to the most recent version (updates occur every few days to few weeks).

- Ensure that participants know how to access their session(s).
- Mandate or strongly encourage participants to access the sessions from a computer. Mobile devices (phones, tablets, etc.) are discouraged.
- Participants should be in their own classroom or individual setting at the time of the professional development. Participation is greater if participants have access to their own device.
- Provide directions, District standards of etiquette, and participation expectations to all who will attend.
- Provide your presenter(s) with information on the vision for this initiative and anticipated outcomes associated with the session(s).
- Give participants the District vision for this initiative and ensure that campus-based administrators echo the message before and during presentations.
- In most cases, a book is required and needed during the session(s). Ensure that all participants receive the accompanying book.

On the day of each session:

- Ask participants to plan to arrive 5-10 minutes ahead of the scheduled start time to allow for any necessary troubleshooting.
- District will open the session by reminding participants of your entity’s expectations on participation and standards of engagement while taking part in the session(s).
- Prompt the attendees to have their book on hand and use it throughout the session(s).

Required - Please initial:

District acknowledges that this is not a Trainer of Trainers event. _____

District acknowledges that books are required for each campus in attendance. **N/A – District purchased SY 2025/26**

(If required materials are not purchased or if proof of previous purchase is not provided, Company will not provide the training.)

District acknowledges this document as legally binding and does not require a separate contract. _____

The person signing below is legally authorized by the District to bind them to this contract. _____

Required - District Purchasing/Invoicing Contact information:

Contact Name: _____

Billing Address: _____

Phone: _____

Email: _____

By signing, you attest you have read and agree with all terms as written.

Brent Mitchell
Acting Superintendent of Schools
DeSoto ISD

Date

Matt Sprick
Chief Executive Officer
Pacific Northwest Publishing, Inc.

Date

Attachment A



Divisions of Pacific Northwest Publishing, Inc

April 14, 2026

SAFE AND CIVIL SCHOOLS TRAINING PROPOSAL OF SERVICES

For: Metric Manning, District Administrator
DeSoto ISD henceforth known as "District/Entity"
DeSoto, TX

Proposal Expiration Date: April 30, 2026

Note: Rates for Professional Development are guaranteed for 30 calendar days.

Safe & Civil Schools, a division of
Pacific Northwest Publishing, Inc.
21 W. 6th Avenue
Eugene OR 97401
(541) 345-1442 (541) 345-6431 fax

Prepared by:

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Associate Director of Professional Development
Safe & Civil Schools
800.323.8819
Lisa@safeandcivilschools.com



Divisions of Pacific Northwest Publishing, Inc

Services	Dates	Fee
MTSS Foundations Continuation Anticipated Trainer: Robbie Rowan	Format: In Person Schedule Day 7 of 22: September 3, 2026 Day 8 of 22: September 4, 2026 Day 9 of 22: October 9, 2026 Day 10 of 22: December 10, 2026 Day 11 of 22: February 11, 2027 Day 12 of 22: February 12, 2027	\$6,000.00 per day plus travel expenses \$6,000.00 \$6,000.00 \$6,000.00 \$6,000.00 \$6,000.00 \$6,000.00 (\$36,000.00 plus travel expenses)
Materials		<p style="text-align: center;">See Page 4</p> <p><i>Specified materials are offered at a one-time discount from Ancora Publishing, in conjunction with training when shipped to a single location. All shipments are subject to a 7% shipping and handling fee.</i></p>
	TOTAL	\$36,000.00 plus materials and travel expenses



RANDY SPRICK'S
safe&civil
S C H O O L S

ancora
P U B L I S H I N G

Divisions of Pacific Northwest Publishing, Inc

FEES

On-site services: \$6,000 per day plus travel expenses. If a flat rate is requested, \$8,600.00* per day plus materials

Virtual services: \$6,000 per day (no travel expenses)

*Exception to fees: When any of the following trainers are used, the fee will be \$8,000 per day plus travel expenses. \$8,000 per day (virtual, no travel expenses). These trainers are Jacob Edwards, Susan Isaacs, Tricia Skyles and Jessica Sprick. Should a flat rate be requested, the rate will be based upon \$10,600.00 for the first day and \$8,800.00 per any additional consecutive day.

When travel requires more than 8 hours of flights: Should a full day be required for travel, an additional fee of \$4,500 will be required per travel day.

MATERIALS

Required Books: Foundations Kits, previously ordered. Materials are offered at a discount from Ancora Publishing, in conjunction with consultation only. *All shipments are subject to a 7% shipping and handling fee.* Books listed on the proposal of services are required per participant unless otherwise listed. District agrees to adhere to the copyright and order one book per person that will be attending services. Verification of purchase will take place no less than six weeks prior to the date of service: **DEADLINE: N/A.** If there is a failure to meet this requirement, Safe & Civil Schools reserves the right to cancel the service(s) and bill accordingly.

Additional Fees:

When three or more trainers are assigned in any single quarter, Safe & Civil Schools applies a Large Group Initiative (LGI) coordination service fee of \$6,000 per quarter (October-December, January-March, April-June, July-September) in which services occur. Once a contract is fully executed, a lead trainer will be assigned to coordinate logistics, content, etc. between the Entity and SCS.

Cancellations and other Considerations:

- If any events fail to occur within the contracted timeline due to District action or inaction, District agrees to pay in full
- the fees associated with fully executed contract.
- If the District must cancel an in-person event, the District may request that the session(s) be provided virtually, with or without a live audience. At the request of the District, a recording of the session(s) will be made available to the District for a period not to exceed 30 days from the time of service.
- District agrees it will not schedule services until funding has been appropriated.
- It is the responsibility of the District to ensure only authorized individuals sign contracts or issue Purchase Orders.
- The District recognizes that Safe and Civil Schools does not offer a Trainer of Trainers (TOT).

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Safe & Civil Schools reserves the right to return to a more restricted limit for in-person training if a new, more dangerous variant emerges or other highly communicable virus.



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REQUIRED MATERIALS

**ORDER BY NO LATER THAN: N/A TO AVOID PENALTY
OF CANCELLATION WITH FULL PAYMENT**

Foundations Kits, previously ordered.

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Foundations

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The Foundations videos are licensed for use in a single school.