



HOWARD LAKE • WAVERLY • WINSTED

**JOE MCKEE, DIRECTOR OF BUILDINGS & GROUNDS**

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Date: May 28, 2024

To: HLWW School Board

From: Joe McKee, Director of Buildings & Grounds

I received a resignation from Mitch Cardinal as a high school custodian effective May 24, 2024. I recommend the board accept the resignation as written.

Thank you,

A handwritten signature in blue ink, appearing to read 'Joe McKee', is written over a light blue horizontal line.

Joe McKee,  
Director of Buildings and Grounds