

June 22, 2026 - Board Workshop Meeting
Monday, June 22, 2026 5:30 PM Eastern

Elk Rapids High School Library
308 Meguzee Point Dr
Elk Rapids, MI 49629

Jennifer Brown: Present
Jeff Hill: Present
Tara Kribs: Present
Steven Merchant: Present
Scott Moore: Present
Sherry Steffen: Absent
Shana Wojtowicz: Present
Present: 6, Absent: 1.

I. CALL TO ORDER: ROLL CALL/PLEDGE OF ALLEGIANCE

Board of Education:

President Jennifer Brown	Trustee Steven Merchant
Vice-President Tara Kribs	Trustee Jeff Hill
Secretary Sherry Steffen	Trustee Shana Wojtowicz
Treasurer Scott Moore	

Central Staff:

Superintendent Bryan McKenna
Executive Assistant Kortni Huron
Interim Director of Finance Beverly Mobley

II. CHANGES AND ADDITIONS TO THE AGENDA

To approve the agenda with no changes or additions. This motion, made by Scott Moore and seconded by Tara Kribs, Carried.

Sherry Steffen: Absent, Jennifer Brown: Yea, Jeff Hill: Yea, Tara Kribs: Yea, Steven Merchant: Yea, Scott Moore: Yea, Shana Wojtowicz: Yea
Yea: 6, Nay: 0, Absent: 1

III. CONSENT AGENDA

APPROVAL OF MINUTES

- June 8, 2026 - Regular Meeting Minutes

PERSONNEL

155-26 APPROVAL OF RESIGNATION OF SARA WATERMAN AS A PARAPROFESSIONAL

RESOLVED: That the resignation of Sara Waterman as a paraprofessional at Lakeland Elementary be approved as of June 5, 2026.

156-26 APPROVAL OF RESIGNATION OF SARA BOGARD AS A PARAPROFESSIONAL

RESOLVED: That the resignation of Sara Bogard as a paraprofessional at Lakeland Elementary be approved as of June 17, 2026.

157-26 APPROVAL OF RESIGNATION OF VICTORIA WILLSON AS A TEACHER

RESOLVED: That the resignation of Victoria Willson as a teacher at Elk Rapids High School be approved as of June 12, 2026.

158-26 APPROVAL OF CHELSEA BASSETT AS A TEACHER

RESOLVED: That Chelsea Bassett be approved as a teacher at Lakeland Elementary. Mrs. Bassett will be placed at MA Step 10 of the Master Agreement.

159-26 APPROVAL OF MASON FELKER AS A TEACHER

RESOLVED: That Mason Felker be approved as a special education teacher at Lakeland Elementary. Mrs. Felker will be placed at BA Step 10 of the Master Agreement.

160-26 APPROVAL OF TARA DENHERDER AS A TEACHER

RESOLVED: That Tara DenHerder be approved as a science teacher at Elk Rapids High School. Ms. DenHerder will be placed at MA Step 18 of the Master Agreement.

161-26 APPROVAL OF PATRICK PASIK AS A TEACHER

RESOLVED: That Patrick Pasik be approved as a teacher at Mill Creek Academy. Mr. Pasik will be placed at BA Step 2 of the Master Agreement.

162-26 APPROVAL OF KRISTIN HARRELSON AS A TEACHER

RESOLVED: That Kristin Harrelson be approved as a special education teacher at Mill Creek Academy. Mrs. Harrelson will be placed at MA Step 18 of the Master Agreement.

163-26 APPROVAL OF ELK RAPIDS HIGH SCHOOL WINTER 26-27 COACHES

RESOLVED: That the following winter 26-27 coaches be approved for Elk Rapids High School, as presented.

- Varsity Boys Basketball: Kevin Ball
- JV Boys Basketball: Tylor Somers
- Freshmen Boys Basketball: Caden Moore
- Varsity Girls Basketball: Mike Brown
- JV Girls Basketball: Bo Reinhardt
- Bowling: Ken & Deb Hicks
- Dance: Cassidy Mogford
- Ski: Sean Wells
- Powerlifting: Garrett Skurnit

DONATIONS

None.

To approve the Consent Agenda as presented. This motion, made by Scott Moore and seconded by Tara Kribs, Carried.

Sherry Steffen: Absent, Jennifer Brown: Yea, Jeff Hill: Yea, Tara Kribs: Yea, Steven Merchant: Yea, Scott Moore: Yea, Shana Wojtowicz: Yea

Yea: 6, Nay: 0, Absent: 1

IV. ACTION ITEMS

IV.A. 164-26 APPROVAL OF 2025-2026 GENERAL FUND REVISED BUDGET

RESOLVED: That the 2025-2026 General Fund Revised Budget be approved as presented by the Director of Finance.

To approve the resolution as presented. This motion, made by Scott Moore and seconded by Tara Kribs, Carried.

Sherry Steffen: Absent, Jennifer Brown: Yea, Jeff Hill: Yea, Tara Kribs: Yea, Steven Merchant: Yea, Scott Moore: Yea, Shana Wojtowicz: Yea
Yea: 6, Nay: 0, Absent: 1

IV.B. 165-26 APPROVAL OF 2025-2026 FOOD SERVICE REVISED BUDGET

RESOLVED: That the 2025-2026 Food Service Revised Budget be approved as presented by the Director of Finance.

To approve the resolution as presented. This motion, made by Scott Moore and seconded by Tara Kribs, Carried.

Sherry Steffen: Absent, Jennifer Brown: Yea, Jeff Hill: Yea, Tara Kribs: Yea, Steven Merchant: Yea, Scott Moore: Yea, Shana Wojtowicz: Yea
Yea: 6, Nay: 0, Absent: 1

IV.C. 166-26 APPROVAL OF 2025-2026 PRESCHOOL/KIDS CLUB FUND REVISED BUDGET

RESOLVED: That the 2025-2026 Preschool/Kids Club Fund Revised Budget be approved as presented by the Director of Finance.

To approve the resolution as presented. This motion, made by Scott Moore and seconded by Tara Kribs, Carried.

Sherry Steffen: Absent, Jennifer Brown: Yea, Jeff Hill: Yea, Tara Kribs: Yea, Steven Merchant: Yea, Scott Moore: Yea, Shana Wojtowicz: Yea
Yea: 6, Nay: 0, Absent: 1

IV.D. 167-26 APPROVAL OF 2025-2026 STUDENT ACTIVITIES FUND REVISED BUDGET

RESOLVED: That the 2025-2026 Student Activities Fund Revised Budget be approved as presented by the Director of Finance.

To approve the resolution as presented. This motion, made by Scott Moore and seconded by Tara Kribs, Carried.

Sherry Steffen: Absent, Jennifer Brown: Yea, Jeff Hill: Yea, Tara Kribs: Yea, Steven Merchant: Yea, Scott Moore: Yea, Shana Wojtowicz: Yea
Yea: 6, Nay: 0, Absent: 1

IV.E. 168-26 APPROVAL OF 2026-2027 GENERAL FUND PROPOSED BUDGET

RESOLVED: That the 2026-2027 General Fund Proposed Budget be approved as presented by the Director of Finance.

To approve the resolution as presented. This motion, made by Scott Moore and seconded by Tara Kribs, Carried.

Sherry Steffen: Absent, Jennifer Brown: Yea, Jeff Hill: Yea, Tara Kribs: Yea, Steven Merchant: Yea, Scott Moore: Yea, Shana Wojtowicz: Yea
Yea: 6, Nay: 0, Absent: 1

IV.F. 169-26 APPROVAL OF 2026-2027 FOOD SERVICE FUND PROPOSED BUDGET

RESOLVED: That the 2026-2027 Food Service Fund Proposed Budget be approved as presented by the Director of Finance.

To approve the resolution as presented. This motion, made by Scott Moore and seconded by Tara Kribs, Carried.

Sherry Steffen: Absent, Jennifer Brown: Yea, Jeff Hill: Yea, Tara Kribs: Yea, Steven Merchant: Yea, Scott Moore: Yea, Shana Wojtowicz: Yea
Yea: 6, Nay: 0, Absent: 1

IV.G. 170-26 APPROVAL OF 2026-2027 PRESCHOOL/KIDS CLUB FUND PROPOSED BUDGET

RESOLVED: That the 2026-2027 Preschool/Kids Club Fund Proposed Budget be approved as presented by the Director of Finance.

To approve the resolution as presented. This motion, made by Scott Moore and seconded by Tara Kribs, Carried.

Sherry Steffen: Absent, Jennifer Brown: Yea, Jeff Hill: Yea, Tara Kribs: Yea, Steven Merchant: Yea, Scott Moore: Yea, Shana Wojtowicz: Yea
Yea: 6, Nay: 0, Absent: 1

IV.H. 171-26 APPROVAL OF 2026-2027 STUDENT ACTIVITIES FUND PROPOSED BUDGET

RESOLVED: That the 2026-2027 Student Activities Fund Proposed Budget be approved as presented by the Director of Finance.

To approve the resolution as presented. This motion, made by Scott Moore and seconded by Tara Kribs, Carried.

Sherry Steffen: Absent, Jennifer Brown: Yea, Jeff Hill: Yea, Tara Kribs: Yea, Steven Merchant: Yea, Scott Moore: Yea, Shana Wojtowicz: Yea
Yea: 6, Nay: 0, Absent: 1

IV.I. 172-26 APPROVAL OF ADMINISTRATIVE CONTRACTS

RESOLVED: That the administrative contracts for the following staff be approved as presented.

- Lance VanDusen
- Rachael Birgy
- Karen Sniegowski
- Rob Bachi
- Katie Knust
- Karen Miller
- Kortni Huron

To approve the resolution as presented. This motion, made by Scott Moore and seconded by Tara Kribs, Carried.

Sherry Steffen: Absent, Jennifer Brown: Yea, Jeff Hill: Yea, Tara Kribs: Yea, Steven Merchant: Yea, Scott Moore: Yea, Shana Wojtowicz: Yea
Yea: 6, Nay: 0, Absent: 1

IV.J. 173-26 APPROVAL OF KAITLYN PASIK AS MILL CREEK ACADEMY BOARD TRUSTEES

RESOLVED: That Kaitlyn Pasik be approved as Mill Creek Academy Board Trustee for three years.

To approve the resolution as presented. This motion, made by Scott Moore and seconded by Tara Kribs, Carried.

Sherry Steffen: Absent, Jennifer Brown: Yea, Jeff Hill: Yea, Tara Kribs: Yea, Steven Merchant: Yea, Scott Moore: Yea, Shana Wojtowicz: Yea
Yea: 6, Nay: 0, Absent: 1

IV.K. 174-26 APPROVAL OF KYLE ARNOLD AS MILL CREEK ACADEMY BOARD TRUSTEE

RESOLVED: That Kyle Arnold be approved as Mill Creek Academy Board Trustee for three years.

To approve the resolution as presented. This motion, made by Scott Moore and seconded by Tara Kribs, Carried.

Sherry Steffen: Absent, Jennifer Brown: Yea, Jeff Hill: Yea, Tara Kribs: Yea, Steven Merchant: Yea, Scott Moore: Yea, Shana Wojtowicz: Yea
Yea: 6, Nay: 0, Absent: 1

V. COMMUNICATIONS FROM THE PUBLIC ON ANY TOPIC

Time limitations: Fifteen minutes per item, three minutes per speaker per item.
None.

VI. DISCUSSION ITEMS

- Superintendent Goals - Live Link Below in Description
- Consider removing live-streamed board meetings

- Superintendent Goals - will be discussed in the Closed Session as part of the annual Superintendent Evaluation.
- Consider removing live-streamed board meetings - The Board and Superintendent McKenna discussed that since COVID, there are only a few districts in the region still streaming board meetings. Since community members can no longer interact virtually, and only a handful of members attend virtually every month, it was determined that this will be the last meeting to provide a virtual option.

VII. BOARD COMMITTEE REPORTS

- Brown reported that the Facilities & Finance Committee discussed budgets in their last meeting to be presented at the budget hearing.

VIII. STUDY SESSION

This portion of the agenda is utilized by the Board to introduce topics for future study, to discuss school-related matters, and to relate items of interest. No action is taken during this time. Occasionally, closed sessions are scheduled to discuss confidential personnel, negotiations, or property matters.

Closed Session

(a) To consider a periodic personnel evaluation of a public officer, employee, staff member, or individual agent, if the named person requests a closed hearing.

To adjourn to Closed Session at 5:43 p.m. Reconvened at 7:44 p.m. This motion, made by Scott Moore and seconded by Tara Kribs, Carried.

Sherry Steffen: Absent, Jennifer Brown: Yea, Jeff Hill: Yea, Tara Kribs: Yea, Steven Merchant: Yea, Scott Moore: Yea, Shana Wojtowicz: Yea

Yea: 6, Nay: 0, Absent: 1

To approve the Closed Session minutes. This motion, made by Scott Moore and seconded by Tara Kribs, Carried.

Sherry Steffen: Absent, Jennifer Brown: Yea, Jeff Hill: Yea, Tara Kribs: Yea, Steven Merchant: Yea, Scott Moore: Yea, Shana Wojtowicz: Yea

Yea: 6, Nay: 0, Absent: 1

VIII.A. 174-26 APPROVAL OF ANNUAL SUPERINTENDENT EVALUATION RATING

RESOLVED: That the annual superintendent evaluation rating _____, be approved.

To approve the resolution with the Evaluation Rating of 2.93, equating to Effective. This motion, made by Scott Moore and seconded by Tara Kribs, Carried.

Sherry Steffen: Absent, Jennifer Brown: Yea, Jeff Hill: Yea, Tara Kribs: Yea, Steven Merchant: Yea, Scott Moore: Yea, Shana Wojtowicz: Yea

Yea: 6, Nay: 0, Absent: 1

IX. SCHEDULED ACTIVITIES/FUTURE MEETINGS

- July 13, 2026 - Regular Board Meeting, 8:15 am

X. ADJOURNMENT

To adjourn at 7:46 p.m. This motion, made by Scott Moore and seconded by Tara Kribs, Carried.

Sherry Steffen: Absent, Jennifer Brown: Yea, Jeff Hill: Yea, Tara Kribs: Yea, Steven Merchant: Yea, Scott Moore: Yea, Shana Wojtowicz: Yea

Yea: 6, Nay: 0, Absent: 1