



## HLWW Public Schools Employment Recommendation Form

Date: 1/8/2024

Name of Applicant: **MARIE FOSS**

Recommended By: Jen Olson, Morgan Johnson

Title of Position: Health Assistant Para

Location: Winsted Elementary

Step/Lane: Step 5, \$19.93/hour

Position Supervised By: Jen Olson, Morgan Johnson

Position Term Description (part time, full time, year-round, school year, etc)

*Full time para, 7 hours*

Is applicant replacing someone or is this a new hire?

*Replacement hire, C Decker*

Top Priorities for the Position:

- 1. Knowledge of the field**
- 2. Strong communication skills**
- 3. Organized and detail oriented**
- 4. Calm presence, critical thinking and problem solving**

Number of Applicants: 3

Number of Candidates Interviewed: 3

Interview Team: *Jen Olson, Morgan Johnson*

Educational Background of Candidate:

*CNA, Ridgewater College, Hutchinson MN*

Employment Background of Candidate:

*Marie has worked in the medical field, both on the employee and management side. She also provided in-home care for children. Marie has currently been subbing in the health office for HLWW.*

Administrative Recommendation (include qualities that applicant brings to the position):

*Marie has a willingness to care for and serve kids, has familiarity with the district (and the health office, and credentials to support the judgment needed in the health office. She is organized, prompt and conscientious.*

Supervisor Signature     *Jennifer Olson*    

Date     1/8/2024