

## REGULAR/WORK SESSION MEETING

Monday, October 28, 2024

HLWW High School Media Center

The Monday, October 28, 2024, Regular/Work Session Board meeting of Independent School Dist. #2687 (Howard Lake-Waverly-Winsted) was called to order at 6:32 pm. by Chairperson Heuer. After the pledge of allegiance, roll was taken with the following members present: Heuer, Koch, Borrell, Bravinder, Marketon, Mulvihill and Puncochar. Also present were Superintendent Nate Walbruch and Board Secretary Marilyn Greeley.

**(Item IV)** Borrell recommended approval of the agenda; Mulvihill seconded; passed unanimously.

Heuer asked if there were any others that would like to speak at tonight's meeting to please let us know so we can add you to the list. There were no others who wanted to speak.

**(Item V)** Scott Eastling expressed concern about the grade level building configuration.

Katie Holker expressed concern about the grade level building configuration.

Jason Holker expressed concern about the grade level building configuration.

Wyatt Determan expressed concern about the grade level building configuration.

Elizabeth Wallace expressed concern about the grade level building configuration.

**(Item VI)** Borrell recommended approval of the consent agenda; Marketon seconded; passed unanimously. The consent agenda included the September 9, 2024 Regular Board meeting minutes, September 23, 2024 Work Session meeting minutes, bills, enrollment, the FMLA request for **Madi Kealy (Shea)** from approximately February 3, 2025 and returning April 22, 2025; resignations of **Krista Trisco** as a Winsted Elementary Paraprofessional effective October 10, 2024; and **Richard Ladoux** as a part-time evening custodian effective October 2, 2024; employment of **Dillon Andrusko** as a part-time evening custodian effective September 30, 2024, replacing Richard Ladoux; **Elizabeth Meuleners** as a Laker Care Supervisor effective September 23, 2024 replacing Angie Eull; **Veronica Roraff** as the middle school FFA Advisor effective the 2024-25 school year; **Coral Schwinn** as a Winsted Elementary Paraprofessional effective October 10, 2024 replacing Krista Trisco; and **Aden Neddermeyer** as a Humphrey Elementary Paraprofessional replacing and open position from a summer resignation effective October 21, 2024; and the following lane changes: **Sarah Baxter** from MA to MA10; **Leisha Diers** from BA10 to BA20; **Morgan Dockendorf** from BA30 to MA; **Nancy Goettl** from BA to BA10; **Heather Johnson** from MA to MA20; **Gretchen Karg** from BA20 to BA30; **Madison Kealy** from BA to BA10; **Tyler Maher** from B2 to MA; **Hannah Porter-Gilman** from MA20 to MA30; **Kevin Riemenschneider** from BA10 to BA20; and **Paula Timm** from MA to MA10, and the Elementary Laker News.

**(Item VII, Subd. A)** Erin Kutz, Flagship Insurance Representative, reviewed information about our property and casualty insurance renewal.

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Borrell recommended approval of renewing coverage with Hanover Insurance with an increased deductible of \$25,000 and Beazley for Cyber Liability; Puncochar seconded; Puncochar asked about the cyber liability. Kutz indicated it is a competitive market place. Heuer commented that our tech department has been implementing protocols. Bravinder indicated that the district should consider the buydown option for next year. Marketon indicated one claim could set the district back for three years. Passed unanimously.

**(Item VII, Subd. B)** Kelli Westling, District Assessment Coordinator, reviewed the Comprehensive Achievement & Civic Readiness report previously known as the World's Best Workforce.

**(Item VII, Subd. C)** Megan Tormanen, Business Manager, reviewed and recommended the treasurer report for approval.

Puncochar recommended approval of the treasurer report; Koch seconded; passed unanimously.

**(Item VII, Subd. D)** Bravinder reviewed the summary of the ECFE Coordinator contract.

Bravinder recommended approval of the ECFE Coordinator Contract for 2024-26; Borrell seconded; passed unanimously.

**(Item VII, Subd. E)** Bravinder reviewed the summary of the technology specialist's contract.

Koch recommended approval of the 2024-2026 technology specialist's contract; Puncochar seconded; Borrell abstained; passed by majority.

**(Item VII, Subd. F)** Superintendent Walbruch reviewed the Activities Director, Joe Puncochar, recommendation for starting a DECA extracurricular program.

Mulvihill recommended approval of starting a DECA extracurricular program; Marketon seconded; passed unanimously.

**(Item VII, Subd. G)** Borrell recommended approval of Neil Schlager as the DECA Advisor; Bravinder seconded; passed unanimously.

**(Item VII, Subd. H)** Borrell recommended approval of the winter coaching staff; Koch seconded; Puncochar abstained; passed by majority.

**(Item VII, Subd. I)** Bravinder recommended approval of the overnight student trip for Middle/High School Wrestling team students from December 14-15, 2024 to Northfield 6th grade students going to Deep Portage January 14-16, 2025 and high school DECA students to attend a conference in Charlotte North Carolina November 14-17 2024; Marketon seconded; passed unanimously.

**(Item VII, Subd. J)** Superintendent Walbruch reviewed the Read Act MOU.

Bravinder motioned to approve the Read Act MOU; Koch seconded; passed unanimously.

**(Item VII, Subd. K)** Borrell recommended approval of the resolution accepting donations; Heuer read the list of donations; Mulvihill seconded; those in favor: Bravinder, Borrell, Koch, Puncochar, Mulvihill and Heuer; Marketon abstained; those opposed: none; passed by majority.

**(Item VII, Subd. L)** Superintendent Walbruch gave an update about the grade level building proposal. The board discussed the grade level proposal.

Walbruch reviewed the potential survey questions. The board discussed the survey questions. Heuer directed the board members to give any additional feedback and information to Superintendent Walbruch by Friday. Heuer indicated the goal is to send the survey out on Wednesday.

**(Item VIII, Subd. A)** Superintendent Walbruch reported:

- The principals and I will be attending a safe school training in December. The principals, secretaries and I will be meeting on November 4, 2024.
- We will be meeting with county officials about the parking lot at the high/middle school and how to make it safer.

**(Item VIII, Subd. B)** Heuer indicated the principal reports are enclosed.

**(Item VIII, Subd. C)** There were no written school board committee reports.

Bravinder reported Wright Tech Center director Brian Koslofsky will be retiring at the end of the year.

**(Item VIII, Subd. D)** Heuer reviewed the upcoming board member appearances.

Upcoming Board Member Event Appearances:

**Calendar Link**

Leaders in Education Excellence (LEEA) October 30, 2024-Resource Training @ 4:30pm,  
Educational Support Staff (ESS) November 20, 2024-Resource Training @ 4:30pm,  
Students of Excellence April 23, 2025-Resource Training @ 4:30pm

**(Item IX) Next Meeting Dates:**

**Regular Board Meeting-Tuesday November 12, 2024 6:30 pm HLWW HS Media Center**  
**Special Board Meeting-Thursday November 14, 2024 6:30 pm HLWW HS Media Center**  
**Work Session Meeting- November 25, 2024 6:30 pm HLWW HS Media Center**

**(Item X) Items for next meeting**

Regular Meeting:

- Bill Reader for November-Koch
- Bill Reader for December-Marketon
- Bill Reader for January-Mulvihill
- Department Report-Klima-Special Education
- Recognition's

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- Leave/Resignations/Retirements
- Employment Recommendations
- Approve Second Reading of Policies
- Approve First Reading of Policies
- Approve Treasurer Report-January, April, July, October
- Monthly Budget Report
- Canvass Election Results
- Grade Level Building Discussion
- Other

Work Session:

- Review/Approve Employment Contracts
- Review/Approve 2023-24 Audit (November Work Session)
- Grade Level Building Discussion

Heuer adjourned the meeting at 8:49 pm.

Respectfully submitted,

Katie Koch, Clerk