

SPECIAL BOARD MEETING

Tuesday, April 8, 2025

The Tuesday, April 8, 2025 Special School Board meeting of Independent School Dist. #2687 (Howard Lake-Waverly-Winsted) was called to order at 7:30 pm. by Chairperson B Borrell. After the pledge of allegiance, roll was taken with the following members present: B Borrell, Koch, Bauman, Mulvihill, Puncochar, J Borrell and Marketon joined virtually. Also present were Superintendent Nate Walbruch and Board Secretary Marilyn Greeley.

(Item IV) Puncochar recommended approval of the agenda; Koch seconded; those in favor: Mulvihill, Puncochar, J Borrell, Koch, Bauman, Marketon and B Borrell; opposed: none; passed unanimously.

(Item V) Puncochar recommended approval of the consent agenda; J Borrell seconded; those in favor: Marketon, Bauman, Koch, J Borrell, Puncochar, Mulvihill and B Borrell; opposed: none; passed unanimously.

The consent agenda included the resignation of **Nate Walbruch** as Superintendent effective June 30, 2025.

B Borrell thanked Superintendent Walbruch for the direction of the school district.

(Item VI, Subd. A) B Borrell introduced MSBA Representative Barb Dorn. Dorn reviewed the options MSBA has available to assist school districts in superintendent searches. The board members discussed both options presented by Dorn.

Koch recommended approval of hiring MSBA for the Superintendent search using the full search option with the amended list and cost; Mulvihill seconded; those in favor: Mulvihill, Puncochar, J Borrell, Koch, Bauman, Marketon and B Borrell; those opposed: none; passed unanimously.

(Item VI, Subd. B) B Borrell indicated since we have now approved MSBA to help with the search, MSBA Representative Barb Dorn will now review the process. Dorn reviewed the process MSBA has to assist the school district for the superintendent search. The board members discussed and updated information for the Superintendent search.

Dorn reviewed the timeline and the board members set the following meeting dates:

- May 6, 2025 at 5pm for interview training by MSBA and to determine candidate finalists.
- May 9, 2025 at 5:30pm and May 10, 2025 at 9am for first round interviews.
- May 14, 2025 at 5:30pm and May 15, 2025 at 5:30pm for second round interviews.
- May 19, 2025 at 6pm to approve contract with new superintendent.

The board members discussed the superintendent brochure and set a salary range to list on the brochure.

The consensus of the board was a national search was not needed at this time.

The consensus of the board was to have MSBA conduct a background check on the finalist for an additional fee.

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(Item VII) Next Meeting Dates:

Regular Board Meeting - Monday April 14, 2025 6:30pm HLWW HS Media Center

Work Session Meeting - Monday April 28, 2025 6:30pm HLWW HS Media Center

Special board meeting Tuesday May 6, 2025 5pm HLWW HS Media Center

Special board meeting Friday May 9, 2025 5:30pm HLWW HS Media Center

Special board meeting -Saturday May 10, 2025 9am HLWW HS Media Center

Regular Board Meeting - Monday May 12, 2025 6:30pm HLWW HS Media Center

Special board Wednesday May 14, 2025 5:30pm HLWW HS Media Center

Special board Thursday May 15, 2025 5:30pm HLWW HS Media Center

Special board meeting Monday May 19, 2025 6pm HLWW HS Media Center

Work Session Meeting - Tuesday May 27, 2025 6:30pm HLWW HS Media Center

(Item VIII) Items for next meeting

Regular Meeting:

- Bill Reader for April-B Borrell
- Bill Reader for May-J Borrell
- Department Report-Community Ed
- Board Member Recognition/Shout Outs
- Leave/Resignations/Retirements
- Employment Recommendations/Lane Changes
- Grade Level Transition Team Update
- Approve Treasurer Report-January, April, July, October
- Superintendent Search Process

B Borrell adjourned the meeting at 9:42 pm.

Respectfully submitted,

Katie Koch, Clerk