



**2026-2027**

**ACTIVITIES**

**HANDBOOK**



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# ADMINISTRATION OF INTERSCHOLASTIC ACTIVITIES

## Statement of Philosophy

It is the intention of Pipestone Area High School to provide for all students interested to participate in athletic and/or activities for which they have the physical and mental qualifications to be able to compete on an interscholastic basis, to promote standards of sportsmanship and encourage growth of responsible citizenship among students with our school and schools with which we compete, to encourage athletes to attain a higher degree of scholarship within the classroom.

## Objectives of Participation

To develop physical skills, mental skills, good citizenship, good health habits, responsibility, leadership, discipline, and loyalty.

## CODE OF ETHICS

### Minnesota State High School Coaches Association

#### AS A PROFESSIONAL EDUCATOR I WILL:

1. Strive to develop in each participant the qualities of leadership, initiative, and good judgment.
2. Respect the integrity and personality of the individual participant.
3. Encourage the highest standards of conduct and scholastic achievement among all participants.
4. Seek to inculcate good health habits including the establishment of sound training rules.
5. Fulfill responsibilities to provide health services and an environment free of safety hazards.
6. Exemplify the highest moral character, behavior, and leadership.
7. Promote ethical relationships among coaches.
8. Encourage a respect for all athletics and/or activities and their values.
9. Abide by the rules of the game in letter and spirit.
10. Respect the integrity and judgment of officials.
11. Display modesty in victory and graciousness in defeat.
12. Demonstrate a mastery of and continuing interest in coaching principles and techniques through professional improvement.

#### I WILL NOT:

1. I will not approve commercialism, solicitation, subsidizing, or professionalism entering into high school athletics and/or activities.

## ADMINISTRATION ORGANIZATION

School District 2689 Board of Education is the policy making body. They select the administration who are responsible for carrying out its policies.

- The High School Principal, along with the activity's director, will recommend to the Board of Education the coaching assignments. The superintendent or the activities director will represent the school or delegate this responsibility at all Subsection/Section 3A and other Minnesota State High School League meetings. The superintendent has the right to question and change any internal decisions made by the principals, activities director, or coaches.
- The activities director reports to the High School Principal. Primary responsibility of the activity's director is to supervise the interscholastic athletic and fine arts activities programs. All home athletic contests are under the direction of the activity's director and the administration regardless if they are conference, non-conference, district, regional, or state related events. There are times that the activities director, with administrative approval, will delegate someone as site manager at a home contest or appoint someone to be the official school representative at away contests. These people will carry out the duties and responsibilities that are required of the position.

- The head coach is responsible for all matters pertaining to the organization and administration of coaching the team under his/her direction and shall enforce all rules of the Minnesota State High School League as they pertain to the respective activity. He/she will make decisions relative to the successful operation of the activity that are consistent with established policies and procedures. The head coach is to be responsive to the instructions of the activities director and building administrators.
- The assistant coach supports the head coach in conducting the athletic/activities program of that particular sport/activity and the total athletic/activities program of the Pipestone Area School system in general. In the absence of the head coach, he/she shall assume all the responsibilities herein designated as those of the head coach.

## AFFILIATIONS

### Minnesota State High School League

A. Membership is extended to each Minnesota High School as approved by its governing board, high schools associated with state supported universities or colleges, and state supported institutional high schools. Schools must be doing a minimum of (3) years of senior high school work or (4) years of grades 9-12 accredited by the State Department of Education. To be eligible for membership in the Minnesota State High School League, the governing board of each such school must pass a resolution applying for membership for each of its high schools in which it agrees to abide by and enforce the Articles of Incorporation, Constitution, By-Laws, and Rules and Regulations of the League.

B. The annual membership dues shall be established by the board of Directors and shall be payable by October 1 of each year. Schools failing to pay dues for any year are not eligible to participate in league activities for that year.

C. Being a member school of the high school league, Pipestone Area is placed in Section 3A and Sub Section 10 of league related events.

## STAFF RESPONSIBILITIES

### Activities Director

1. **Actively participate** and maintain membership in the Minnesota Interscholastic Athletic Administrators Association and its affiliate organizers.
2. **Exert** a positive influence in the processes of employment, selection, and assignments of coaching personnel.
3. **Schedule** all competitive sports/activities.
4. **Evaluate** both programs and personnel.
5. **Represent** Pipestone Area High School at Subsection, Sectional District, Region Conference, and higher-level meetings.
6. **Supervision** of all coaches: **A.)** Unify systems and coaching staff according to the needs and desires of the head coach. **B.)** Establish with administration a site manager for home events. **C.)** Make arrangements with custodial staff for home contests, be responsible for tickets and money boxes, and turn in all worker vouchers.
7. **Make arrangements** for athletic/fine arts banquets.
8. **Supervise** award system.
9. **Interview** new applicants and help assign all coaches in the system.
10. **Supervise and authorize** purchase of athletic/activities equipment.
11. **Arrange** for all transportation.
12. **Arrange** for all necessary meals.
13. **Prepare** annual reports, policies, and booklets.
14. **Work** with all service clubs.
15. **Responsible** for building projects.
16. **Hire** officials for all home contests.
17. **Arrange** for concessions at athletic events.
18. **Work** with the principals and counselors.
19. **Assist** in money-raising projects for athletic and activity programs.
20. **Work** closely with the MSHSL in all matters pertaining to rules and regulations of the association.
21. **Work** with the Booster Club.
22. **Handle** reservations for any overnight trip.
23. **Arrange** for publicity to local newspapers when necessary.
24. **Coordinate** the use of athletic facilities.

## Head Coaches

1. **Be familiar** with the objectives, organization, policies, and procedures of the Pipestone Area School, Conference, Subsection, Section, and State relative to the athletic/activities program.
2. **Conduct** training and game experiences in such a manner that the welfare of each participant is always of paramount consideration.
3. **Maintain** technical competence by participating in clinics, rules meetings, etc.
4. **Directly supervise** all matters relative to the sport/activity: **A.)** Instruct subordinates in a preplanned, reasonable and purposeful manner. **B.)** Keep school officials, particularly the Activities Director, advised of situations pertinent to the conduct of your sport/activity. **C.)** Make decisions relative to the successful operation of the sport/activity that are consistent with established athletic/activity policies and procedures. **D.)** Act as a positive spokesperson for the athletic/activities policies and procedures to participant personnel. **E.)** Establish rules for participant conduct as deemed necessary. Clearly define the expectations of team members. **F.)** Plan and conduct all practice sessions.
5. **Be responsible** for preparing public information releases regarding his/her particular activity. Telephone or personal interviews, when requested by news agencies, are not considered a press release. In interviews, coaches and others connected with the athletic/activities program should bear in mind that their statements are published and read by people who are for and against the school's program. Consequently, these statements should be carefully weighed and considered before they are given to the mass media personnel.
6. **Submit** an alphabetized list of the students who will participate inter scholastically to the activity's director within the 1st week of the start of each athletic season. This is mandatory for all levels.
7. **On the MSHSL website** see that your roster and schedule is posted and keep it up to date. The MSHSL and Section 3A look at this site. Rosters for games & programs will be taken from the website. If your team/individuals make it to state, all info will be taken from the website. Also, keep your scores up to date.
8. **Conduct** all staff meetings and be in charge of all tryouts, practices, team meetings, and contests for your sport/activity.
9. **Report injuries** by filling out an injury report of participant/s to the proper school officials, and inform the principal and/or Activities Director. Coaches are cautioned to exercise great care in dealing with all injuries and particularly those that are of serious nature. In all cases, when a participant seeks advice from a medical professional for an injury or health related issue, they must get a release from that medical professional (signed and in writing) to return to participation in that activity.
10. **Support** and conform to decisions and policies that have been established.
11. **Support** student managers as necessary.
12. **Report** the scores and results of all home contests to the media.
13. **Lettering:** Submit to the Activities Director a written copy of your criteria at the beginning of your sport/activity season and convey to the participant the criteria that you will use.
14. **Determine** if an ineligible participant will travel out of town with the team.

## Assistant/Junior High Coaches

1. **Communicate** with the head coach and the team.
2. **Attend** staff meetings when called by the head coach.
3. **Assist** with scouting of varsity games, if applicable.
4. **Assume** any duties assigned to him/her by the head coach.
5. **Be at all practices.** There may be times when you will be asked to attend or help at varsity practices.

## Additional Information on Coaches

1. **Coaches** outside the school system must be approved by the Activities Director and Administration. This person needs to complete a background check prior to coaching.
2. **Volunteer Coaches:** Any person helping out as a volunteer coach must be approved by the Activities Director and the Administration. This person must have a background check prior to volunteering.

## STUDENT PHYSICALS AND CONCUSSION TEST

1. Students are required to have a physical every 3 years to participate in athletics, cheerleading and marching band (includes flags) it is recommended that participants get a physical done the start of their 7th grade year and 10th grade year. Students are required to have a medical physical before they participate in any activity in accordance with Minnesota High School state policy.
2. Students in athletics and cheerleading are required to have impact testing prior to participation. Impact testing is every three (3) years. If an athlete/cheerleader started competition in 7th grade they would have it done prior to participation and then again in 10th grade. Impact testing gives the Doctors a baseline to check with a person who might have a concussion in the field of play.

## **ATTENDANCE OF COACHING CLINICS**

Upon prior approval from the Activities Director, the school will pay for a head coach and for an assistant coach to attend one coaching clinic per year. To be reimbursed, receipts must be turned in to the activity's director. School vehicles can be used if they are available.

## **TRANSPORTATION**

For out-of-town contests the school shall provide the transportation and all coaches shall remain in charge of their squad until the students are returned safely to Pipestone. In the event that a parent wishes to take their child from a contest, the parent must fill out a Travel Release Form which can be found on the school's web-site or they may obtain one in the activity's office at the high school. The form needs to be filled out completely, dated and signed, and then returned to the activities office either physically or emailed directly to the activity's director no later than 12:00pm the day of the contest. The activities director will then inform the coach that the student has been cleared to leave with his/her parents.

## **EARLY DISMISSAL**

A list of the participants to be excused should be emailed to staff as soon as reasonably possible, preferably at least a day before departure.

## **SCRIMMAGES**

Scrimmages can be arranged by coaches but must be approved by the Activities Director. The MN State High School League defines an inter-school scrimmage as a practice and training period or session and said practice or training sessions not to approximate or equal actual game conditions. An inter-school scrimmage or practice session must be designated as a game, and count as one of the maximum permitted, if any one of the following conditions pertain to said event:

- If game rules, time limits, etc., are observed.
- If game officials are used.
- If a game is advertised, and/or admissions are charged.
- Athletes who are ineligible may compete in scrimmage.

## **ISSUING OF ATHLETIC EQUIPMENT**

The Head Coach of that sport will be responsible for the issuing of equipment to the athletes. The coaches will maintain a complete record of all the equipment issued. Before any student may be engaged in any sport sponsored by Pipestone Area High School he/she must complete and pass a physical examination by a qualified physician, and have a clearance slip from the office.

### **The clearance slip requires:**

- Eligibility slip signed by the parent/guardian showing that the rules have been read;
- Up to date Impact (concussion) test;
- Any/all lost equipment fines paid;
- Physical on file.

## **CARE OF EQUIPMENT**

All coaches are expected to instruct the athletes in the care of equipment issued to them. An appreciation of the cost of quality equipment should lead to a more careful handling and storage. Equipment issued to athletes and coaches is to be used or worn only for official practices, games, or meets.

## **LOCKER ROOM RESPONSIBILITIES**

Each coach is responsible for the actions of the members of his/her squad from the time they report to the locker room for practice until they leave the building after practice. It is the coach's responsibility to be present at the time that the athletes are to report for practice, games, or meets, home or away, and stay until the last athlete has left to ensure that lights and showers are turned-off, the doors are locked, and equipment is locked up, and the room left as neat as possible.

## SCHOOL ATTENDANCE

To participate or practice in any extracurricular activity, students must be in school at the start of 1st hour, and be present in the classroom the remainder of the day. The principal or activities director may approve a waiver of this rule for medical, dental, or other emergency situations.

## SCHEDULING CONFLICTS

Any scheduling conflicts between activities shall be solved by the Activities Director, building administrator, coach, and activity advisor involved, and prior to informing the students.

## STATE TOURNAMENTS

- 1.If Pipestone Area High School has any participants involved in the State Tournament the school will pay transportation, meals, and room expenses for the head coach, assistant, and state participant(s). Meal allowance for state participants will be \$50 per day.
- 2.If only one participant qualifies for the State Tournament, he/she may take one teammate along for company. Preferably this person is to be a senior, who has been out for the same activity.
- 3.Cheerleaders:
  - If any sports team qualifies for state tournament all varsity cheerleaders can go with all expenses paid. In any sport where there is individual advancement as well as team, no cheerleaders will go to individual advancement. Cheerleading advisors will work with the Activities Director to arrange transportation to the event. We will try to arrange a fan bus first for transportation of the cheerleaders, though they may be placed on the players bus if needed.
  - If Pipestone Area participants are not involved in state tournament play, the head coach and varsity assistant coach(es) will be allowed to attend the state tournament for two (2) days. Approval must be secured in advance from the high school principal. The school will pay transportation, meals, and room expenses. When the receipt for tickets is submitted to the activity's administrator, the coach will be reimbursed for the cost of the tickets.

## PARENTS NIGHT

Each activity is allowed a parent's night for the varsity players if they choose to have one. It will be up to each head coach to arrange and plan for parent's night. The Arrow Booster Club may help.

## BAND

The band will play only at those athletic contests that they chose to. Usually they will play no more than twice a week.

## AWARDS

- 1.Lettering –Participants may receive one letter for sports/activity throughout their career. Anyone lettering in another sport/activity or the same sport/activity the following year will receive a certificate and pin. The major letter is mainly for participants in grades 10-11-12.
- 2.Numeral - Receive upon lettering for the first time.
- 3.Pins - For those who earn their 1st varsity letter and thereafter - only given out for varsity awards.
- 4.Certificate - Anyone who earns a letter.
- 5.7th -8th - No specific award given, unless they earn a varsity award.
- 6.Ineligibility clarification:
  - Participants who are ineligible when the athletic/fine arts banquet is held will not receive public recognition at the banquet but will receive their awards due to them. The participant may pick up his/her award from the head coach of the sport/activity at a different time. **(Not the night of the banquet)**. If the participant is ineligible during a period of time in a sport season, but eligible at the time of the banquet and has earned an award for that season, he/she will be recognized at the banquet and receive the award due them. Cheerleaders will follow the same rules.

## **CHURCH NIGHT**

Wednesday night is Church Night in Pipestone; therefore, all students will be out of the building by 7:00 pm or earlier.

## **WINTER TRAVEL**

In the event of possible bad weather conditions (cold temps or blizzard type weather), it shall be the responsibility of the coaches to enforce the following: gloves/mittens, some form of headgear and warm foot wear. Participants do not need to wear them, but must have them in their possession (Duffle bag)

## **OFFICIAL SQUAD (TEAM)**

The official squad can be no more than what MSHSL allows for. The official squad may include less, but not more than what the MSHSL authorizes. This includes a number of athletes, managers, and coaches.

## **STUDENT ACCELERATION TO HIGHER-LEVEL ATHLETIC-ACTIVITIES POLICY**

### **I. PURPOSE**

The purpose of this policy is to provide guidelines for the promotion of middle school athletes to compete at a high school level.

### **II. GENERAL STATEMENT OF POLICY**

As a general rule, Pipestone Area School District does not promote the acceleration of middle school students (grades 7–8) into high school (grades 9–12) athletic programs. Participation in athletic teams representing Pipestone Area High School is typically reserved for students who are regularly enrolled in high school classes. These teams are considered an essential component of the high school educational experience and are primarily intended to meet the developmental and competitive needs of high school students.

This policy serves as a foundational guideline for athletic participation within our district. However, in rare circumstances, a middle school student may demonstrate exceptional physical ability that warrants consideration for participation at the high school level. In such cases, a careful and deliberate evaluation must be conducted, taking into account the following factors:

1. The needs of the student-athlete, with particular attention to their physical, mental, and emotional well-being.
2. The impact on the student-athlete's current middle school team.
3. The potential displacement of current high school athletes as a result of the proposed acceleration.

At the middle school level, the emphasis is placed on participation and skill development. This differs from the high school level, where the philosophy shifts toward increased competitiveness and a stronger focus on performance and playing to win.

### **III. DEFINITIONS**

- Grades 9-12 shall be considered as the high school program.
- Grades 7-8 shall be considered the middle school program considered for acceleration.

### **IV. PROCEDURE**

1. The head coach must submit a formal, written request to the Activities Director to initiate the acceleration process.
2. A meeting will be held among the head coach, Activities Director, and Principal to discuss all relevant factors, including academic performance, social/emotional readiness, eligibility status, and physical ability. A consensus decision will be made.
3. A meeting will then be scheduled with both parents/guardians (if available) to review the decision:
  - a. If the decision is not to accelerate the athlete, the rationale for the decision will be explained to the parents.
  - b. If the decision is to accelerate the athlete, the advantages and potential drawbacks of acceleration will be reviewed with the parents.
4. The coach is responsible for obtaining signatures from both custodial parents/guardians on all required documentation. These signatures confirm that the meeting occurred and the parents agreed to the student-athlete's acceleration.
5. The documentation shall be held by the Activities Director for six (6) years or upon graduation of the student athlete, whichever comes first.

### **V. REFERENCES**

MSHSL Bylaws – 105, 302, 109, 303.4 and 105.00 Interpretations

## **ACCELERATION OVERVIEW**

### **Advantages of Acceleration:**

1. Need to challenge the athletes by placing with and against better competition.
2. Opportunity to participate in increased number of contests.
3. The athlete may experience frustrations due to the disparity in skill level if they continue to play at present level.
4. More opportunities will exist for the athletes from the team the player left. A non-starter now may become a starter.
5. The competition for positions on the team they are moved to may be increased, which may improve intensity and skill development for everyone.
6. Athletes will be given an opportunity to advance their skill level in a team sport just as they can in an individual sport.

### **Disadvantages of Acceleration:**

1. The parents and athletes of members of the team the athlete is moving to will feel they or their child is being displaced.
2. The athletes/parents from the team they are leaving and the team they are going to could disagree with the promotion causing socialization issues in school and the community for the accelerated athlete.
3. Athletes will sometimes feel they are not connected to any team.
4. The team the athlete is moving from loses a role model and an extra peer teacher to help that team develop better skills.
5. Expectations for the accelerated athlete may be greater by the coaches, parents, and fans. These expectations may not be realized and thus a sense of failure may emerge.
6. An increased time commitment, longer season, split shifts at practice, transportation issues, etc., may negatively impact school work and home responsibilities.
7. The continuity of the grade level team and the team accelerated to could be high disrupted.
8. Acceleration may open the athlete up to scrutiny by parents, classmates, and community members.
9. The injury and risk factor is increased due to participation against bigger, faster, and stronger athletes.
10. Once the athlete is accelerated the move is permanent and they are ineligible to return to their previous level.

Revised: 7-28-2025

## STUDENT CODE OF RESPONSIBILITIES

Participating in interscholastic activities is a privilege which is accompanied by responsibility. As a student participating in league sponsored activities, I understand and accept the following responsibilities:

1. I will respect the rights and beliefs of others and will treat others with courtesy and consideration.
2. I will be fully responsible for my own actions and the consequences of my actions.
3. I will respect the property of others.
4. I will respect and obey the rules of my school and the laws of my community, state and country.
5. I will show respect to those who are responsible for enforcing the rules of my school and the laws of my community, state and country.

**A student who is under penalty, whose character or conduct violates the Student Code of Responsibilities, and is not in good standing, shall be ineligible for a period of time as determined by the Principal.**

## SOCIAL MEDIA STANDARDS

1. Pipestone Area Schools has social media guidelines to help our students understand that the words they choose to communicate to others through social media can be powerful, have great potential to do both good and bad and can have a negative impact on a school, its programs, or the school district regardless of the student's intent.

2. All Pipestone Area students are representatives of the school district, the school that they attend, and the activity or sport in which they participate. The Pipestone Area Activities department and the school district expect students to use common sense, temperance, civility and empathy when posting on social media. We ask that students use public forums for the purpose of affirmation and information, and we will hold students accountable for posts that do not hold up to the spirit and intent of our guidelines.

Posts should show good sportsmanship, speak positively about individuals, teams, schools, programs, opponents, and current public trends. Students who post mean vulgar opinions which bring controversy or any negative impact to Pipestone Area Schools or its programs may receive consequences that affect their participation as this would be a violation of our district's bullying and cyberbullying policies and standards laid out in the PAS Policy # 514 and MSHSL Code of Conduct

## MOOD ALTERING CHEMICALS

### 1. Reference Bylaw 205

Twelve (12) months of the year, a student shall not at any time, regardless of the quantity: (1) use or consume, have in possession a beverage containing alcohol; (2) use or consume, have in possession tobacco; or, (3) use or consume, have in possession, buy, sell, or give away any other controlled substance or drug paraphernalia, (4) use or consume, have in possession, buy, sell or give away products containing or products used to deliver nicotine, tobacco products and other chemicals. "Tobacco products" means: any product containing, made, or derived from tobacco that is intended for human consumption, whether chewed, smoked, absorbed, dissolved, inhaled, snorted, sniffed, or ingested by any other means, or any component, part or accessory of a tobacco product, (5) use or consume, have in possession, buy, sell or give away any substance or product where the intent of such use of the substance or product is to induce intoxication, excitement, or stupefaction of the central nervous system, except under the direction and supervision of a medical doctor. Such substances or products shall include, but are not limited to, synthetic drugs, gasoline, glue, aerosol devices, bath salts, and any substances addressed by Minnesota or Federal law.

- The bylaw applies continuously from the first signing of the student Eligibility Brochure.
- It is not a violation for a student to be in possession of a controlled substance specifically prescribed for the student's own use by her/his doctor.

### PENALTY:

1. **First Violation:** After confirmation of the first violation, the student shall lose eligibility for the next two (2) consecutive interscholastic contests or two (2) weeks of a season in which the student is a participant, whichever is greater. No exception is permitted for a student who becomes a participant in a treatment program.

2. **Second Violation:** After confirmation of the second violation, the student shall lose eligibility for the next six (6) consecutive interscholastic contests in which the student is a participant for three (3) weeks, whichever is greater. No exception is permitted for a student who becomes a participant in a treatment program.

3. **Third and Subsequent Violations:** After confirmation of the third or subsequent violations, the student shall lose eligibility for the next twelve (12) consecutive interscholastic contests in which the student is a participant or four (4) weeks, whichever is greater. If after the third or subsequent violations, the student has been assessed to be chemically dependent and the student on her/his own volition becomes a participant in a chemical dependency program or treatment program, then the student may be certified for reinstatement in MSHSL activities after a minimum period of six (6) weeks. Such certification must be issued by the director or a counselor of a chemical dependency treatment center.

4. Penalties are progressive and consecutive.

5. **Denial Disqualification:** A student shall be disqualified from all interscholastic athletics for nine (9) additional weeks beyond the student's original period of ineligibility when the student denies violation of the rule, is allowed to participate and then is subsequently found guilty of the violation.

## 551 ACTIVITY ACADEMIC INELIGIBILITY AND PROBATION POLICY

### I. PURPOSE

The purpose of this policy is to define the method for determining whether a student is academically eligible to participate in school activities. The activities include but are not limited to the following:

Baseball	Basketball	Cross Country	Tennis
Track and Field	Cheerleading	Golf	Softball
Volleyball	Plays/Musicals	FFA	Football
Gymnastics	Wrestling	Marching Band	Robotics
Pep Band	Music Ensembles	Knowledge Bowl	Speech
E-Sports	Clay Target		

### II. GENERAL STATEMENT OF POLICY

A. It is the intention of this policy to stress the value of a sound academic record and graduate on time from Pipestone Area Schools. The Activities Director will inform the high/middle school staff, coaches, and the building principal of students that are ineligible.

B. The Minnesota State High School League policy states that to be eligible for participation in MSHSL activities, one must be making satisfactory progress towards graduation. Our goal is to develop the total student in all of our programs. This requirement will emphasize to students the alignment with Policy 510 – School Activities, and our beliefs in the value of co-curricular activities.

### III. STANDARDS

A. Standards of academic eligibility to participate in extracurricular activities will be measured by:

- Students (Grades 7-12) must have no incomplete grades or F's in any class.
- Four grading periods- most current grading period is used to determine eligibility.  
-1st quarter -2nd quarter -3rd quarter -4th quarter
- Fourth quarter grades will roll over for the following school year.

#### IV. CONSEQUENCES

##### A. Athletics (**Category I Activities**)

- Students that fail to meet these standards will miss two weeks or two contests (whichever is longer).
- If after two weeks/two contests, the student is meeting expectations (completed progress form signed by all teachers) he/she will regain their eligibility.

##### B. Activities/Fine Arts (**Category II Activities**)

- Students shall miss the next one event/contest he/she participates in.
- If after the event/contest, the student is meeting expectations completed progress form signed by all teachers) he/she will regain their eligibility.

\*\*\*\*\* If at any time a student makes up work for the previous quarter's failed class(es) the student becomes immediately eligible once the grade change has been recorded and corrected.

C. Any player deemed ineligible to participate, regardless of reason, whether academic, chemical violation, coach's decision, etc. cannot dress for the contest/s they are ineligible for. Furthermore, the coach determines whether or not the ineligible player can go to away contests.

D. ICU List – Students on the ICU list are subject to missing practice and/or contests until their assignments are completed. Coaches will use discretion when mandating students complete their ICU assignments. Multiple supports are available to students including study sessions before, during and after school.

E. Administration has discretion over unique or extenuating circumstances.

#### V. APPEAL POLICY

A. Students have the right to appeal their academic ineligibility. Any student who chooses to appeal their Academic Ineligibility should do so within 3 days after grades have been posted. Appeals should be made to the Activities Director in writing.

- A committee consisting of an administrator, teacher, and counselor will review the appeal.
- The committee will decide within two (2) days after hearing the appeal.

#### Student Disability Nondiscrimination Policy #521

Section 504 of the Rehabilitation Act of 1973 (34 C.R.R. Part 104) is a federal civil rights statute that assumes individuals will not be discriminated against based on their disability. All school districts that receive federal funding are responsible for the implementation of this law. This law protects a student with an impairment that substantially limits one or more major life activities, whether the student receives special education services or not. Section 504 is designed to provide equal access and fairness in general education to students with disabilities. A student is entitled to a 504 Accommodation Plan if they have been identified as having a disability and the evaluation shows that the individual has a mental or physical impairment that substantially limits one or more major life activities. If a parent is concerned about a child's progress in school because of a disability, they should bring their concern to the attention of the school social worker, counselor and/or teacher.

#### Notice of Non-Discrimination

Pipestone Area Schools does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups. The following person has been designated to handle inquiries regarding the nondiscrimination policies.

#### **Pipestone Area School District Americans with Disabilities Act**

##### **Section 504 Coordinator (Gr 6-12)**

Kaysee Slaba  
kaysee.slaba@pas.k12.mn.us  
Phone: 507-562-6111  
Office Location: MS/HS Office  
1401 7th St SW Pipestone, MN 56164

##### **Section 504 Coordinator (Gr. K-5)**

Josie Loll  
josie.loll@pas.k12.mn.us  
Phone: 507-562-6207  
Office Location: Elementary  
1401 7th St SW Pipestone, MN 56164

##### **Section 504 Coord. Alternate**

Tanya Schroyer  
tanya.schroyer@pas.k12.mn.us  
Phone: 507-562-6090  
Office Location: MS/HS Counseling Area  
1401 7<sup>th</sup> St SW, Pipestone MN 56164

## **Student Sex Nondiscrimination**

**A complete copy of the Student Sex Nondiscrimination policy #522 is on file in the Principal's Office, District Office and District website.**

The school district provides equal educational opportunity for all students, and does not unlawfully discriminate on the basis of sex. No student will be excluded from participation in, denied the benefits of, or otherwise subjected to discrimination under any educational program or activity operated by the school district on the basis of sex.

### **Title IX Coordinator**

Rick Zollner  
rick.zollner@pas.k12.mn.us  
Phone: 507-562-6084  
Office Location: MS/HS Room 1103  
1401 7th St SW Pipestone, MN 56164

### **Title IX Alternate**

Sonja Ortman  
sonja.ortman@pas.k12.mn.us  
Phone: 507-562-6099  
Office Location: HS office  
1401 7th St SW Pipestone, MN 56164

## **BOARD OF EDUCATION**

**Daphne Likness, Mark Hiniker, Tami Taubert, Chrissy DeBates,  
Brad Carson, Katie Wiese, Tyler Fruechte**

## **ADMINISTRATION**

**Dr. Klint W. Willert, Superintendent  
Sonja Ortman, MS/HS Principal  
Mr. Rick Zollner, Activities Director**

# **COACHES**

## **FOOTBALL**

Head Coach: Scott Boomgaarden

Assistant Coaches: Sean Kallevig and Trevor Tiefenthaler

B Team Coaches: Cole Maly and \_\_\_\_\_

Jr. High Coaches: Ryan Wielenberg, Mitchel Carson, Maddox Bieber, Paul Young

## **CROSS COUNTRY (BOYS & GIRLS)**

Head Coach: Mark Moeller

Assistant Coach: Todd Texley

## **GIRLS TENNIS**

Head Coach: James Skyberg

Assistant Coach: Skylar Mendro

JH Coach: Carmen Skyberg

## **VOLLEYBALL**

Head Coach: Shelly Hennager

Assistant: Morgan Taubert

B Coach: \_\_\_\_\_

9th Grade: Morgyn Carson

8th Grade Coach: Erin Brockberg

7th Grade Coach: Dave Dulas

## **BOYS BASKETBALL**

Head Coach: Michael Slaba

Assistant Coach: Tim Stotz

9th Grade Coach: Cody Heidebrink

8th Grade Coach: Maddox Bieber

7th Grade Coach: Mitchel Carson

## **WRESTLING**

Head Coach: Paul Young

Assistant Coach: Gary Hauptert

Junior High Coach: Scott Sterud, Sean Kallevig

## **GIRLS BASKETBALL**

Head Coach: Grant Everson

Assistant Coach: James Skyberg

9th Grade Coach:

8th Grade Coach: Shawn Geigle

7th Grade Coach: Ashley Maly

## **GIRLS GYMNASTICS**

Head Coach: Stacie Wallace

Assistant Coach: Cristin Winter

Jr. High Coach: Jennings Wallace

### **BASEBALL**

Head Coach: Rick Zollner  
Assistant Coach: Sean Kallevig  
B-squad: Maddox Biever  
8th grade: Jennings Wallace  
7th grade: Ryan Wielenberg

### **GOLF**

Boys Head Coach: **McCaden Biever**  
Girls Head Coach: Grant Everson  
Jr. High:

### **BOYS TENNIS**

Head Coach: James Skyberg  
Jr High: Skylar Mendro

### **BOYS & GIRLS TRACK**

Head Coach: Mark Moeller  
Assistant Coach: Todd Texley, Todd Tinklenberg, Cole Maly  
Jr. High Coaches: Ashley Maly, Larissa Pemberton

### **SOFTBALL**

Head Coach: Robert Petersen  
Assistant Coach: Shelby Baatz  
B-squad: \_\_\_\_\_  
Jr. High Coach: Morgyn Carson/Carmen Skyberg

### **CHEERLEADING**

**Kaylee Backlund**

### **ONE-ACT**

Head: Sylvia Newell

### **SPEECH**

Head: Samantha Davis  
Assistant: Emily Williamson  
Jr. High: Monica Sullivan

### **ROBOTICS**

Head: Travis Dethlefs

### **FFA**

Head: Natalie Resch  
Jr. High: Maggie Wertish

### **KNOWLEDGE BOWL**

Head: Dave Dulas

**BAND**

Head: Zach Ploeger  
Assistant: Peter Hansen

**E-SPORTS**

Neil Ramsbey

**CLAY TARGET**

Kyle Viland  
Gavin Viland  
Bob Faber

**NATIONAL HONOR SOCIETY**

Nancy Stiles  
Marie LaRock