

## **EXTENSION AND AMENDMENT OF TRANSPORTATION SERVICES AGREEMENT BETWEEN MAHTOMEDI PUBLIC SCHOOLS AND FIRST STUDENT, INC.**

**THIS EXTENSION AND AMENDMENT** is made and entered into as of the 13th day of May, 2026, by and between Mahtomedi Public Schools (“District”) and First Student, Inc., including First Alt Services by First Student, Inc., with its national headquarters located at 191 Rosa Parks Street, 8th Floor, Cincinnati, OH 45202 (each a “Party” and collectively, the “Parties”).

**WHEREAS**, the Parties previously entered into a Transportation Services Agreement (the “Agreement”) for the provision of student transportation services; and

**WHEREAS**, the District desires to continue transportation services under the Agreement and further desires to incorporate First Alt Services by First Student, Inc. as an approved supplemental transportation service option under the Agreement; and

**WHEREAS**, in operating under this Agreement, the District will purchase services from the Contractor through the Contractor’s agreement with the **Minnesota Cooperative Purchasing Connection, Contract #026-E**, the provisions of which, while not attached hereto, are nonetheless incorporated herein by this reference, and in accordance with the pricing set forth in Exhibit A of this Agreement, which is attached hereto and incorporated herein by this reference.

### **1. FIRST ALT SERVICES**

The Agreement is hereby amended to incorporate First Alt Services by First Student, Inc. as an approved transportation service provider under the Agreement. First Alt Services may be utilized by the District for supplemental student transportation services, including but not limited to specialized transportation, overflow transportation, alternative vehicle transportation, McKinney-Vento transportation, special education transportation, and other transportation needs as determined by the District.

### **2. COMPENSATION**

Rates of compensation payable for First Alt Services shall be as set forth in Exhibit “A,” as amended. First Alt Services pricing added under this Amendment shall supplement the existing pricing structure within the Agreement.

Except as expressly amended herein, all other terms and conditions of the Agreement shall remain unchanged and in full force and effect.

IN WITNESS WHEREOF, this Extension and Amendment has been executed by duly authorized representatives of the Parties on the date below.

First Student, Inc.

Mahtomedi Public Schools

By: Gregg Prettyman

By: \_\_\_\_\_

Title: VP of Alternative Transportation

Title: \_\_\_\_\_

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

### Exhibit A. Pricing Overview

The pricing matrix includes the associated fees for the following vehicle types:



PROPOSED PRICING	
BASE TRIP ELEMENTS	CHARGE
Base Rate (Includes 12 Miles)	\$70.00
Cost Per Mile After 12 Included Miles	\$2.65
ADDITIONAL TRIP ELEMENTS – AS NEEDED	CHARGE
Equipment Service Fee <small>(Car Seat, Booster, Safety Vest, Etc.)</small>	\$5.00
Camera Fee <small>(With District approval)</small>	\$2.50
Wheelchair Vehicle Service Fee	\$60.00
Monitor Fee <small>(Per hour, 2-hour minimum)</small>	\$30.00
District Approved Wait Time <small>(Per hour, billed in 15-minute increments)</small>	\$60.00
Late Cancel <small>(Less than two hours prior to scheduled pick-up time)</small>	Full Price of Trip
No-Show <small>(100% of the students on a trip are not present)</small>	Full Price of Trip

## **TRIP ELEMENTS AND PRICING DEFINITIONS**

All pricing is applied per one-way trip and not per student. The Base Rate also includes as many students as can be routed into the vehicle. Most vehicles carry one to four students.

As additional students are added to existing routes there is no additional charge other than any additional mileage over the included mileage or needed equipment. Vehicle type and capacity are determined by student requirements and vehicle availability.

The district will only be charged for miles incurred while a student or monitor is on board the vehicle. When no student or monitor is on board the vehicle, no mileage charges will be assessed.

### **Trip Charges**

One-way transportation from home-to-school (inbound trip) or school-to-home (outbound trip) with a student or monitor continually on board. A trip is a collection of students combined into one vehicle with all pick up/drop off and other needs accounted for. Customers are billed on a per trip basis. A trip may contain any of the following: a single student, multiple students, monitor, special equipment. Billable elements of a trip may include - a Base Rate fee, trip mileage, monitor, equipment, and any other applicable considerations. The total number of trips a district is charged for is determined by adding together each of the one-way trips.

### **Base Rate**

The minimum charge for any trip regardless of miles, equipment, etc.

### **Mileage Charges**

The district will only be charged for miles incurred while a student or monitor is on board the vehicle. When no student or monitor is on board the vehicle, no mileage charges will be incurred. Mileage charges are calculated on driving distance through a third-party provider such as Google or MapQuest. We determine the mileage based on the most efficient route for the district and students. The total mileage is rounded up to the next whole mile. All mileage will be calculated based on approved student and school addresses provided by the district. When monitors are riding on the vehicle the mileage rate will continue until the monitor is returned to their point of origin.

### **Miles Included**

The number of miles included in the Base Rate. If additional students are added to a trip and the miles remain under the "miles included" number, no additional charge will be incurred.

### **Wheelchair Vehicle**

An additional cost is charged when a wheelchair accessible vehicle is required, the cost is applied per wheelchair.

### **Student Equipment**

Per student/per trip cost for students requiring additional equipment such as a car seat, safety vest, etc.

### **Monitor**

If the district provides the monitor, there is no additional monitor charge, other than any additional mileage that might be added to the trip. A monitor charge (per trip) will be applied for any monitor supplied by FirstAlt, in addition to any added mileage to the trip.

## **Standard Wait Time**

Drivers will wait three minutes past the regular scheduled pick-up time if students are not ready for pick-up at the scheduled pick-up time. If the students are still not ready after the three minutes of waiting time, the student will be marked as a no-show and the driver will move on to their next scheduled stop.

When returning home, if the parents or responsible party are not available to receive the student, we will contact the party responsible by phone for further instructions. If they are unavailable, we will contact the school district for instructions. If we are directed to return the student to school or are unable to reach either party, we will return the student to a school district representative at the student's school.

If we contact the school district and are advised to wait onsite, we will then bill according to the school district's approved wait time.

## **District Approved Wait Time**

Wait time will only be charged upon the district's request and/or approval. Wait time will be billed per hour, in 15-minute increments. Wait time is utilized when a district requests a driver to wait at home or school beyond the scheduled pick-up/drop-off time.

## **No-Shows and Late Cancels**

### **Late Cancel**

A late cancel charge is incurred when FirstAlt has been notified of a trip cancellation less than two hours prior to the scheduled pick-up time.

### **No-Shows**

A no-show is incurred once the driver has arrived at the pick-up location within the scheduled pick-up window and having waited the designated time to pick-up the student, no student is present. A trip is marked as a no-show when 100% of the students on a trip are not present. All trips will remain active unless the district indicates otherwise.

## **Travel Time**

Per most school district and state standards, the expected travel time for students we are transporting will not exceed one hour for each one-way trip unless approved by the school district. However, we fully understand some children may live quite a distance from school, have adverse weather, traffic or other unusual conditions, and therefore will need more than one hour of travel time.

## ADDING AND REMOVING STUDENTS

We recognize that a district's student transportation needs are constantly changing. Examples include new students needing transportation, students moving out of the district or to a new address within the district, students no longer needing transportation, etc. When it becomes necessary to make changes to a previously routed trip, FirstAlt will provide the district with the updated details including the updated cost of trip, the new order of student pick-ups and the updated pick-up times. FirstAlt will then await district approval of the cost impact before proceeding.

New student transportation requests or changes to existing trips often take up to two (2) business days, and at times may take up to three (3) business days to implement. If FirstAlt believes the requested addition or change could take more than three (3) business days, we will communicate with the school district to determine a reasonable amount of time.

## STUDENT CANCELLATIONS

There are two types of student cancellations, temporary and permanent.

### Temporary Student Cancellation

If a student is sick or will not be attending school temporarily (5 days or less), the parent or district can reach out to FirstAlt directly to make this request. If a student is a single rider and is temporarily cancelled there will be no trip charge. If the student is part of a multiple rider trip, the district will be charged the normal trip rate.

### Permanent Student Cancellation

The permanent cancellation of a student from a trip requires district notification and approval. If the student is a single rider, then the trip will be permanently cancelled, and no additional costs will be incurred by the district. If the student is part of a multi-rider trip, FirstAlt will consolidate the route, remove any mileage or equipment charges associated with the cancelled student and provide the district with the updated trip and cost information.

## HARD TO SERVICE TRIPS

If a particular trip is determined to be "hard to service," FirstAlt will work closely with the district to determine the best method to service these trips and what additional costs will be needed to assist drivers in servicing these trips. Examples might include students that urinate or vomit on a regular basis during the trip, trips that are in remote service areas, etc. The purpose of this additional pricing is to provide FirstAlt and the district with a method and approach to service trips that include exceedingly challenging circumstances.

## AMENDMENT OF RATES

Rates for services provided under this agreement shall be adjusted at an increased rate of 3% each year.

## FUEL SURCHARGES

When the average fuel price exceeds \$5.00 per gallon, the mileage rate will be increased by calculating 50% of the fuel price that exceeds \$5.00 and adding it to the base mileage rate. Thus, if the price of fuel, according to the average fuel price index, is \$5.60, the increase would be 50% of the 60 cents or 30 cents. Such surcharges apply for the miles included in the ride base price. The fuel price index to be used shall be found under the category of "[Your Specific State or Region] U.S. and an Average Fuel Prices (dollars per gallon) to be calculated from the following website: [https://www.eia.gov/dnav/pet/pet\\_pri\\_gnd\\_dcus\\_sca\\_w.htm](https://www.eia.gov/dnav/pet/pet_pri_gnd_dcus_sca_w.htm)

