

# Minutes of Regular Meeting

The Board of Directors  
Roseau Public School

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A regular meeting of the Board of Directors of Roseau Public School was held Monday, June 22, 2026, at 5:15 PM in the board room.

<https://youtube.com/live/ECPtrIDe0p0?feature=share>

1. Call to Order at 5:15 PM
2. Roll Call
  1. Roll Call: Thor Didrikson, Neal Vatnsdal, Pete Kvien, Jodee Haugen, Heather Magnusson, David Simmons
  2. Administration: Tom Jerome
3. Listening Session
4. Approval of Agenda
  1. A motion was made by Jodee Haugen, seconded by Heather Magnusson and UC that, BE IT RESOLVED the Board of Education approve the agenda of the June 22, 2026 regular board meeting as presented/amended.
5. Minutes
  1. A motion was made by Neal Vatnsdal, seconded by Heather Magnusson and UC that, BE IT RESOLVED the Board of Education approve the minutes of the preceding regular meeting of May 18, 2026.
6. Business Services
  1. A motion was made by Jodee Haugen, seconded by David Simmons and UC that, BE IT RESOLVED the Board of Education approve the payment of bills based on review by the Audit Committee (Haugen, Simmons) in the amount of \$802,605.63.
7. Reports
  1. Listening Session
  2. Meet and Confer
8. Communications
  1. Superintendent
    - a. Budget Proposal 2026-2027
    - b. Minnesota School Board Association Membership
    - c. Minnesota Rural Education Association Membership
    - d. Roseau City / School Meeting
    - e. Staffing Update
9. Principal Report
  1. Principal Report
10. Upcoming Board Meeting(s)
11. Proposed Resolutions June 22, 2026
  1. A motion was made by Jodee Haugen, seconded by Neal Vatnsdal and UC that, BE IT RESOLVED the Board of Education of District 682 approve Superintendent Thomas Jerome to act as the Identified Official with Authority (IOwA) and Mrs. Heidi Karnowski to act as the IOwA as needed to add and remove names only for Roseau School District.

2. A motion was made by Heather Magnusson, seconded by David Simmons and UC that, BE IT RESOLVED the Board of Education of District 682 authorizes administration to call for milk and bread bids for the upcoming 2026 – 2027 academic year.
3. A motion was made by Jodee Haugen, seconded by Heather Magnusson and UC that, BE IT RESOLVED the Board of Education of District 682 approve the renewal of the Minnesota Rural Education Association and Minnesota School Board Association memberships for the 2026 - 2027 academic year.
4. A motion was made by Neal Vatnsdal, seconded by Heather Magnusson and UC that, BE IT RESOLVED the Board of Education of District 682 adopt the preliminary working budget for July 1, 2026 through June 30, 2027 as presented.
5. A motion was made by Jodee Haugen, seconded by Neal Vatnsdal and UC that, BE IT RESOLVED the Board of Education of District 682 approve the resignation of Dana Landman.
6. A motion was made by Heather Magnusson, seconded by David Simmons and UC that, BE IT RESOLVED the Board of Education of District 682 approve the leave of absence request for Amanda Kvidt.
7. A motion was made by Heather Magnusson, seconded by Neal Vatnsdal and UC that, BE IT RESOLVED the Board of Education of District 682 approve RESOLUTION ESTABLISHING DATES FOR FILING AFFIDAVITS OF CANDIDACY.
8. A motion was made by Heather Magnusson, seconded by David Simmons and UC that, BE IT RESOLVED the Board of Education of District 682 approve the hiring of:
  - Katelynne Czeh : Kindergarten Teacher
  - Brooke Hilden : Elementary Special Education Teacher (pending acquisition of license)
  - Calli Westrum : FACS Teacher (pending acquisition of license)
9. A motion was made by Jodee Haugen, seconded by Neal Vatnsdal and UC that, BE IT RESOLVED the Board of Education of District 682 approve the resignation of the following staff member:
  - Taylor Zencius : Paraprofessional
12. Adjournment: 6:23 PM

Signed \_\_\_\_\_  
Jodee Haugen, Clerk

Signed \_\_\_\_\_  
Thor Didrikson, Chairman

| Projected<br>Balance                |                 | ROSEAU PUBLIC School's<br>2026-27 General Fund Budget |              |               | Budgeted<br>Balance |
|-------------------------------------|-----------------|-------------------------------------------------------|--------------|---------------|---------------------|
|                                     | July 1,<br>2026 | Revenues                                              | Expenditures | Net<br>Change | June 30,<br>2027    |
| General Non-Restricted Expenditures |                 | \$14,759,644                                          | \$14,244,201 | \$515,443     |                     |
| Nonspendable                        | 0               | 0                                                     | 0            | 0             | 0                   |
| Committed For Severance             | 0               | 0                                                     | 0            | 0             | 0                   |
| Assigned Fund Balance               | 0               | 0                                                     | 0            | 0             | 0                   |
| Unassigned Fund Balance             | 290,721         | 14,759,644                                            | 14,244,201   | 515,443       | 806,164             |
| Unassigned Fund Balance %           | 1.83%           |                                                       |              |               | 5.05%               |
| Restricted                          |                 |                                                       |              |               |                     |
| Student Activity                    | 109,263         | 106,050                                               | 108,450      | -2,400        | 106,863             |
| Scholarships                        | 41,150          | 15,000                                                | 15,000       | 0             | 41,150              |
| Staff Development                   | 158,724         | 168,570                                               | 166,257      | 2,313         | 161,037             |
| Literacy Incentive Aid              | 91,633          | 55,677                                                | 55,677       | 0             | 91,633              |
| Literacy Aid                        | 27,071          | 0                                                     | 0            | 0             | 27,071              |
| American Indian Ed                  | 27,734          | 40,000                                                | 11,200       | 28,800        | 56,534              |
| Operating Capital                   | 2,700           | 240,309                                               | 240,309      | 0             | 2,700               |
| Learning & Development              | 0               | 222,862                                               | 222,862      | 0             | 0                   |
| Gifted & Talented                   | 0               | 17,161                                                | 17,161       | 0             | 0                   |
| English Learner                     | 0               | 37,228                                                | 37,228       | 0             | 0                   |
| Basic Skills                        | 0               | 407,951                                               | 407,951      | 0             | 0                   |
| Library Aid                         | 0               | 20,000                                                | 7,253        | 12,747        | 12,747              |
| Safe Schools                        | 120,879         | 39,905                                                | 3,700        | 36,205        | 157,084             |
| Long-term Facilities                | 1,188,790       | 202,410                                               | 389,145      | -186,735      | 1,002,055           |
| Student Personnel Aid               |                 | 40,000                                                | 40,000       | 0             | 0                   |
| Medical Assistance                  | 83,610          | 0                                                     | 0            | 0             | 83,610              |
| Total Restricted                    | 1,851,554       | 1,613,123                                             | 1,722,193    | -109,070      | 1,742,484           |
| Total General                       | \$2,142,275     | \$16,372,767                                          | \$15,966,394 | \$406,373     | \$2,548,648         |

**RESOLUTION ESTABLISHING DATES  
FOR FILING AFFIDAVITS OF CANDIDACY**

**WHEREAS** Minnesota Statutes, section 205A.06 establishes the processes regarding affidavits of candidacy for election to a school board, including the requirement for publishing notice of the first and last dates on which affidavits of candidacy may be filed.

**THEREFORE, BE IT RESOLVED** by the School Board of Independent School District No. 682, Roseau School District State of Minnesota, as follows:

1. The period for filing affidavits of candidacy for the office of school board member of Independent School District No. 682 shall begin on July 14, 2026 and shall close on July 28th, 2026. An affidavit of candidacy must be filed in the office of the school district clerk and the \$2 filing fee paid prior to 5:00 o'clock p.m. on July 28, 2026.
2. The clerk is hereby authorized and directed to cause notice of said filing dates to be published in the official newspaper of the district, at least two (2) weeks prior to the first day to file affidavits of candidacy.
3. The clerk is hereby authorized and directed to cause notice of said filing dates to be posted at the administrative offices of the school district at least ten (10) days prior to the first day to file affidavits of candidacy.
4. The notice of said filing dates shall be in substantially the following form:

NOTICE OF FILING DATES FOR ELECTION TO THE SCHOOL BOARD INDEPENDENT SCHOOL DISTRICT NO. 682  
Roseau School District  
STATE OF MINNESOTA

NOTICE IS HEREBY GIVEN that the period for filing affidavits of candidacy for the office of school board member of Independent School District No. 682 shall begin on July 14, 2026 and shall close at 5:00\*\* o'clock p.m. on July 28th, 2026.

The general election shall be held on Tuesday, November 3, 2026. At that election, three members will be elected to the School Board for terms of four (4) years each.

Affidavits of Candidacy are available from the school district clerk at 509 3<sup>rd</sup> St NE, Roseau, MN. 56751. The filing fee for this office is \$2. A candidate for this office must be an eligible voter, must be 21 years of age or more or will be upon assuming office, will have maintained residence in the school district from which the candidate seeks election for thirty (30) days before the general election, must have no other affidavit on file for any other office at the same primary or next ensuing general election, except as authorized by Minnesota Statutes, section 204B.06, subdivision 9, and have not been convicted of an offense for which they are required to register as a predatory offender under Minn. Stat. 243.166.

The affidavits of candidacy must be filed in the office of the school district clerk and the filing fee paid prior to 5:00 o'clock p.m. on July 28, 2026.

The motion for adoption of the Resolution was made by Member Heather Magnusson, duly seconded by Member Neal Vatnsdal,

The vote on adoption of the Resolution was as follows:

Aye: Didrikson, Vatnsdal, Magnusson, Simmons, Kvien, Haugen

Nay: None

Absent: None

Whereupon, said Resolution was declared duly adopted by Independent School District No. 682,  
Roseau School District, State of Minnesota, this 22 day of June, 2026.

By: Thor Didrikson

School Board Chair

By: Jodee Haugen

School Board Clerk

Dated: June 22, 2026

BY ORDER OF THE SCHOOL BOARD

/s/ \_\_\_\_\_  
School Board Clerk