

Board Information Item

Information Packet

Board Agenda Information

Board Agenda Action

Board Agenda Consent

03/30/2026

Subject: Act on Donation of Water Fountains at Heritage Middle School

Contact Person: Paula McBride, Director of Finance

Policy/Code: CDC(LOCAL)

Priority and Performance Objective: Priority 3: Parents, Families and Community Satisfaction and Engagement
Objective 3.2: Community Engagement and Partnerships
Priority 4: Strong Financial Stewardship and Internal System Efficiency
Objective 4.1: Transparent Financial Stewardship

Summary: Board Policy CDC(LOCAL) states, “The Board of Trustees will receive bequests and donations or other monies or funds coming legally into its hands in the name of the District.”

The Heritage Middle School PTA would like to donate three new water fountains to the school. The new fountains include bottle fillers and would replace the existing 18-year-old units in the 700, 800, and 900 hallways. The \$10,950.37 to replace the three fountains includes all installation costs, and will be funded by the PTA. No additional resources will be required from the school or District.

Recommendation: The recommendation is for the Board of Trustees to approve the donation of three new water fountains to Heritage Middle School.

APPLICATION FOR FACILITY MODIFICATION/BUILDING-SITE IMPROVEMENT

Campus: Heritage Middle School

1. Description of what is to be done:

Replacing 3 water fountains with 3 brand new ones that include bottle fillers. These are located in the 6th grade hallway (900 Hallway), 1 in 700 Hallway, and 1 in 800 Hallway. Will be same brand as existing fountains - Elkay.

2. Provide justification for the desired modification (building or grounds). Use additional sheet if needed.

Current water fountains are 18 years old and do not include fillers. Having fillers will be a huge benefit for our students. The new, modern units will help promote hydration, reduce single-use plastic waste, and support student health and wellness.

3. When is completion needed? ASAP When may work begin? ASAP

4. What is the estimated cost of construction? _____ of equipment? _____ of furniture? _____ etc? total price \$10,950.37

5. Who is responsible for long term upkeep, repair or replacement? GCISD Facilities

6. Is this a one time or continuing cost? one time

7. How is modification funded? HMS PTSA

BUDGET CODE REQUIRED _____
(FORM WILL BE RETURNED IF BUDGET CODE NOT INCLUDED)

8. Does the modification involve lighting, electrical outlets, HVAC, light switches, carpet, water needs, irrigation, cabinets, shelves, chalk boards, bulletin boards, etc. _____

How? water, electrical, securing units to wall

9. Who is the designated contact person? Shannon Hamilton Phone# (214) 284-4242
Sheila Shimmick Phone# (817) 305-4790

Principal Requesting: Sheila Shimmick Date: 2/26/26

Director of Facility Services: Melba Reseno Date: 2/26/26

Chief Operations Officer: _____ Date: _____

Board Approval If Required: _____ Date: _____

NOTE: All donations in in the amount of \$5,000 and over require Board approval. A donation request form can be found on the Facility Services web page or in Eduphoria.