CONSENT AGENDA **AGENDA ITEM VI-1a**
R26/27-2a

CCC BOARD OF EDUCATION – TOPIC SUMMARY	
Topic:	Minutes of the Regular Session from June 17, 2026
Date:	July 15, 2026
Division/Department:	President's Office
RECOMMENDATION:	Approval of the Minutes for June 17, 2026

Clackamas Community College

BOARD OF EDUCATION MEETING
MINUTES
June 17, 2026

Clackamas Community College
Roger Rook Hall – room RR 111 A & B
19600 Molalla Ave,
Oregon City, OR 97045

REGULAR SESSION

I. CALL TO ORDER

Chair Jo Crenshaw called the regular meeting of the Clackamas Community College Board of Education to order at 6:02 p.m. on June 17, 2026.

Chair Crenshaw provided the audience with some rules of decorum.

II. ROLL CALL

PRESENT: 7 – Board Members Josephine "Jo" Crenshaw, Wade Hathhorn (virtual), Ryan Ingersoll, Irene Konev, Alina Krollenbrock, Jane Reid, and Rob Wheeler

COLLEGE REPRSENTATIVES: 7 – President Tim Cook, Vice President David Plotkin, Vice President Jeff Shaffer, Classified President Jennifer Pope, Full-time Faculty President Charles Lettenmaier, Executive Assistant Jessi Alley-Snell, Recorder Kattie Riggs, and other CCC staff

III. LABOR AND LAND ACKNOWLEDGMENTS

Chair Crenshaw called upon Irene Konev and Alina Krollenbrock to read the land and labor *acknowledgments.*

IV. PUBLIC HEARING

1. 2026 – 2027 Budget Hearing

Chair Crenshaw stated the hearing rules and opened the public hearing for comments on the 2026 – 2027 Budget.

John Clemson, Aurora resident, shared comments regarding the budget process and the Budget Committee meeting more time for questions and deliberations.

Norman Lemly, Clackamas County resident, shared that there are community members that want the automotive and autobody courses to return that were cancelled in the budget from last fiscal year (2025 – 2026).

Casey Layton, Milwaukie resident, shared comments of gratitude and appreciation for those staff members who invested time into the budget process and the difficult decisions they were burdened with, while maintaining integrity and leadership.

Larry Schreinel, Colton resident, shared that there are community members that want the automotive and autobody courses to return that were cancelled in last fiscal budget. Also feels the Board would benefit from an additional budget session.

Melinda Wilde, Happy Valley resident, shared comments about the importance of hearing rom the public before making budgeting decisions.

Chair Crenshaw closed the public hearing and called a 10-minute recess at 6:21 p.m.

Chair Crenshaw reconvened the meeting at 6:31 p.m.

V. PUBLIC COMMENTS

Chair Crenshaw called upon those wishing to speak before the Board.

Norman Lemly, Oregon City resident/Clackamas County, stated that there are rules for eliminating classes and that he didn't believe those were followed. Norman would like to have the automotive and autobody courses added back.

John Clemson, Aurora resident, shared information regarding the automotive/autobody course elimination lawsuit. John also shared a recommendation regarding the rental of facilities such as the autobody shop, paint booths, and other automotive areas.

VI. CONSENT AGENDA

1. The Board considered the approval of the following:
   a. Minutes (Executive and Regular Sessions) 05.20.26
2. The Board acknowledged the acceptance of the following:
   a. Monthly Financial Reports
   b. Personnel Report
   c. Bond Update

R25/26-34 Motion made by Ryan Ingersoll, seconded by Irene Konev, to approve and accept Consent Agenda items 1a through 2c. The motion carried by the following vote:

Aye: 7 – Board Members Jo Crenshaw, Wade Hathhorn, Irene Konev, Alina Krollenbrock, Jane Reid, Rob Wheeler, and Ryan Ingersoll

VII. NEW BUSINESS – FIRST READ

VIII. NEW BUSINESS – ACTION

1. 2025 – 26 Budget Amendment – Appropriation Transfer
   Christy Owen, Dean of Business Services, provided an overview of the changes. This is the annual June amendment for the fiscal adjustment and to true-up the current year's spending. Christy discussed payroll posting, grants change in materials and services and one-time draw on contingency. She stated that all unspent will go to the General Fund.

R25/26-35 Motion made by Jane Reid, seconded by Alina Krollenbrock, to approve the 2025 – 26 Budget amendment – appropriation transfer as presented. The motion carried by the following vote:

Aye: 7 – Board Members Jo Crenshaw, Wade Hathhorn, Irene Konev, Alina Krollenbrock, Jane Reid, Rob Wheeler, and Ryan Ingersoll

2. Resolution No. R25/26-36, Adopting the 2026 – 2027 Budget, Making Appropriations, and Levying Taxes
   Tim Cook, Clackamas Community College President, provided an overview of where the budget process began, the Board Budget Principles, the budget message, and Budget Committee. He shared the tools that were used during decision-making. Tim mentioned the College's commitment to its mission of open access and student success. He noted that the College is proactively reducing expenditures to address structural deficits and prepare for anticipated funding challenges, while striving to minimize impacts on students and employees through strategic, mission-centered decision-making and broad engagement from the Board and campus community.

   Board members expressed appreciation for the thorough and thoughtful budget development process while identifying opportunities for improvement, including earlier engagement, additional time for review, and clearer opportunities to ask questions throughout the process. There was a question about the Administrative Regulation for the Board Policy regarding the Budget (DB – AR), where it mentions that the Budget Committee usually has three or four monthly meetings per budget period. There was also a question about what the process is for new community ideas to come to the college, how are the ideas vetted and where do those begin?

   Several members emphasized the significant work completed by staff, the Board's responsibility to provide oversight rather than make line-item budget decisions, and the importance of maintaining a student-centered focus amid increasingly difficult financial realities. Discussion *included the role of public comment, the Board's legal authority in budget adoption, and how the College can better consider innovative ideas from the community in future budget cycles.*

Wade Hathhorn expressed concern that recent amendments to the proposed budget undermined the work of staff and the established budget process, advocating for restoration of the College's original proposed budget. Other Board members expressed differing views, with some supporting the amendments approved by the Budget Committee and others emphasizing the need to respect the Committee's work while pursuing process improvements for future years. There was discussion regarding the fiscal and staffing implications of restoring approximately $102,666 in proposed reductions, including the impact on vacant positions and contingency funding. It was made clear that the two employees that would be moving from 12-months to 10-months would not take place this summer (2026).

R25/26-36a Motion made by Wade Hathhorn, seconded by Ryan Ingersoll, to amend the approved Clackamas Community College 2026 – 2027 Budget, restoring it to the originally Proposed FY 2026-27 amounts as follows:

- **Reduce funding and .34 FTE in the Automotive Department within the Technology, Applied Science and Public Services (TAPS) Division; and,**
- **Reduce funding for the Center for Teaching and Learning within the Institutional Effectiveness and Planning Division; and,**
- **Decrease the General Fund ongoing Personnel Services expense in the Automotive Department by $30,537 and decrease the General Fund ongoing Personnel Services expense in the Center for Teaching and Learning Department by $72,129, for a total reduction of $102,666 in ongoing General Fund Personnel Services expenditures; and,**
- **Increase General Fund operating contingency on a one-time basis by $102,666; and,**
- **Updating all financial, staffing, and related budget tables in the Adopted Budget for FY 2026-27 as necessary. The motion carried by the following vote:**

Aye: 5 – Board Members Jo Crenshaw, Wade Hathhorn, Irene Konev, Jane Reid, and Ryan Ingersoll

No: 2 – Board Members Alina Krollenbrock, Rob Wheeler

R25/26-36b Motion made by Ryan Ingersoll, seconded by Irene Konev, approving Resolution No. R25/26-36, adopting the 2026 – 2027 budget, as amended, in the aggregate amount of $278,075,862; approving the taxes provided for in the approved budget at the rate of $0.5582 per $1,000 of assessed value of general operations and in the amount of $12,456,427 for payment of bonded debt. The permanent tax rate of $0.5582 per $1,000 upon the assessed value of all taxable property within the district is categorized as Education subject to the limit. The General Obligation bond amount of $12,456,427 categorized as Excluded from Limitation. Approving the 2026/27 budget, as amended, appropriations as presented in the agenda packet. The motion carried by the following vote:

Aye: 6 – Board Members Jo Crenshaw, Wade Hathhorn, Irene Konev, Jane Reid, Rob Wheeler, and Ryan Ingersoll

No: 1 – Board Member Alina Krollenbrock

3. Resolution No. R25/26-37, Authorizing Contracted Services with Northstar Electrical Contractors, Inc. in the Amount of $579,500 for the Douglas Loop Walking Trail Lighting Bond Project
   Dale Kuykendall, College's Owner's Rep from Wenaha Group, provided details about the lighting project and the addition of cameras.

   There was concern about the quality of the product and services that would be received with this contractor as there was a wide-spread in the range of the bids. Dale discussed vetting and talking with the contractor, Northstar Electrical. There were other questions about the lighting, poles, and placement.

R25/26-37 Motion made by Jane Reid, seconded by Ryan Ingersoll, approving Resolution No. R25/26-37, authorizing contracted services with Northstar Electrical Contractors, Inc. in the amount of $579,500 for the Douglas Loop Walking Trail Lighting Bond Project. The motion carried by the following vote:

Aye: 7 – Board Members Jo Crenshaw, Wade Hathhorn, Irene Konev, Alina Krollenbrock, Jane Reid, Rob Wheeler, and Ryan Ingersoll

4. Employee Cost of Living and Benefits Adjustment
   Tim Cook, President, provided an overview of how the cost of livings adjustments are typically determined and that the College is currently in negotiations with all three of the unions. He talked about looking at the forecast and that even though CPI is 2.8%, the request is for a 2% increase. There was a question that if the Board approved the below CPI and forecast would it cause some challenges with administrative staff and Tim agreed it may.

R25/26-38 Motion made by Irene Konev, seconded by Wade Hathhorn, to approve the employee cost of living and benefits adjustment. The motion carried by the following vote:

Aye: 7 – Board Members Jo Crenshaw, Wade Hathhorn, Irene Konev, Alina Krollenbrock, Jane Reid, Rob Wheeler, and Ryan Ingersoll

IX. STUDENT/FACULTY PRESENTATIONS

X. ASSOCIATION REPRESENTATIVE REPORTS AND COMMENTS

1. <u>Associated Student Government (ASG)</u>

2. <u>Classified Association</u> *(ACE)*
   Jennifer Pope, Classified President, shared a story about her personal journey and the great place that CCC is.

3. <u>Full-Time Faculty Association</u> (FTF)

4. Associate Faculty (Previously Part-Time Faculty) Association (CCCAFA)

XI. COLLEGE REPORTS

1. President's Report
   President Cook shared information regarding a few upcoming events and collaboration with peer institutions such as Portland State University, Portland Community College, and Mt Hood Community College. They are working to create more of a pipeline and removing of barriers for students. Part of that is looking for employers in metro area and creating an eco-system adding internships and jobs.

XII. BOARD OPERATIONS

1. Board Chair Business Report
2. CCC Education Foundation Report
   Ryan shared the Foundation report.
3. Oregon Community College Association (OCCA) Report
   Jane shared the OCCA report.
4. Board of Education Community Reports
   Each Board member provided updates about things they had participated in over the last month or two and shared comments about the budget committee meeting.

XIII. ADJOURNMENT

Chair Crenshaw adjourned the meeting at 8:23 p.m.

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Date	**Kattie Riggs, Recorder**
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Jo Crenshaw, Board Chair	**Tim Cook, President**