



HLWW Public Schools
Employment Recommendation Form

Date: 3/18/24

Name of Applicant: Mitch Cardinal

Title of Position: Night Lead Custodian

Step/Lane: D

Pay Rate (hourly employees): \$24.20

Recommended By: Joe McKee

Location; High School/ Middle School

Position Supervised By: Joe McKee

Position Term Description (part time, full time, year-round, school year, etc)

Full Time, year-round

Is the applicant replacing someone or is this a new hire?

Replacing Rik Lee

Top Priorities for the Position:

- 1. Maintain a clean and safe environment**
- 2. Address teacher concerns in a timely manner**
- 3. Lead the night crew and ensure all work is completed to district standards**
- 4. Communicate with day lead**
- 5. Keep supplies organized**
- 6. Plan and execute summer cleaning**

Number of Applicants: 2

Number of Candidates Interviewed: 2

Interview Team: Joe McKee

Educational Background of Candidate:

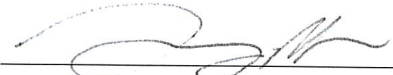
Hs Diploma

Employment Background of Candidate:

7 Years experience for Wayzata school district, also owns his own lawn care company.

Administrative Recommendation (include qualities that applicant brings to the position): Very organized, workload prioritization skills, good oral communication skills.

Previous Tenure (teaching positions ONLY) Yes _____ No **X**

Supervisor Signature  Date 3/18/24