

REGULAR MEETING

Monday, September 9, 2024

HLWW High School Media Center

The Monday, September 9, 2024 Regular School Board meeting of Independent School Dist. #2687 (Howard Lake-Waverly-Winsted) was called to order at 6:33 pm. by Chairperson Heuer. After the pledge of allegiance, roll was taken with the following members present: Heuer, Koch, Bravinder, Marketon, Mulvihill and Puncochar; absent: Borrell. Also present were Superintendent Nate Walbruch, Principals Stephanie Kuehn, Jim Schimelpfenig, and Jennifer Olson, and Board Secretary Marilyn Greeley.

(Item IV) Puncochar recommended approval of the agenda; Koch seconded; passed unanimously.

(Item V) Heuer asked if there were any questions or comments from visitors.

Allyson Reynolds, expressed concerns over the potential grade level configuration at the elementary schools.

Heuer explained there has been no decision made at this time; and there are listening sessions planned.

(Item VI) Puncochar recommended approval of the consent agenda which included the August 12, 2024 Regular Board Meeting minutes, August 26, 2024 Work Session Meeting minutes, Bills, Monthly Treasurer Report, First Day Enrollment, approving the FMLA leave request for **Kailee Byrd** effective early December 2024 through spring break and returning March 31, 2025; FMLA leave request for **Peter Hayes** November 25, 2024 thru winter break; and medical leave request for **Stacy Boonstra** effective September 16, 2024 for approximately six weeks; the following employment recommendations: **Barb Say** as Full-Time Evening Custodian at the high school/middle school effective September 3, 2024, replacing Jason Ash; **Keith Say** as Full-Time Evening Lead Custodian at the high school/middle school effective September 3, 2024, replacing Mitch Cardinal; and **Diane Schneider** as a 5.75 hr Food Service Worker replacing Cassie Hove effective September 3, 2024; the second reading and approval of the following policies: **514** Bullying Prohibition Policy; **522** Title IX Non Discrimination; **524** Internet Acceptable Use and Safety Policy; **616** School District System Accountability; and **806** Crisis Management Policy; Marketon seconded; Bravinder opposed; passed by majority.

(Item VII, Subd. A) Joe McKee, Buildings and Ground Director, gave a department report. Puncochar reported that she appreciated the leadership he is given to the custodial group.

(Item VII, Subd. B) Joe McKee, Buildings and Ground Director, recommends approval of Central MN Lawn for snow removal at Humphrey Elementary for the 2024-25 season.

Puncochar recommended approval of the Central MN Lawn as a snow removal vendor; Koch seconded; passed unanimously.

(Item VII, Subd. C) Koch recommended approval of the additional fall coaching staff; Marketon seconded; those in favor: Puncochar, Koch, Mulvihill, Marketon and Heuer; opposed: none; abstaining: Bravinder; passed by majority.

(Item VII, Subd. D) Bravinder recommended approval of the overnight student trip for High School FFA students October 21-27 to Indianapolis IN for the National FFA Convention; Marketon seconded; passed unanimously.

(Item VII, Subd. E) Megan Tormanen, Business Manager, recommended certifying the maximum at this time, as we have typically done in the past, which will give the district the most flexibility.

Bravinder motioned to approve the maximum certification of the proposed 2024 payable 2025 property levy; Mulvihill seconded; Puncochar asked should we wait to certify at the work session; Tormanen responded that we would still recommend to certify the maximum; passed unanimously.

(Item VII, Subd. F) Koch recommended approval of the resolution accepting donations; Puncochar seconded; those in favor: Marketon, Puncochar, Mulvihill, Koch, Bravinder and Heuer; those opposed: none; passed unanimously.

(Item VII, Subd. G) Heuer indicated the topics for the work session are approving employee contracts and asked if there was anything else. Superintendent Walbruch reported that he could talk about PLC's again.

Bravinder recommended approval of the items for the work session; Marketon seconded; passed unanimously.

(Item VIII, Subd. A) Superintendent Walbruch reported:

- We've had a smooth start to the school year.
- Work shop week was a very positive experience, and we have over 50 staff have started phase one training for the read act.
- We are happy to report all of our paraprofessionals are now highly qualified.
- We attended the Winsted and Howard Lake city council meetings and plan to attend Waverly as well to review the information on the grade level plan.

Mulvihill reported the board said they would go back to city council meetings, and we have. Mulvihill also indicated overall there was a lot of support of the strategic plan and the grade level plan.

Heuer also indicated that she heard positive things about the start of the school year.

(Item VIII, Subd. B) Principal Kuehn reported:

- We had a great start to the school year. At freshman orientation we were able to talk to the students about what to expect and how to navigate things at the high school. Thank you to Jeff Granrud and Gary Schmidt for their assistance to set the tone for students.
- The positive energy went on throughout the week as everyone worked together.
- We have eight students who will be helping out with lunchroom cleanup after lunch this year.

- We would like to remove the section about hats from the handbook. The board members were in agreement.

Principal Schimelpfenig reported:

- We had a great workshop week, we have started the phase one training for the Read Act.
- We had a successful open house with about a 90% turnout.
- We've had a great start to the school year.
- We sent out a letter to parents about Laker Skills.

Principal Olson reported:

- The elementary schools had a smooth start to the school year.
- We had all but three students attend welcome days, and one we knew about, so therefore only 2 students didn't attend.
- Preschool started today and was a huge success.
- The Title advisory meeting is next week, the grants have been approved.
- October 9, 2024 will be our walk to school day.

Marketon congratulated Principal Olson on the School of Excellence Award and with only two students that did not attend the Welcome Days.

Puncochar thanked Principal Olson for all that she does at the elementary schools.

Superintendent Walbruch indicated we spent a lot of time on the Strategic Plan and it is now coming alive, thank you to the Principals on incorporating it into the schools.

(Item VIII, Subd. C) Heuer indicated were no written school board committee reports. Puncochar reported MAWSECO had no notable things to report for staff, and they toured the Wright Tech facility to see all the space available.

Bravinder reported Wright Tech will be meeting next week, and that there is no construction class at this time because they do not have an instructor.

Bravinder reported Resource Training is doing the same things that we are for the Read Act.

(Item VIII, Subd. D) Upcoming Board Member Event Appearances:

Calendar Link

Waverly City Council meeting Sept 10 @ 7pm

Leaders in Education Excellence (LEE) October 30, 2024-Resource Training @ 4:30pm, Bravinder

Educational Support Staff (ESS) November 20, 2024-Resource Training @ 4:30pm, Bravinder,

Students of Excellence April 23, 2025-Resource Training @ 4:30pm, Bravinder,

(Item IX) Next Meeting Dates:

Work Session Meeting-September 23, 2024 6:30 pm HLWW HS Media Center

Regular Board Meeting-October 14, 2024 6:30 pm HLWW HS Media Center

Tormanen indicated we will need to hold a November work session to approve the audit.

(Item X) Items for next meeting

Work Session:

- Approve Employee Contracts
- PCL Update

Regular Meeting:

- Bill Reader for October-Heuer
- Bill Reader for November-Koch
- Department Report-October-
- Recognition's
- Leave/Resignations/Retirements
- Employment Recommendations/Lane Changes
- Approve Second Reading of Policies
- Approve First Reading of Policies
- Approve Treasurer Report-January, April, July, October
- Monthly Budget Report

Heuer adjourned the meeting at 7:36 pm.

Respectfully submitted,

Katie Koch, Clerk