

**RIVERSIDE COUNTY CHILDREN AND FAMILIES COMMISSION
CONTRACT FOR INVESTMENT OF FUNDS
THIRD AMENDMENT**

Contractor: Family Service Association, Inc.

Contract No.: CF24123 A3

Address: 21250 Box Springs Road Suite 215
Moreno Valley, CA 92557

WHEREAS, the Riverside County Children and Families Commission (“Commission”) has entered into a Contract for Investment of Funds (“Contract”) with Family Service Association, Inc. (“Contractor”) for the provision of services, and the parties now wish to amend the Contract, to be effective as of **July 01, 2026**.

Now, therefore, the parties agree to amend the Contract as follows:

- A. All references to the Contract term shall be amended to:
May 10, 2023 - June 30, 2027
- B. The previous version of the Scope of Work has been deleted in its entirety and replaced as outlined in Attachment A-3.
- C. The previous version of the Budget has been deleted in its entirety and replaced as outlined in Attachment B-3. All references to the maximum reimbursable amount shall be amended from **\$1,566,750.00** to: **\$2,096,834.00**

All other terms and conditions of the Contract, including prior amendments, shall remain in full force and effect.

Signature Page Follows

IN WITNESS WHEREOF, the parties hereto have caused their duly authorized representative to execute this Third Amendment.

Authorized Signature for COMMISSION:	Authorized Signature for CONTRACTOR:
Charna Widby Executive Director	Shannon Gonzalez Chief Operating Officer and Authorized Signatory
Date Signed:	Date Signed:
585 Technology Court Riverside, CA 92507-2423	21250 Box Springs Road Suite 215 Moreno Valley, CA 92557
APPROVED AS TO FORM SIGNATURE:	
Kristine Bell-Valdez Supervising Deputy County Counsel	
Date Signed:	
ATTEST SIGNATURE:	
Lynn M. Stephens Executive Assistant IV	
Date Signed:	

ATTACHMENT A-3: SCOPE OF WORK

Contractor: Family Service Association, Inc.

Program: Home Visiting

Contract: CF24123 A3

Term: 05/10/2023 - 06/30/2027

SOW Details:

CONTRACTOR will provide home visits using the Parents as Teachers curriculum to CalWORKs eligible pregnant individuals and/or families with children 0 through 2 years of age or the age approved by the California Department of Social Services (CDSS) participating in the CalWORKs program throughout Riverside County.

CONTRACTOR will accept CalWORKs HVP referrals for clients who opt-in to home visiting or individuals who are apparently eligible for CalWORKs aid and opt-in to the home visiting program within 24 hours of email notification in F5's electronic database. CalWORKs participants will be contacted within two (2) business days from receipt of HVP referral in F5's electronic database.

CONTRACTOR will provide CalWORKs HVP participants with up to one thousand dollars (\$1000) worth of material goods, dependent on an observable need. Material goods can be used for a program participant's household related to care, health, and safety of the child and family. Some examples of appropriate use of material goods may include, but are not limited to child safety kits, car seats, appliance repairs, adaptive equipment for children with disabilities, and resources related to child and family language and literacy needs. Material goods items are not intended to be an incentive for individuals to participate, but rather a response to the specific needs of the participant and their family. Goods purchased cannot be used to supplant materials or services already being provided through Welfare-to-Work (WTW) supportive services, such as diapers and transportation.

Monthly, CONTRACTOR will collect data to track performance as required by First 5 Riverside County and California Department of Social Services (CDSS) to complete State report CA HVP-19 requirements. CONTRACTOR will collect and input the following types of data in the First 5 Riverside County database system monthly: **Home Visiting Program Models:** the total number of cases enrolled by model type. **Home Visiting Program Caseload:** the caseload, which includes parents or caretakers and children receiving services. **Home Visiting Program Referrals and Services:** referrals made to various services. CONTRACTOR will submit forms requested by First 5 Riverside County and Department of Public Social Services (DPSS) in a timely manner.

Parents as Teachers (PAT) Model

CONTRACTOR will use the Parents as Teachers (PAT) model with CalWORKs eligible families. PAT is an evidence-based home visiting model that promotes the optimal early development, learning and health of children by supporting and engaging their parents and caregivers. The PAT model will be offered prenatally through age 2. Goals are: **(1)** increase parent knowledge of early childhood development and improve parenting practices, **(2)** provide early detection of developmental delays and health issues, **(3)** prevent child abuse and neglect, and **(4)** increase children's school readiness and school success. CONTRACTOR will implement the model with fidelity and good outcomes by providing families with regular home visits. CONTRACTOR will provide First 5 Riverside County with

aggregate data reports submitted to the national service office of PAT. CONTRACTOR will send Model fidelity reports to First 5 Riverside County no later than 30 days after report is received by agency.

CONTRACTOR will maintain partnerships to leverage funding from other sources and continue the program beyond the funding cycle and work in partnership with F5RC to explore effective and efficient cost modeling approaches to maximize investments and incentivize performance.

CONTRACTOR will support First 5 Riverside County with piloting projects towards the improvement and expansion of Home Visiting. This may include meetings, collaborative efforts with other agencies, and/or outreach efforts. CONTRACTOR will assist families in applying for CalWORKs when eligible families are identified.

Screenings and assessments: Children will receive initial and follow-up screenings and assessments in alignment with model fidelity. CONTRACTOR will utilize screenings and assessments to complete comprehensive evaluation and design curriculum for use with children to prepare for school readiness success and conduct care coordination activities to ensure children are linked to and receiving services.

CONTRACTOR will enter all performance targets into First 5 Riverside County's electronic database.

Performance Targets:

1. **Maintain a caseload of 60 active families** with the PAT home visiting program. *(Core)*
2. Document the number of children 0 through 2 years of age or whichever age is determined by CDSS at enrollment served with the PAT home visiting program. *(Core)*
3. Document the number of **home visits**, including group connections provided to enrolled families in the PAT program. *(Core)*
4. Document the number of parents that successfully **complete** the PAT program. *(Core)*
5. Document the number of parents that **exit** the PAT program before 24 months. *(Core)*
6. Document the number of children who received developmental screenings and assessments **that were below** the nationally defined developmental threshold in the PAT program. *(Core)*
7. Document the number of children who received developmental screenings and assessments **that meet** the nationally defined developmental threshold in the PAT program. *(Core)*
8. Document the number of children who received developmental screenings and assessments **that fell below** the nationally defined developmental threshold for age on a **prior screening that have improved to meet or exceed** the nationally defined developmental threshold in the PAT program. *(Core)*
9. Document the number of parents/caretakers who receive referrals for their children for the first time **due to a developmental screening** conducted in the PAT Program. *(Core)*
10. **Screen all children using the ASQ: 3** *(Core)*
11. **Screen all children using the ASQ: 2 SE** *(Core)*
12. **Screen all children using ECOHA.** Children should be screened every 6 months. Moderate/high risk should be screened more regularly.
13. **Screen all pregnant caregivers enrolled in PAT using the POHA**
14. On a quarterly basis, report long-term sustainability, public awareness, and policy change activities in the Performance Narrative (PPR) reports.
15. Other data requested by First 5 Riverside County.

ATTACHMENT B-3: BUDGET

Budget Start Date: 07/01/2023

Budget End Date: 06/30/2027

Total Amount: \$2,096,834.00

FISCAL YEAR 2023-2024		
Category	Description	Amount
Operational Expenses	Home Visits P.A.T.	\$246,125
Operational Expenses	Material Goods CW	\$15,000
Personnel Expenses	Salaries & Benefits	\$161,466
Operational Expenses	Materials & Supplies	\$5,715
Operational Expenses	Rent/Lease	\$40,000
Operational Expenses	Employee Travel	\$8,092
Operational Expenses	Home Visitor Mileage & Travel	\$1,205
Operational Expenses	Training	\$1,250
Operational Expenses	Telephone & Technology	\$3,250

Operational Expenses	Other	\$9,000
Operational Expenses	CalWORKs Material Goods	\$15,000
Indirect Expense	Indirect Cost (10%) Applies to S&B only	\$16,147
SUBTOTAL:		\$522,250.00

FISCAL YEAR 2024-2025		
Category	Description	Amount
Personnel Expenses	Salaries & Benefits	\$316,932
Operational Expenses	Materials & Supplies	\$11,430
Operational Expenses	Rent/Lease	\$60,350
Operational Expenses	Employee Travel	\$16,534
Operational Expenses	Home Visitor Mileage & Travel	\$2,410
Operational Expenses	Training	\$8,500
Operational Expenses	Telephone & Technology	\$16,200
Operational Expenses	Other	\$28,200

Operational Expenses	CalWORKs Material Goods	\$30,000
Indirect Expense	Indirect Cost (10%) Applies to S&B only	\$31,694
SUBTOTAL:		\$522,250.00

FISCAL YEAR 2025-2026		
Category	Description	Amount
Personnel Expenses	Salaries & Benefits	\$316,932
Operational Expenses	Materials & Supplies	\$11,430
Operational Expenses	Rent/Lease	\$30,850
Operational Expenses	Employee Travel	\$16,534
Operational Expenses	Home Visitor Mileage & Travel	\$2,410
Operational Expenses	Training	\$20,000
Operational Expenses	Telephone & Technology	\$16,200
Operational Expenses	Other	\$28,200
Operational Expenses	CalWORKs Material Goods	\$30,000

Operational Expenses	Consultation Services	\$18,000
Indirect Expense	Indirect Cost (10%) Applies to S&B only	\$31,694
SUBTOTAL:		\$522,250.00

FISCAL YEAR 2026-2027		
Category	Description	Amount
Operational Expenses	Training	\$20,000
Operational Expenses	Telephone & Technology	\$16,200
Operational Expenses	Other	\$28,200
Operational Expenses	CalWORKs Material Goods	\$30,000
Operational Expenses	Consultation Services	\$18,000
Indirect Expense	Indirect Cost (10%) Applies to S&B only	\$32,477
Personnel Expenses	Salaries & Benefits	\$323,983
Operational Expenses	Materials & Supplies	\$11,430
Operational Expenses	Rent/Lease	\$30,850

Operational Expenses	Employee Travel	\$16,534
Operational Expenses	Home Visitor Mileage & Travel	\$2,410
SUBTOTAL:		\$530,084.00