

Emp #	Last	First	Hours	Hours	Total	Rate
HS 1681						\$518.40
EC 110						\$660.15
EC 499						\$660.15
HS 1909						\$589.68
EC 1567						\$524.88
HS 698						\$0.00
EC 1751						\$524.88
EC 1939						\$524.88
HS 1815						\$673.92
EC 434						\$660.15
HS 1571						\$524.88
EC 1902						\$466.56
MS 1669						\$524.88
						\$6853.41
			224.00	273.50	497.50	

ldw 5/8/26 on leave

14
11 summer
\$6,853.41

First day 5/5/26
Last pay 8/28/26

Summer Student		WK 1		WK 2		Rate
Emp #	Last	First	Hours	Hours	Total	
ADMIN 1916						\$75.12
ADMIN 1988						\$0.00
ADMIN 1986						\$0.00
ADMIN						\$0.00
ADMIN 1991						\$0.00
ADMIN 1917						\$475.76
ADMIN 1995						\$0.00
ADMIN 1918						\$212.84
ADMIN						\$0.00
ADMIN 1985						\$0.00
ADMIN						\$0.00
ADMIN 1990						\$0.00
ADMIN 1992						\$0.00
ADMIN 1993						\$0.00
ADMIN 1994						\$0.00
ADMIN 1921						\$0.00
ADMIN 1922						\$162.76
ADMIN 1923						\$0.00
ADMIN 1987						\$0.00
ADMIN 1989						\$0.00
			24.00	50.00	74.00	\$926.48

\$7,779.89

EMPLOYEE TIME SHEET

LEHIGHTON AREA SCHOOL DISTRICT
Lehighton, Pennsylvania

This report is to be completed by employee and submitted by immediate supervisor to the Business Office for each two-week pay period.
Reports submitted the Monday following each pay day will be paid the following payday.

DATE	TIME		TIME OUT FOR LUNCH	NUMBER OF HOURS	BUILDING	POSITION
	FROM	TO				
5-25	OFF				HS	Cleaner
5-26	2:30	7:00		4.5		
5-27	2:30	7:00		4.5		
5-28	2:30	7:00		4.5		
5-29	2:30	6:30		4.0		
			Week 1 Total	17.5		
6-1	2:30	7:00		4.5		
6-2	2:30	7:00		4.5		
6-3	2:30	7:00		4.5		
6-4	2:30	7:00		4.5		
6-5	2:30	7:00		4.5		
			Week 2 Total	22.5		
TOTAL HOURS				40		

Print Employee Name

Employee Signature

Certification of

Approved for Payment

Date: 5-25-26

Date: 6-1-26

Date: 6-8-26

EMPLOYEE TIME SHEET

LEHIGHTON AREA SCHOOL DISTRICT
Lehighton, Pennsylvania

This report is to be completed by employee and submitted by immediate supervisor to the Business Office for each two-week pay period.
Reports submitted the Monday following each pay day will be paid the following payday.

DATE	TIME		TIME OUT FOR LUNCH	NUMBER OF HOURS	BUILDING	POSITION
	FROM	TO				
5-25	—	—		—	EC	Cleaner
5-26	3:30	8:00		4.5		
5-27	3:30	8:00		4.5		
5-28	3:30	8:00		4.5		
5-29	3:30	8:00		4.5		
			Week 1 Total	18		
6-1	3:30	8:00		4.5		
6-2	3:30	8:00		4.5		
6-3	3:30	8:00		4.5		
6-4	3:30	8:00		4.5		
6-5	3:30	8:00		4.5		
			Week 2 Total	22.5		
TOTAL HOURS				40.5		

Print Employee Name

Employee Signature

Certification of Hours

Approved for Payroll

Date: 6-5-26

Date:

Date: 6-8-26

EMPLOYEE TIME SHEET

LEHIGHTON AREA SCHOOL DISTRICT Lehigh, Pennsylvania

This report is to be completed by employee and submitted by immediate supervisor to the Business Office for each two-week pay period.
Reports submitted the Monday following each pay day will be paid the following payday.

DATE	TIME		TIME OUT FOR LUNCH	NUMBER OF HOURS	BUILDING	POSITION
	FROM	TO				
5/26/26	3:30	8:00		4.5	EC	Cleaner
5/27	3:30	8:00		4.5		
5/28	3:30	8:00		4.5		
5/29	3:30	8:00		4.5		
			Week 1 Total	18		
6/1	3:30	8:00		4.5		
6/2	3:30	8:00		4.5		
6/3	3:30	8:00		4.5		
6/4	3:30	8:00		4.5		
6/5	3:30	8:00		4.5		
			Week 2 Total	22.5		
TOTAL HOURS				40.5		

Print Employee Name

Employee Signature

Certification of Hours

Approved for Payment

Date:

Date:

Date:

June 5, 2026

6-8-26

EMPLOYEE TIME SHEET

LEHIGHTON AREA SCHOOL DISTRICT
Lehighton, Pennsylvania

This report is to be completed by employee and submitted by immediate supervisor to the Business Office for each two-week pay period.
Reports submitted the Monday following each pay day will be paid the following payday.

DATE	TIME		TIME OUT FOR LUNCH	NUMBER OF HOURS	BUILDING	POSITION
	FROM	TO				
5/25/26		OFF	Holiday			
5/26/26	2:30	8:00	—	5.5	H-S	Cleaner
5/27/26	2:30	8:00	—	5.5	H-S	Cleaner
5/28/26	2:30	8:30	—	6	H-S	Cleaner
5/29/26	2:30	8:30	—	6	H-S	Cleaner
			Week 1 Total	23		
6/1/26	2:30	7:00	—	4.5	H-S	Cleaner
6/2/26	2:30	7:00	—	4.5	H-S	Cleaner
6/3/26	2:30	7:00	—	4.5	H-S	Cleaner
6/4/26	2:30	7:00	—	4.5	H-S	Cleaner
6/5/26	2:30	7:00	—	4.5	H-S	Cleaner
			Week 2 Total	22.5		
			TOTAL HOURS	45.5		

Print Employee

Employee Sign

Certification of

Approved for Pa

Date: 6/5/26

Date:

Date: 6-8-26

EMPLOYEE TIME SHEET

LEHIGHTON AREA SCHOOL DISTRICT
Lehighon, Pennsylvania

This report is to be completed by employee and submitted by immediate supervisor to the Business Office for each two-week pay period.
Reports submitted the Monday following each pay day will be paid the following payday.

DATE	TIME		TIME OUT FOR LUNCH	NUMBER OF HOURS	BUILDING	POSITION
	FROM	TO				
5/25	Closed		Mem Day		Elem.	Cleaner
26	3:30	8:00		4 1/2		
27	3:30	8:00		4 1/2		
28	3:30	8:00		4 1/2		
29	3:30	8:00		4 1/2		
				18		
6/1	3:30	8:00		4 1/2		
2	3:30	8:00		4 1/2		
3	3:30	8:00		4 1/2		
4	3:30	8:00		4 1/2		
5	3:30	8:00		4 1/2		
				22 1/2		
TOTAL HOURS				40 1/2		

Print Employee Name

Employee Signature

Certification of Hours

Approved for Payment

Date:

Date:

Date:

6/5/26

6-8-24

EMPLOYEE TIME SHEET

LEHIGHTON AREA SCHOOL DISTRICT
Lehigh, Pennsylvania

This report is to be completed by employee and submitted by immediate supervisor to the Business Office for each two-week pay period.
Reports submitted the Monday following each pay day will be paid the following payday.

DATE	TIME		TIME OUT FOR LUNCH	NUMBER OF HOURS	BUILDING	POSITION
	FROM	TO				
5-25-26	Holiday			—	EC	cleaner
5-26	3:30	8:00		4.5		
5-27	3:30	8:00		4.5		
5-28	3:30	8:00		4.5		
5-29	3:30	8:00		4.5		
			Week 1 Total	18		
6-1	3:30	8:00		4.5		
6-2	3:30	8:00		4.5		
6-3	3:30	8:00		4.5		
6-4	3:30	8:00		4.5		
6-5	3:30	8:00		4.5		
			Week 2 Total	22.5		
TOTAL HOURS				40.5		

Print Employee Name

Employee Signature

Certification of Hours

Approved for Payment

Date: 6-5-26

Date:

Date: 6-8-26

EMPLOYEE TIME SHEET

LEHIGHTON AREA SCHOOL DISTRICT Lehighton, Pennsylvania

This report is to be completed by employee and submitted by immediate supervisor to the Business Office for each two-week pay period.
Reports submitted the Monday following each pay day will be paid the following payday.

DATE	TIME		TIME OUT FOR LUNCH	NUMBER OF HOURS	BUILDING	POSITION
	FROM	TO				
5-26-26	2:30	7:00		4 $\frac{1}{2}$	MS	cleaner
5-27-26	2:30	7:00		4 $\frac{1}{2}$	MS	cleaner
5-28-26	2:30	7:00		4 $\frac{1}{2}$	MS	cleaner
5-29-26	2:30	7:00		4 $\frac{1}{2}$	MS	cleaner
			Week 1 Total	18		
6-1-26	2:30	7:00		4 $\frac{1}{2}$	MS	cleaner
6-2-26	2:30	7:00		4 $\frac{1}{2}$	MS	cleaner
6-3-26	2:30	7:00		4 $\frac{1}{2}$	MS	cleaner
6-4-26	2:30	7:00		4 $\frac{1}{2}$	MS	cleaner
6-5-26	2:30	7:00		4 $\frac{1}{2}$	MS	cleaner
			Week 2 Total	22 $\frac{1}{2}$		
TOTAL HOURS				40 $\frac{1}{2}$		

Print Employee Name

Employee Signature

Certification of Hours

Approved for Payment

Date: June 5, 2026

Date: _____

Date: 6-8-26

EMPLOYEE TIME SHEET

LEHIGHTON AREA SCHOOL DISTRICT
Lehighton, Pennsylvania

This report is to be completed by employee and submitted by immediate supervisor to the Business Office for each two-week pay period.
Reports submitted the Monday following each pay day will be paid the following payday.

DATE	TIME		TIME OUT FOR LUNCH	NUMBER OF HOURS	BUILDING	POSITION
	FROM	TO				
5/25/26	X	X		0	X	Closed
5/26/26	6:00	12:30		6.5	H.S.	Cleaner
5/27/26	6:00	12:30		6.5	H.S.	Cleaner
5/28/26	6:00	12:30		6.5	H.S.	Cleaner
5/29/26	6:00	12:30		6.5	H.S.	Cleaner
			Week 1 Total	26		
6/1/26	6:00	12:30		0	H.S.	Cleaner
6/2/26	6:00	12:30		6.5	H.S.	Cleaner
6/3/26	6:00	12:30		6.5	H.S.	Cleaner
6/4/26	6:00	12:30		6.5	H.S.	Cleaner
6/5/26	6:00	12:30		6.5	H.S.	Cleaner
			Week 2 Total	26		
TOTAL HOURS				52		

Print Employee Name

Employee Signature

Certification of Hours

Approved for Payment

Date: 6/5/26

Date:

Date: 6-8-26

EMPLOYEE TIME SHEET

LEHIGHTON AREA SCHOOL DISTRICT
Lehighton, Pennsylvania

This report is to be completed by employee and submitted by immediate supervisor to the Business Office for each two-week pay period.
Reports submitted the Monday following each pay day will be paid the following payday.

DATE	TIME		TIME OUT FOR LUNCH	NUMBER OF HOURS	BUILDING	POSITION
	FROM	TO				
5-25	○	○		○	EC	Chaney
5-26	3:30	8:00		4½		
5-27	3:30	8:00		4½		
5-28	3:30	8:00		4½		
5-29	3:30	8:00		4½		
			Week 1 Total	18		
6-1	3:30	8:00		4½		
6-2	3:30	8:00		4½		
6-3	3:30	8:00		4½		
6-4	3:30	8:00		4½		
6-5	3:30	8:00		4½		
			Week 2 Total	22½		
TOTAL HOURS				40½		

Print Employee Name

Employee Signature

Certification of Hours

Approved for Payroll

Date: 6-5-26

Date: _____

Date: 6-8-26

EMPLOYEE TIME SHEET

LEHIGHTON AREA SCHOOL DISTRICT
Lehighton, Pennsylvania

This report is to be completed by employee and submitted by immediate supervisor to the Business Office for each two-week pay period.
Reports submitted the Monday following each pay day will be paid the following payday.

DATE	TIME		TIME OUT FOR LUNCH	NUMBER OF HOURS	BUILDING	POSITION
	FROM	TO				
5-26	2:30	7:00		4½	HS	Cleaner
5-27	2:30	7:00		4½	HS	Cleaner
5-28	2:30	7:00		4½	HS	Cleaner
5-29	2:30	7:00		4½	HS	Cleaner
			Week 1 Total			
6-1	2:30	7:00		4½	HS	Cleaner
6-2	2:30	7:00		4½	HS	Cleaner
6-3	2:30	7:00		4½	HS	Cleaner
6-4	2:30	7:00		4½	HS	Cleaner
6-5	2:30	7:00		4½	HS	Cleaner
			Week 2 Total			
TOTAL HOURS				40½		

Print Employee

Employee S

Certification

Approved for

Date: _____

Date: _____

Date: 6-8-24

EMPLOYEE TIME SHEET

LEHIGHTON AREA SCHOOL DISTRICT
Lehigh, Pennsylvania

This report is to be completed by employee and submitted by immediate supervisor to the Business Office for each two-week pay period.
Reports submitted the Monday following each pay day will be paid the following payday.

DATE	TIME		TIME OUT FOR LUNCH	NUMBER OF HOURS	BUILDING	POSITION
	FROM	TO				
5/26/26	3:30	8:00		4hrs 30mins	EC	Cleaner
5/28/26	3:30	8:00		4hrs 30mins	↓	↓
5/29/26	3:30	8:00		4hrs 30mins		
			Week 1 Total	13.5		
6/1/26	3:30	8:00		4hrs 30mins	EC	Cleaner
6/2/26	3:30	8:00		4hrs 30mins	↓	↓
6/3/26	3:30	8:00		4hrs 30mins		
6/4/26	3:30	8:00		4hrs 30mins		
6/5/26	3:30	8:00		4hrs 30mins		
			Week 2 Total	22.5		
TOTAL HOURS				36		

Print Employee Name

Employee Signature

Certification of Hours

Approved for Payment

Date: 6/5/26

Date:

Date: 6-8-26

EMPLOYEE TIME SHEET

LEHIGHTON AREA SCHOOL DISTRICT Lehighton, Pennsylvania

This report is to be completed by employee and submitted by immediate supervisor to the Business Office for each two-week pay period.
Reports submitted the Monday following each pay day will be paid the following payday.

DATE	TIME		TIME OUT FOR LUNCH	NUMBER OF HOURS	BUILDING	POSITION
	FROM	TO				
5-25-26	NO	School		—	HAMS	Cleaner
5-26-26	5:30	10:00		4 1/2		
5-27-26	5:30	10:00		4 1/2		
5-28-26	5:30	10:00		4 1/2		
5-29-26	5:30	10:00		4 1/2		
			Week 1 Total	18		
6-1-26	5:30	10:00		4 1/2		
6-2-26	5:30	10:00		4 1/2		
6-3-26	5:30	10:00		4 1/2		
6-4-26	5:30	10:00		4 1/2		
6-5-26	5:30	10:00		4 1/2		
			Week 2 Total	22 1/2		
TOTAL HOURS				40 1/2		

Print Employee

Employee Sig

Certification of

Approved for Pa

Date: 6-5-26

Date:

Date: 6-8-26

EMPLOYEE TIME SHEET

LEHIGHTON AREA SCHOOL DISTRICT
Lehighton, Pennsylvania

This report is to be completed by employee and submitted by immediate supervisor to the Business Office for each two-week pay period.
Reports submitted the Monday following each pay day will be paid the following payday.

DATE	TIME		TIME OUT FOR LUNCH	NUMBER OF HOURS	BUILDING	POSITION
	FROM	TO				
5/26/26	2:30	7:00	0	4.5	HS	Cleaner
5/27/26	2:30	4:00	0	1.5	HS	Cleaner
			Week 1 Total	6		
			Week 2 Total			
TOTAL HOURS				6		

Print Employee

Employee

Certification

Approved

Date: _____

Date: _____

Date: 6-8-24

EMPLOYEE TIME SHEET

LEHIGHTON AREA SCHOOL DISTRICT
Lehighton, Pennsylvania

This report is to be completed by employee and submitted by immediate supervisor to the Business Office for each two-week pay period.
Reports submitted the Monday following each pay day will be paid the following payday.

DATE	TIME		TIME OUT FOR LUNCH	NUMBER OF HOURS	BUILDING	POSITION
	FROM	TO				
5/26	5:00	8:00		3	EC	cleaner
5/27	5:00	8:00		3	EC	cleaner
5/28	5:00	8:00		3	EC	cleaner
5/29	3:30	6:30		3	EC	cleaner
			Week 1 Total	12		
6/1	5:00	8:00		3	EC	cleaner
6/2	3:30	6:30		3	EC	cleaner
6/3	5:00	8:00		3	EC	cleaner
6/3	10:00	2:30	12:00	4.5	BG	Maintenance
6/4	4:30	8:00		3.5	EC	cleaner
6/5	7:00	2:00	12:00	7	BG	Maintenance
	5:00	7:00		2	EC	cleaner
			Week 2 Total	26		
TOTAL HOURS				38		

Print Employee

Employee Sign

Certification of

Approved for P

Date:

Date:

Date:

5/26

6-8-26

EMPLOYEE TIME SHEET

LEHIGHTON AREA SCHOOL DISTRICT
Lehighton, Pennsylvania

This report is to be completed by employee and submitted by immediate supervisor to the Business Office for each two-week pay period.
Reports submitted the Monday following each pay day will be paid the following payday.

DATE	TIME		TIME OUT FOR LUNCH	NUMBER OF HOURS	BUILDING	POSITION
	FROM	TO				
5/27	5:00	8:00		3	EC	Cleaner
5/29	3:30	6:30		3	EC	Cleaner
			Week 1 Total	6		
6/1	5:00	7:00		2	EC	Cleaner
6/3	5:00	8:00		3	EC	Cleaner
6/4	9:15	1:45	30	4	B G	Maintenance
6/5	5:00	7:00		2	EC	Cleaner
			Week 2 Total	11		
TOTAL HOURS				17		

Print Employee

Employee Sign

Certification of

Approved for Pay

Date: 06/05/26

Date:

Date: 6-8-26

LEHIGHTON AREA SCHOOL DISTRICT

This report is to be completed by employee and submitted by immediate supervisor to the Business Office for each two-week pay period.

Reports submitted the Monday following each pay day will be paid the following payday.

DATE	TIME		TIME OUT FOR LUNCH	NUMBER OF HOURS	BUILDING	POSITION
	FROM	TO				
			Week 1 Total	0		
6/4	7:00AM	12:00PM		5	BG	Ground.
6/5	7:00AM	3:30PM	1/2 hour	8	BG	Grounds
			Week 2 Total	13		
TOTAL HOURS				13		

Print Employee Na

Employee Signa

Date:

6/8/26

Approved for Paym

Date:

6-8-26