

HIGH SCHOOL PHONE POLICY

Phones are not to be used during school

Cell phones and personal electronic devices are not to be used during the school day.

Only district-provided devices may be used during the school day, unless otherwise approved by the campus principal. Without such permission, staff will collect the items and turn them in to the front office.

Storage Options

Every student will be assigned a personal Yondr Bag. While the Yondr Bag is considered school property, it is each student's responsibility to bring their bag with them to school every day and keep it in good working condition. The bag will be returned to the school at the end of the school year.

Cell phones and personal electronic device definition

- Cell phones (both phones that connect to the internet and non-internet connected cell phones that send and receive text message and make phone calls)
- Personal electronics devices such as tablets, laptops, and gaming devices
- Airpods, earbuds, Bluetooth connected headphones
- Smartwatches, fitness trackers and other accessories that connect to the internet
- Wearable tech

Exceptions

A school shall require documentation to support exemptions. The exception is specific to the need only and still prohibits the use for any other purposes.

- A student has a medical necessity, as determined by a healthcare professional, requiring the use of a cell phone to manage their condition. The cell phone must be used exclusively for this purpose.

Parent/Guardian/Student Communication

If a parent, guardian, or student needs to communicate during the school day, a phone will be available in the main office or another designated area determined by the school. Additionally, every classroom is equipped with a phone that teachers can use to facilitate necessary communication. Students will also have access to their school email at designated times during the day and may receive messages from parents via email.

Daily Process

As students **enter the designated area**, they will:

- 1) Turn their phone off.
- 2) Place their phone inside their Yondr bag and secure it in the presence of school staff.
- 3) Store their Yondr bag in their backpack for the day.

At the end of the day, students will unlock their bag, remove their phone and put their bag in their backpack. Students must bring their bag to school with them each day.

***Students arriving late or leaving early will bag/unbag their phones in the **designated area**.

Violations

Bag Damage / Lost Bag / Using Phone During School

If a student damages their bag or is caught using their phone, Administration will collect the student's bag/phone.

Repercussions for damaged bag or missing/lost bag may include:

- If damaged or lost, purchase a replacement bag for 20.00.
- If missing, the phone/personal electronic device will be taken up.
- Multiple times of bag and ID missing will result in ISS and DAEP placement (refer to AISD student code of conduct and AISD Student Parent Handbook)

Examples of bag damage include:

- Bent pin
- Ripped fabric
- Deep scratches on the lock exterior + green ring
- Intentional marks on the inside or outside of the bag
- Pin and button not fully recessing due to pin damage

Consequences for Unauthorized Phone/Electronic Device Use:

Unauthorized use of phone/electronic device will result in the confiscation of the phone/device and the following consequences:

- **Offense 1:** The phone may be retrieved by the parent/guardian at the campus front office before 4:15 p.m.
- **Offense 2:** The phone may be retrieved by the parent/guardian at the campus front office before 4:15 p.m., and the student will be assigned **one (1) day of in-school suspension**.
- **Offense 3:** The phone may be retrieved by the parent/guardian at the campus front office before 4:15 p.m., and the student will be assigned **two (2) days of in-school suspension**.
- **Offense 4:** The phone may be retrieved by the parent/guardian at the campus front office before 4:15 p.m., and the student will be assigned **three (3) days of in-school suspension**.
- **Offense 5:** The phone may be retrieved by the parent/guardian at the campus front office before 4:15 p.m., and the student will be assigned **four (4) days of in-school suspension**.
- **Offense 6:** The phone may be retrieved by the parent/guardian at the campus front office before 4:15 p.m., the student will be assigned to **DAEP** (Disciplinary Alternative Education Program).

Refusal to surrender a cell phone when directed by school personnel is considered an act of defiance. This behavior will result in immediate disciplinary action, which may include placement in In-School Suspension (ISS) or a Disciplinary Alternative Education Program (DAEP), depending on the severity and frequency of the offense.

Forgotten Yondr Bags

If a student forgets their bag, **their phone will be collected**. The phone will be returned to the student at dismissal.

If a student consistently forgets their bag, it is considered lost. **Refer to the Lost Bag policy above.**

Multiple instances of failure to bring your bag to school will result in ISS and/or DAEP placement.

Cumulative Instances of violations related to cell phone, electronic devices, school identification

Cumulative Instances of students failure to bring the Yondr bag and their student ID to school, will result in the following consequences:

1st offense: Warning and documentation

2nd offense: Warning and documentation

3rd offense: Parent contact and documentation

4th offense: Parent contact, documentation and 1 day of ISS

5th offense: Parent Contact, documentation, and 2 days of ISS

6th offense: Parent Contact, documentation and DAEP placement