

# Board Information Item

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Information Packet	Board Agenda Information	Board Agenda Action	Board Agenda Consent
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06/15/2026

**Subject:** Consider and Act on Revisions to Board Policy BDB(LOCAL), Board Committees and New Board Policy BDF(LOCAL), Advisory Committees

**Contact Person:** Rick DeMasters, Interim Superintendent  
Paula Barbaroux, Chief Operations Officer

**Priority and Performance Objective:** Priority 4: Strong Financial Stewardship and Internal System Efficiency  
Objective 4.1: Transparent Financial Stewardship  
Objective 4.2: Effective and Efficient District Operations

**Summary:** In GCISD, three types of committees have generally been formed and used for various advisory purposes. A few committees are required by law. These include the District Excellence Committee (DEC), Campus Excellence Committees (CECs), and the School Health Advisory Committee (SHAC). [See Board Policy BQB(LEGAL) and LOCAL), and BDF(LEGAL)]

Board committees consist of board members for specific purposes. Examples include an ad hoc committee for policies, strategic planning committee, legislative priorities committee. At times, these committees may consult with or include members of the administration. [See proposed Board policy BDB(LOCAL).]

Advisory committees consist of staff, parents, other community members, and/or students. These committees may or may not include board members. Examples include a finance committee, district excellence committee, strategic planning committee, a long-range facility planning committee, revenue growth committee. [See proposed Board policy BDF(LOCAL).]

Superintendent and other administrative committees may consist of staff, parents, other community members, and/or students. These committees are less likely to include board members. Members may be appointed by the superintendent or otherwise invited by the superintendent or other administrators. Examples include policy review committee, a student advisory panel, a specific academic advisory committee, etc. Some of these may be temporary or ongoing dictated by the purpose.

The District currently has one policy for all committees. It is Board Policy BDB(LOCAL). TASB Update 125 included a recommendation to change from one policy addressing all internal committees to two policies: one for board committees and the other for advisory committees. The District has reviewed the proposed policies and recommends them with some changes and additions. The recommended policies establish that the Board shall approve the formation of Board and advisory committees, per BDB(LOCAL) and BDF(LOCAL).

**Attachments:**

Proposed Board Policy BDB(LOCAL)  
Proposed Board Policy BDF(LOCAL)

**Recommendation:**

The recommendation is for the Board of Trustees to approve the changes and additions to Board Policy BDB(LOCAL), as presented and approve new Board Policy BDF(LOCAL), as presented.

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Note: For advisory committees that include staff, parents, community members, or students, see BDF.

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### Special Committees

~~The President shall appoint members to special committees created by the Board.~~ Formation of a Board committee shall be by Board action or in alignment with Board operating procedures. A Board committee shall be composed only of current Board members. ~~to fulfill specific assignments, unless otherwise provided by Board action. These committees may include District personnel and citizens. The function of committees shall be fact-finding, deliberative, and advisory, but not administrative. Special committees shall report their findings to the Board and shall be dissolved upon completion of the assigned task or vote of the Board.~~

When establishing a Board committee, the President shall announce the creation and appointments for a Board special committee and, at a minimum, specify the:

- Number of Board members on the committee;
- Term of committee membership; and
- Responsibilities of the committee.

A Board committee shall be fact finding, deliberative, and advisory, and shall make recommendations in the areas of assigned responsibility. Board committees shall report their findings and recommendations to the Board and shall not assume administrative duties or responsibilities.

The President of the Board and the Superintendent shall be ex officio members of all Board committees, unless otherwise provided by Board action.

### Transacting Business

Board committees shall not have final decision making authority. Board committees may transact business only within the specific authority granted by the Board. To be binding, all such business must be reported to the Board at a ~~the next~~ regular or special meeting for approval and entry into the minutes as a public record. The Board shall not accept a Board committee's recommendation without due consideration of the matter.

### Dissolution

A Board committee shall be dissolved upon Board action.

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**Note:** For committees composed only of current Board members, see BDB.

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### **Advisory Committees**

For purposes of this policy, an advisory committee is a committee composed primarily of District staff, parents, other community members, and/or students. An advisory committee may also include Board members in numbers less than a quorum of the Board.

Formation of an advisory committee shall be by Board action.

When establishing an advisory committee, consideration shall be given in accordance with the following: Committee membership shall prioritize individuals with relevant professional experience, subject matter expertise, stakeholder perspective, and qualifications related to the committee's purpose.

- Balanced representation shall, when practicable, include diverse campus levels, municipalities, professional perspective, and stakeholder groups served by the District.
- The District may utilize an open application or interest process for advisory committee participation when appropriate.

When establishing an advisory committee, the Board President shall announce the creation of the committee and, ~~action shall,~~ at a minimum, specify the:

- Number of Board members serving on the committee with relevant expertise;
- Number of members on the committee;
- Process to select ~~appoint~~ members ~~to~~ for the committee, unless otherwise prescribed by law
- Term of committee membership; ~~and~~
- Responsibilities, charter, and scope of the committee; and
- The advisory participants or stakeholder groups to be represented.

Committee appointments shall be subject to Board approval unless otherwise authorized by Board action. To encourage broad participation and diverse perspectives, committee membership may be periodically rotated when practicable.

The President of the Board and the Superintendent may serve as ex officio members of Board committees unless otherwise provided by Board action.

An advisory committee shall be fact-finding, deliberative, and advisory and shall not assume administrative duties or responsibilities or direct District staff. Advisory committees shall report their findings and recommendations to the Board.

Transacting  
Business

An advisory committee may transact business only within the specific authority granted by the Board. ~~To be binding, all such committee~~ Advisory committees shall provide periodic meeting summaries, reports, and recommendations publicly to the Board for periodic updates and approval ~~must be reported to the Board at a regular or special meeting for approval~~ and entry into the minutes as a public record for consideration. The Board shall not be bound to accept recommendations from an advisory committee and shall independently deliberate and act upon committee recommendations and shall not delegate final authority to a committee. Changes to the previously Board-approved committee charter, objective, or scope must be presented to the Board at a public meeting for approval.

Dissolution

An advisory committee shall be dissolved upon completion of the assigned task or Board action.

Superintendent  
Advisory  
Committees

Nothing in this policy shall be construed to limit the appointment or use of advisory committees involving staff and stakeholders by the Superintendent for the purpose of serving in an advisory capacity, developing recommendations, processes, or procedures.