



**HLWW Public Schools**  
Employment Recommendation Form

Date: 9/22/23

Name of Applicant: Marie Pacheco

Recommended By: Jim Schimelpfenig

Title of Position: SPED Para-professional

Location: Middle School

Step/Lane: 2

Position Supervised By: Jim Schimelpfenig

Pay Rate (hourly employees): \$18.08

Position Term Description (part time, full time, year-round, school year, etc) 5.5 hours per day

Is applicant replacing someone or is this a new hire? New Hire

Top Priorities for the Position:

1. Meet needs of students
2. Meet needs of Sped teachers
3. Best fit for the Middle School staff

Number of Applicants: 1

Number of Candidates Interviewed: 1

Interview Team: Jim Schimelpfenig

Educational Background of Candidate: Graduate of High School Diploma attended 1 year at New Mexico Highlands University

Employment Background of Candidate: 4.0 Transportation Bus driver at HLWW

Administrative Recommendation (include qualities that applicant brings to the position):

As a bus driver Marie has shown her ability to work with students in challenging situations.

Previous Tenure (teaching positions ONLY) Yes \_\_\_\_\_ No \_\_\_\_\_

Supervisor Signature Jim Schimelpfenig Date 9/22/23

<p><i>Office Use ONLY</i></p> <p>Copy to HR (prior to board meeting) _____</p> <p>Copy to Employee _____ Date of HR Meeting _____</p> <p>Union Steward Contacted (where applicable) _____</p>
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