



CAPITAN MUNICIPAL SCHOOLS

Home of the Tigers

Memo

To: Board of Education

From: Jamie Shepperd

Date: 6/12/2026


Re: 24189 BAR

Message

Attached is an Increase BAR for fund 24189, Student Support and Academic Enrichment Program Title IV.

CAPITAN MUNICIPAL SCHOOLS *To Lead, Educate, and Prepare All Students*

Located in 150 Forest, Capitan, NM 88316 • Mailing Address PO Box 278, Capitan, NM 88316 • Phone (575) 354.8500 • Fax (575) 354.8505



Must submit backup for all BARs, except transfers of funds for SEG or direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
 300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 040-000-2526-0047-1
 Fund Type: Flowthrough
 Adjustment Type: Increase

Fiscal Year: 2025-2026
 Adjustment Changes Intent/Scope of Program Yes or No?: No
 Total Approved Budget (Flowthrough):

Entity Name: Capitan Municipal Schools
 Contact: Jamie Shepperd, Chief Financial Officer
 Phone: 575-354-8514
 Email: jamie.shepperd@capitantigers.org

FLOWTHROUGH ONLY	Budget Period: 07/01/2025	To: 06/30/2026
A. Approved Carryover:		
B. Total Current Year Allocation:		
D. Total Funding Available:		

Revenue 24189.0000.44500 \$3,753.42

Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
24189 Student Support and Academic Enrichment Program Title IV	1000 Instruction	52311 Health and Medical Premiums	1010 Regular Education (PreK-12) Programs	040033 Capitan Elementary	1411 Teachers-Grades 1-12		\$286.65	\$286.65	
24189 Student Support and Academic Enrichment Program Title IV	1000 Instruction	52312 Life	1010 Regular Education (PreK-12) Programs	040033 Capitan Elementary	1411 Teachers-Grades 1-12		\$0.33	\$0.33	
24189 Student Support and Academic Enrichment Program Title IV	1000 Instruction	52313 Dental	1010 Regular Education (PreK-12) Programs	040033 Capitan Elementary	1411 Teachers-Grades 1-12		\$14.41	\$14.41	
24189 Student Support and Academic Enrichment Program Title IV	1000 Instruction	52314 Vision	1010 Regular Education (PreK-12) Programs	040033 Capitan Elementary	1411 Teachers-Grades 1-12		\$2.42	\$2.42	
24189 Student Support and Academic Enrichment Program Title IV	1000 Instruction	52720 Workers Compensation Employer's Fee	1010 Regular Education (PreK-12) Programs	040033 Capitan Elementary	1411 Teachers-Grades 1-12		\$0.13	\$0.13	

24189 Student Support and Academic Enrichme nt Program Title IV	2200 Support Services- Instruction	53330 Professional Development	0000 No Program	040000 Capitan District Office	0000 No Job Class	\$1,302.56	\$3,449.48	\$4,752.04	
						Sub Total	\$3,753.42		
						Indirect Cost			
						DOC. TOTAL	\$3,753.42		

Justification:

FY25-26 Final Award and Carryover

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.



STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
300 DON GASPAR AVE.
SANTA FE, NEW MEXICO 87501-2786
Telephone (505) 827-5800
www.ped.state.nm.us

MARIANA D. PADILLA
SECRETARY OF PUBLIC EDUCATION

MICHELLE LUJAN GRISHAM
GOVERNOR

April 27, 2026

MEMORANDUM

TO: Superintendents, Charter Leaders, and Business Managers
FROM: Amanda DeBell, Deputy Secretary of Teaching, Learning and Innovation
RE: Title IV Part A (24189) Carryover and Final Award FY25-26

DocuSigned by:
Amanda DeBell
88199725368D409...

The New Mexico Public Education Department (PED) has granted its final FY 25-26 subawards for funding through the Title IV Part A Student Support and Academic Enrichment Fund (24189).

In accordance with federal regulations at 2 C.F.R. § 200.332(a), please note the following federal award identification information specific to this subaward. All local educational agencies (LEAs) receiving this subaward through PED, as listed on Exhibit C, are subrecipients of the following federal funding:

Subrecipient's name	See Exhibit C
Subrecipient's UEI number	See Exhibit C
Federal Award Identification Number (FAIN)	S424A250032
Federal award date	July 1, 2025
Subaward period of performance start and end dates	July 1, 2025 – September 30, 2026
Subaward budget period start and end date	July 1, 2025 – September 30, 2026

Amount of federal funds obligated by this subaward to subrecipient	See Exhibit C
Total amount of federal funds obligated to subrecipient including current financial obligation	See Exhibit C
Total amount of the federal award committed to subrecipient	See Exhibit C
Federal award project description, as required to be responsive to the Federal Funding Accountability and Transparency Act (FFATA)	84.424A Student Support and Academic Enrichment Grants
Federal awarding agency	Federal Program Officer Ivonne I. Jaime 202-260-1519 ivonne.jaime@ed.gov United States Department of Education
Contact information for awarding official of the Pass-through entity	Emily Sisk-Layman Safe and Healthy Schools emily.sisk-layman@ped.nm.gov (505) 479-2037 300 Don Gaspar Avenue, Santa Fe, NM 87501
Contact information for pass-through awarding official	Emily Sisk-Layman Safe and Healthy Schools emily.sisk-layman@ped.nm.gov (505) 479-2037 300 Don Gaspar Avenue, Santa Fe, NM 87501
CFDA number and name	84.424A Student Support and Academic Enrichment (SSAE) Program
Research and development (R&D) award (Yes/No)	No
Indirect cost rate for federal award	https://webnew.ped.state.nm.us/bureaus/administrative-services/accounting/

The following requirements apply to this sub-award:

- 2 C.F.R. Part 200: Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards¹

¹ The regulations at 2 C.F.R. Part 200 are located online at: http://www.ecfr.gov/cgi-bin/text-idx?tpl=/ecfrbrowse/Title02/2cfr200_main_02.tpl.

FY25-26 Title IV Carryover & Final Award

April 27, 2026

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- 2 C.F.R. Part 3474: Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards
- 2 C.F.R. Part 3485: Non-procurement Debarment and Suspension

Reporting Requirements:

Please review Exhibit C and submit a BAR through OBMS for the appropriate amount.

Fund Code	24189
Object Code	44500

Reporting Requirements (continued)

Please adhere to the following timelines required for obligation, liquidation and RfR submission:

Obligation:

BAR Submission Due Date in OBMS	May 25, 2026
Documentation Needed for BAR in OBMS	Copy of this letter (including Exhibit C)

Expenditure (liquidation):

Fiscal Year	FY 25-26
Expenditure Due Date (to include current fiscal year and prior year carryover amounts)	September 30, 2026

Additional Requirements:

- Pursuant to NMSA 6-5-3, the **appropriate fund** shall be **encumbered prior to** the issuance of **vouchers or purchase orders** or the engagement of **contracts**.
- R&D- No

Indirect Cost Rate:

As required by 2 C.F.R. § 200.332(a) (1) (xiv), PED recognizes the indirect cost rate between PED and public school districts and state charter schools as calculated by PED and located on the PED website: <https://webnew.ped.state.nm.us/bureaus/administrative-services/accounting/>

Access to Records and Financial Statements:

In addition, pursuant to 2 C.F.R. § 200.332(a)(5), all subrecipients as identified in Exhibit A, attached to this sub-award, must permit PED and auditors access to records and financial statements as necessary.

Closeout Procedures:

Fiscal Year	FY 25-26
Final Day to Submit RfRs	July 7, 2026

Contact Information:

FY25-26 Title IV Carryover & Final Award

April 27, 2026

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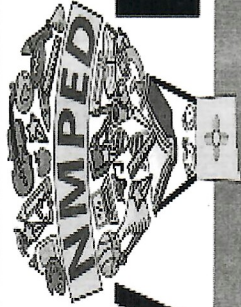
Program Name, Contact Name, Email and Phone Number	Emily Sisk-Layman Safe and Healthy Schools emily.sisk-layman@ped.nm.gov (505) 479-2037 300 Don Gaspar Avenue, Santa Fe, NM 87501
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To reach the Fiscal Grants Management Bureau, please contact Valerie Padilla, valerie.padilla@ped.nm.gov, (505) 538-0215.

Enclosures (1):

Award Table- Exhibit C

EXHIBIT C (24189 - CARRYOVER & FINAL FY25-26)



NEW MEXICO

Public Education Department

USDE ESEA/Title IV Part A (24189) CARRYOVER & FINAL AWARD FY25-26

OBMS ENTITY CODE	LOCAL EDUCATION AGENCY		UEI #	GY22, GY23, GY24 CARRYOVER	Amount of federal funds obligated by this sub-award to subrecipient	GY22, GY23, GY24 CARRYOVER & FY25-26 FINAL ALLOCATION	Total amount of federal funds obligated to subrecipient including current financial obligation	Total amount of the federal award committed to subrecipient	FY25-26 APPROVED BUDGET	TOTAL AMOUNT TO BAR
46	Alamogordo Public Schools		DG9RLLTLRN5	\$ 164,406.04	\$ 194,049.27	\$ 358,455.31	\$ 358,455.31	\$ 358,455.31	\$ 223,259.00	\$ 135,196.31
1	Albuquerque Public Schools		RHSNF9JSLJ5	\$ 971,550.99	\$ 2,400,381.98	\$ 3,371,932.97	\$ 3,371,932.97	\$ 3,371,932.97	\$ 3,229,591.00	\$ 142,341.97
30	Animas Public Schools		GHDFJ5EYDGH4	\$ 3,960.50	\$ 10,032.53	\$ 13,993.03	\$ 13,993.03	\$ 13,993.03	\$ 10,000.00	\$ 3,993.03
22	Artesia Public Schools		RY163HN37CQB4	\$ 134.77	\$ 67,598.23	\$ 67,733.00	\$ 67,733.00	\$ 67,733.00	\$ 60,894.00	\$ 6,839.00
64	Aztec Municipal Schools		CJ25J5KWWLJ5	\$ 79,199.44	\$ 78,671.55	\$ 157,870.99	\$ 157,870.99	\$ 157,870.99	\$ 108,350.00	\$ 49,520.99
87	Belen Consolidated Schools		GPVFNCO5CAW7	\$ 71,760.65	\$ 159,068.83	\$ 230,829.48	\$ 230,829.48	\$ 230,829.48	\$ 210,046.92	\$ 20,782.56
61	Bernalillo Public Schools		QJQLCDZ32KM5	\$ 67,523.78	\$ 79,363.47	\$ 146,887.25	\$ 146,887.25	\$ 146,887.25	\$ 235,662.87	\$ (88,775.62)
66	Bloomfield Schools		YRPHM8YCN495	\$ 10,556.84	\$ 120,269.86	\$ 130,826.70	\$ 130,826.70	\$ 130,826.70	\$ 116,878.00	\$ 13,948.70
40	Capitan Municipal Schools		PL4MS28VCSM6	\$ 2,066.16	\$ 12,990.26	\$ 15,056.42	\$ 15,056.42	\$ 15,056.42	\$ 11,303.00	\$ 3,753.42
20	Carlsbad Municipal Schools		FLH1JLJF6JL3	\$ 3,142.41	\$ 155,814.18	\$ 158,956.59	\$ 158,956.59	\$ 158,956.59	\$ 100,693.23	\$ 58,263.36
37	Carrizozo Municipal Schools		EU8CHANWVG677	\$ 9,423.75	\$ 13,738.57	\$ 23,162.32	\$ 23,162.32	\$ 23,162.32	\$ 12,400.26	\$ 10,762.06
67	Central Consolidated Schools		CXQZVZCCCF41	\$ 82,869.43	\$ 254,312.70	\$ 337,182.13	\$ 337,182.13	\$ 337,182.13	\$ 288,063.00	\$ 49,119.13
53	Chama Valley Independent Schools		PGGMA8XAW583	\$ 2,068.43	\$ 10,602.20	\$ 12,670.63	\$ 12,670.63	\$ 12,670.63	\$ 12,068.43	\$ 602.20
8	Cinarron Municipal Schools		CE7CGVFWPJM9	\$ 3,875.58	\$ 10,035.30	\$ 13,910.88	\$ 13,910.88	\$ 13,910.88	\$ 14,749.58	\$ (838.70)
84	Clayton Municipal Schools		SKJGSPT9K1B3	\$ 14,750.49	\$ 15,014.28	\$ 29,764.77	\$ 29,764.77	\$ 29,764.77	\$ 13,479.00	\$ 16,285.77
48	Cloudcroft Municipal Schools		UA44RH8EGQH5	\$ 8,099.35	\$ 13,343.92	\$ 21,443.27	\$ 21,443.27	\$ 21,443.27	\$ 11,600.52	\$ 9,842.75
12	Clovis Municipal Schools		RHLXA1JJC984	\$ 170,493.80	\$ 215,113.96	\$ 385,607.76	\$ 385,607.76	\$ 385,607.76	\$ 323,169.52	\$ 62,438.24
24	Cobre Consolidated Schools		N276L1YAZL51	\$ -	\$ 37,074.10	\$ 37,074.10	\$ 37,074.10	\$ 37,074.10	\$ 26,736.60	\$ 10,337.50
38	Corona Public Schools		NJSZM4TL9AN7	\$ 18,738.64	\$ 10,015.27	\$ 28,753.91	\$ 28,753.91	\$ 28,753.91	\$ 10,000.00	\$ 18,753.91
62	Cuba Independent Schools		MGFNESCQB1N8	\$ 0.35	\$ 49,089.79	\$ 49,090.14	\$ 49,090.14	\$ 49,090.14	\$ 42,768.00	\$ 6,322.14
42	Deming Public Schools		XPL2VUTAG733	\$ 8,883.84	\$ 251,552.07	\$ 260,435.91	\$ 260,435.91	\$ 260,435.91	\$ 173,240.33	\$ 87,195.58
85	Des Moines Municipal Schools		D9TGE4DT49F6	\$ 674.76	\$ 10,018.38	\$ 10,693.14	\$ 10,693.14	\$ 10,693.14	\$ 14,662.00	\$ (3,968.86)
6	Dexter Consolidated Schools		VWVAJALJXK6	\$ 16,844.45	\$ 24,536.89	\$ 41,381.34	\$ 41,381.34	\$ 41,381.34	\$ 38,114.74	\$ 2,266.60
60	Dora Consolidated Schools		LADBKDFNDG3	\$ 250.07	\$ 10,035.38	\$ 10,285.45	\$ 10,285.45	\$ 10,285.45	\$ 10,000.00	\$ 285.45
54	Dulce Independent Schools		PQ2EJ5GKVRW3	\$ 5,062.74	\$ 44,577.52	\$ 49,640.26	\$ 49,640.26	\$ 49,640.26	\$ 37,022.00	\$ 12,618.26
58	Elida Municipal Schools		ZF7WQK38CB25	\$ 441.47	\$ 10,019.29	\$ 10,460.76	\$ 10,460.76	\$ 10,460.76	\$ 10,290.00	\$ 170.76

Title IV Part A: Student Support and Academic Enrichment Grant

Budget Adjustment Request (BAR) Justification Form

Fund 24189: Title IV Part A FY26 Final Award including Carryover

Please complete the information in **blue** below (and on the Activities tab)

Upload the completed spreadsheet and final award table with a 24189 BAR in OBMS

Note: All assurances signed for the approved applications apply to final award and carryover funds.

LEA Name: District or Charter Capitan Municipal Schools

Amount of 24189 BAR \$ **3,753.42**

Title IV Content Area Grant Management Code	Well Rounded Education 4107	Safe and Healthy Students 4108	Effective Use of Technology 4109	Totals
Expenditure Types:				
Salaries and Benefits	\$ 303.94			
Software				
Technology < \$5,000 per unit				
Equipment > \$5,000 per unit				
Student travel				
Professional development		\$ 3,449.48		
Contract services				
Supplies and materials				
Mental-health assessment or service				
Other				
2% direct administration**				
Indirect Costs				

Total BAR	\$ 3,753.42
Total 25-26 Budget for Fund	\$ 15,056.42

Subgrantees may budget equitable services on the increase amount of the final award (D11); however, equitable services are rarely eligible to be budgeted from carryover. Should you need to budget carryover funds into equitable service, please contact NMPED.

**Subgrantees may budget 2% direct administration on the increase amount of the final award (D11). However, if a subgrantee did not spend all of its direct administration from a prior year and needs to budget carryover funds into direct administration please contact NMPED.

Activity Name	WRE, SHS, EUT	Expenditure Type	Activity Description (include schools involved or note district-wide)	Estimated Total Cost
Benefits for Elementary PE Instructor	WRE	Salary and Benefits	Elementary PE Teacher	303.94
Staff Development and Training	SHS	Professional Development	PD for Elementary PE Teacher	3449.48