

## MEMORANDUM

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**TO:** NWABSD Board of Education Members

**DATE:** June 5, 2024

**NUMBER:** 24-162

**FR:** Office of the Superintendent

**SUBJECT:** Approval of  
Superintendent's Out-of-  
District Travel

### **ABSTRACT:**

Superintendent's out-of-District travel require Board approval.

### **ISSUE:**

At issue is to approve the Superintendent's request for out-of-district travel as presented.

### **BACKGROUND AND/OR PERTINENT INFORMATION:**

The Superintendent's request for out-of-district travel request:

Superintendent's out-of-district travel

- ASA/DEED Summer meeting (Juneau) July 27-29
- Personal leave-two weeks (family reunion) Sept. 9 - 23
- ASA Fall Conference (Palmer) Sept. 21-24

### **ALTERNATIVES:**

1. Approve the Superintendent's request for out-of-district travel as presented;
2. Do not approve the Superintendent's request for out-of-district travel as presented;
3. Take no final action.

### **ADMINISTRATION'S RECOMMENDATION:**

The administration recommends the Board approve the Superintendent's request for out-off-district travel as presented.