



San Elizario ISD
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MEMORANDUM

To: Members of the Board of Trustees
From: Dr. Jeannie Meza-Chavez, Superintendent and Mr. Jesus Martinez, Executive Director of Support Services
Subject: City of San Elizario 4th of July Community Event-Use of the Fernie Madrid Eagle Park
Date: June 16, 2026

HISTORY: Mr. Lorenzo Luevano from the City of San Elizario, requested use of the Fernie Madrid Eagle Park for a July 4, 2026 community event, which includes a music stage, recreational activities, and possible, temporary utility needs. The layout also extends to other areas around the County’s Plazita and City Hall Areas, which will stage food trucks. Fireworks will not be displayed. This request reflects ongoing collaboration between the City of San Elizario and San Elizario ISD to support community-centered events. The request was reviewed under Board Policy GKD (LOCAL) regarding non-school use of District facilities. Although, Board approval is not required, this item is being provided to the Board for informational purposes.

RATIONALE: The proposed event represents a coordinated effort between the City of San Elizario and San Elizario ISD to provide a safe, family-friendly community celebration that benefits students, families, and residents. This type of intergovernmental collaboration strengthens partnerships and maximizes the use for the benefit of the community.

The event aligns with allowable use of District facilities, provided activities do not conflict with school operations and comply with District policies and guidelines. The District’s legal is reviewing the District’s use agreement so that documentation aligns with the event. All required documentation including facility use agreements, waivers, and insurance will be secured prior to the event.

BUDGET IMPACT: No direct budget impact to the District is anticipated. Any associated operational costs (e.g., grounds, utilities, or support services) will be addressed in accordance with the District’s facility use fee schedule as applicable.

ADMINISTRATIVE RECOMMENDATION: This item is provided for informational purposes. No Board action is required.

For Approval? Yes No
If no, please check one: Presentation Report Information
Please check if applicable: Attachment Included

The mission of the San Elizario Independent School District is to graduate students with innovative skills for 21st-century careers by focusing on academic and social skills, fostering transformative practices, and building community support through positive relationships between home and school.