

McLean County Unit District No. 5
1809 West Hovey Avenue
Normal, Illinois 61761-4339



To: Unit 5 Board of Education
From: Dr. Kristen Weikle
Date: June 12, 2026
Re: Appointment/Approval Recommendations

Each year, the Board is required to approve and appoint individuals to key operational and legal positions within the district. I recommend the following appointments for the 2026-27 school year:

Delegated Authority to Submit ISBE Reports/Submissions

I recommend the approval of Marty Hickman as the Delegated Authority for the School District Superintendent for ISBE Reports/Submissions from July 1, 2026 through June 30, 2027.

While I review and submit ISBE grants, health reports, and miscellaneous reports, Marty manages, reviews, and submits all vital state financial data to ISBE. This delegation also allows Marty to submit ISBE reports if I am unavailable.

Expulsion Hearing and Suspension Review Officer

I recommend the appointment of Curt Richardson to continue to serve as the Expulsion Hearing and Suspension Review Officer from July 1, 2026 through June 30, 2027. Curt's legal expertise is invaluable in ensuring the district meets all strict procedural mandates during disciplinary reviews. His background allows him to provide clear legal counsel when advising the Board on whether to uphold or overturn suspensions, or when evaluating expulsion recommendations.

Note: Dr. Caffey, as Director of Student Services, will continue to work directly with building administrators when considering student suspensions exceeding three days, evaluating expulsion criteria, and working with families as needed.

Treasurer

I recommend the appointment of Marty Hickman to continue to serve as the Treasurer from July 1, 2026 through June 30, 2027. Marty meets the statutory and financial qualifications outlined in Board Policy 2.110. His oversight ensures fiscal responsibility, accurate accounting of district funds and continuous alignment with our long-term financial reporting requirements.

Clerk of the Board

I recommend the appointment of Emily Sargent to continue to serve as Clerk of the Board from July 1, 2026 through June 30, 2027. Emily meets the criteria outlined in board policy 2.110 and will continue to assemble board meeting materials and maintain accurate official records.

