

Series 5000: Students, Curriculum, and Academic Matters

5400 Curriculum, Instruction, and Parent Involvement

5407 Instructional Program and Curriculum Development

The District will provide students with at least the minimum number of instructional hours and days each school year required by the state for full state aid funding. The District may deviate from this requirement only as permitted by state law.

The Board, advised by the Superintendent, will adopt a curriculum and procure textbooks and materials to support the curriculum.

The Superintendent or designee is responsible for providing and directing District-wide planning for curriculum, instruction, assessment, and staff development in accordance with Policy 2203. Committees consisting of educational professionals, including administrators, and community members, may be established to design instructional strategies and assessments to implement the curriculum.

A. Parent Rights

As described in Policy 5401, the District will provide a Parent the opportunity to review District-approved curriculum, textbooks, and instructional materials upon request to the building principal. See Policy 5401 for appropriate procedures.

B. Media Center Materials Reconsideration Process and Procedure

If a request, suggestion, complaint, or grievance relates to material(s) found in an East Lansing Public School media center, the following procedure shall be followed:

1. Formal requests for reconsideration of media center materials may only be submitted by members of the school community, consisting of Parents of current students, current students, and staff of East Lansing Public Schools.
2. The material in question is to be addressed to the building Principal in writing using the ELPS Reconsideration Form.
3. Upon receipt of the Reconsideration Form, the Principal will advise the Assistant Superintendent of the complaint. The Assistant Superintendent will bring the form to the Academic and Technology Committee for reconsideration. The Academic and Technology Committee (including the ELPS District Media Specialist) can add additional review committee members to facilitate the reconsideration process.

4. The review process will be guided by the following:
 - The age appropriateness of the material
 - ELPS selection criteria for media center materials
 - EJATT (Education Justice Assessment and Transformation Tool), ALA American Library Association), and/or other appropriate tools
5. The material in question may remain in circulation during the reconsideration process. The Committee will have 60 days from receipt of the complaint to render a decision in writing.
6. The Committee's final decision after committee review will be communicated via the final decision form to the complainant's email.
7. The Committee's decision is final. Requests to reconsider materials which have previously been before the committee will not be considered until 5 years from last review have passed.

Date adopted: December 13, 2021

Date revised: December 9, 2024

Date revised: