

MINUTES OF A WAVERLY CITY COUNCIL MEETING HELD ON APRIL 14, 2026

CALL TO ORDER

Mayor Abbey Pascoe called the Meeting to order at 6:00 p.m. and led those in attendance in reciting the Pledge of Allegiance. Pascoe acknowledged the Open Meetings Act Poster located on the south wall of the Council Chambers. Mayor Pascoe and Council Members Aaron Delahoyde, David Jespersen, Dave Nielson, and Brook Ruhter-Engelhardt were in attendance. Other City Officials present were City Administrator Stephanie Fisher, City Attorney Mark Fahleson, and City Clerk Megan Frye. Also in attendance were Calvin Weeks, David Hibler, Shawn Fick, Seamus Collins, Fire Chief Robin Hoffman, and Lancaster County Sheriff Deputy Jason Brownell. Notice of the Meeting and Agenda were given to the Mayor and all Members of the City Council prior to the Meeting. Notice of the Meeting was posted at Russ's Market Express, the US Post Office, the City Office and the City website (citywaverly.com).

ADOPTION OF AGENDA

Council Member Jespersen moved to adopt the Agenda as presented. Council Member Nielson seconded the motion.

The following Council Members voted "YEA": Jespersen, Nielson, Delahoyde, and Ruhter-Engelhardt. The following Council Members voted "NAY": None. Motion Carried. 4-0.

APPROVAL OF THE CONSENT AGENDA ITEMS

Minutes of the March 24, 2026 City Council Meeting

Council Member Jespersen moved to approve the Consent Agenda. Council Member Nielson seconded the motion.

The following Council Members voted "YEA": Nielson, Delahoyde, Ruhter-Engelhardt, and Jespersen. The following Council Members voted "NAY": None. Motion Carried. 4-0.

PROCLAMATIONS AND PRESENTATIONS

Arbor Day Proclamation

Mayor Pascoe read the proclamation.

ARBOR DAY PROCLAMATION

- WHEREAS: IN 1872 J. STERLING MORTON PROPOSED TO THE NEBRASKA BOARD OF AGRICULTURE THAT A SPECIAL DAY BE SET ASIDE FOR THE PLANTING OF TREES, AND
- WHEREAS: THIS HOLIDAY, CALLED ARBOR DAY, WAS FIRST OBSERVED WITH THE PLANTING OF MORE THAN A MILLION TREES IN NEBRASKA, AND IS NOW OBSERVED THROUGHOUT THE NATION AND THE WORLD, AND
- WHEREAS: TREES CAN REDUCE THE EROSION OF OUR PRECIOUS TOPSOIL BY WIND AND WATER, CUT HEATING AND COOLING COSTS, MODERATE THE TEMPERATURE, CLEAN THE AIR, PRODUCE OXYGEN AND PROVIDE HABITAT FOR WILDLIFE, AND
- WHEREAS; TREES ARE A RENEWABLE RESOURCE GIVING US PAPER, WOOD FOR OUR HOMES, FUEL FOR OUR FIRES AND COUNTLESS OTHER WOOD PRODUCTS, AND

WHEREAS; TREES IN OUR CITY INCREASE PROPERTY VALUES, ENHANCE THE ECONOMIC VITALITY OF BUSINESS AREAS, AND BEAUTIFY OUR COMMUNITY, AND

WHEREAS; NEBRASKA IS THE WORLDWIDE HOME OF ARBOR DAY,

NOW THEREFORE, I, ABBEY L. PASCOE, MAYOR OF THE CITY OF WAVERLY, NEBRASKA, DO HEREBY PROCLAIM APRIL 24, 2026 AS ARBOR DAY IN THE CITY OF WAVERLY, AND URGE ALL CITIZENS TO CELEBRATE ARBOR DAY, SUPPORT EFFORTS TO PROTECT OUR TREES AND WOODLANDS, AND PLANT TREES TO GLADDEN THE HEART AND PROMOTE THE WELL-BEING OF THIS AND FUTURE GENERATIONS.

DATED THIS 14TH DAY OF APRIL, 2026.

PUBLIC HEARINGS

None.

SHERIFF'S REPORT

Deputy Brownell reported increased deputy presence in Waverly resulting in fewer calls for service in the parks and on highways. Brownell noted cleaning up some neighborhoods and responding to parking complaints. Brownell reminded citizens to operate ATV/UTV/golf carts in a safe manner and to follow the rules of the road to avoid unnecessary accidents. Brownell reported the speed sign on Hwy 6 has a license plate reader; obtained through a sheriff's office grant and can be moved or requested as needed. Fire Chief Hoffman stated we have a great working relationship with LSO; Hoffman shared a recent incident requiring LSO support.

PUBLIC COMMENTS

Dave Hibler provided an introduction as the recently appointed District 2 Director of Lower Platte South NRD and provided information about the grant received for improving the drinking water and included hiring Tyler Benal to head the project. Seamus Collins, Shawn Fick, and Calvin Weeks provided comments sharing opposition of the recently approved by Planning Commission Special Use Permit 26-01 to allow for the erection of a cellular communications tower at Lawson Park. Collins advised the tower is a health hazard, the park is always packed with kids, and we don't want to have the tower in our yards; asked public servants to serve the public. Fick asked the City Council to review zoning regulations, noting the setbacks of a communications tower but no cap on height. Fick shared a document with 23 local resident signatures on a petition to change the zoning ordinances; residents were unaware of this tower coming. Weeks noted the improved cell service but suggested placing it in another location; advised the city needs to work on getting information out to residents before approval; called the tower an eyesore that will come with a lot of people's dislike, will be here for a long time once here.

APPROVAL OF MINUTES

Minutes of the March 24, 2026 City Council Meeting

Consent Agenda.

CONSIDERATION OF CLAIMS AND FINANCIAL REPORTS

Claims for Payment

Claims for Payment: March 25th - April 14th, 2026		
Group A		
Vendor	Description	Amount
Julie & Anthony Brekke	Utility Deposit Refund	\$ 100.00

Zach & Brianna Fergus	Utility Deposit Refund	\$ 100.00
Ashley Hayes	Utility Deposit Refund	\$ 100.00
Sharday Howard	Utility Deposit Refund	\$ 100.00
Trevor & Marilyn Pandorf	Utility Deposit Refund	\$ 100.00
Nathan Stewart	Utility Deposit Refund	\$ 100.00
ADP Fees	Payroll Fees	\$ 68.15
ADP Fees	Payroll Fees	\$ 220.56
ADP Payroll	Payroll	\$ 41,711.09
ADP Payroll	Payroll	\$ 43,911.06
Allo Communications	Phone/Internet Services	\$ 1,039.52
Aspen Builders, Inc.	Refund-Permit 230229 & 230232	\$ 1,820.00
Bowman Consulting Group	Canongate Road Roadway Design	\$ 2,717.50
Carquest Auto Parts	Oil, gloves and oil filters	\$ 61.35
Colonial Life	Insurance	\$ 43.92
Core & Main	Sensus Software Support Fee, hydrant parts	\$ 5,217.08
Cubby's, Inc.	Fuel	\$ 2,085.01
DataVizion, LLC	Microsoft 365 Business, Support, dock & monitor	\$ 2,606.94
Diamond Concrete Cutting Inc.	UV replacement project cutting of the UV channel concrete	\$ 3,040.00
Electronic Engineering	Pager batteries & clips	\$ 371.29
Elliott Equipment Co.	Street sweeper oil filters & replacement pickup hood rubber flaps	\$ 725.21
Gabe Gilsdorf	Wire rework Waverly 61	\$ 1,000.00
Hawkins, Inc.	Supplies	\$ 1,345.96
HBE LLP	Keno audit	\$ 3,565.00
HBE LLP	Year End 2025 Audit	\$ 18,421.95
Hippo Equipment	Hydraulic fluid & mower battery	\$ 208.83
Horizon Bank	Monthly ACH Fees	\$ 10.00
Husker Electric Supply Co.	Transfer pump repair	\$ 489.49
IIMC	IIMC Membership Dues	\$ 195.00
Interstate All Battery Center	Dodge Ram battery	\$ 212.95
JEO Consulting Group, Inc.	Waverly New Fire Station, New Well Siting, 134th & Hwy 6 Drainage Improvements	\$ 29,477.50
John Hancock USA	Retirement	\$ 3,860.34
John Hancock USA	Retirement	\$ 3,911.99
K & J Elite Sports Turf	Top dressing & mound clay	\$ 7,400.00
Kelly Supply Company	Air compressor piping	\$ 199.10
Knox Company	Med vault	\$ 2,372.00
Lancaster Co. Sheriff Office	March & April 2026	\$ 77,518.00
Layne Christensen Company	Well 9 VFD troubleshoot & replacement	\$ 15,684.82
Life-Assist, Inc.	Medical Supplies	\$ 164.60
Lincoln Electric System	Electricity	\$ 22,423.01
Lincoln Winwater Works Co.	Valve box	\$ 267.39
MacQueen Equipment	Gas detector & cylinder, gas regulator	\$ 2,463.53
Mammoth Station	Fuel	\$ 967.25
Megan Frye	Parking & meal reimbursement	\$ 45.31

Menards-Lincoln North	Safety cones, light bulbs, plumbing supplies, pickup & reach tool	\$ 211.26
Midwest Laboratories, Inc.	Lab fees, test well project	\$ 830.35
Miller Seed	Double-net straw	\$ 75.60
National Sign Company, LLC	Street signs	\$ 3,359.72
Nebraska Dept Revenue Waste	Utility Sales Tax	\$ 10,822.83
Nebraska Landscape Solutions	Chalk marker & fertilizer	\$ 3,552.70
Nebraska State Fire School	2026 Fire School	\$ 600.00
NSVFA	New Member Fees	\$ 60.00
Odey's Inc.	Field paint	\$ 1,105.09
One Billing Solutions	March 2026 Billing-EMS	\$ 1,745.25
One Call Concepts, Inc.	One-Call Service	\$ 65.32
One Source-Background Check Co	Background check	\$ 57.00
Overhead Door Company, Inc.	Shop door repair	\$ 703.26
Paul Davis Restoration, Inc.	Laundering Bunker Gear	\$ 200.00
Pinnacle Bank	Sludge press valves, sports supplies, service award plaques, parks & office supplies	\$ 9,007.15
Point C	Health Reimbursement Account	\$ 85.25
Rembolt Ludtke LLP	Legal Fees	\$ 3,000.00
Rixstine Recognition	Anniversary plaque	\$ 98.80
Ryan Lawn and Tree	Sprinkler repair	\$ 1,566.00
Shaffer Communications	Radio programming	\$ 60.00
Star City Heating & Cooling	Check HVAC system	\$ 214.00
Sunbelt Rentals, Inc.	Lift rental & trailer rental credit	\$ 762.20
The Voice News	Advertising & Printing	\$ 286.46
U.S. Postmaster	Stamps/Postage	\$ 312.00
U.S. Bank Equipment Finance	Ricoh Copier	\$ 143.95
USA Blue Book	Glass fiber filters & solution	\$ 228.12
VEIT, LLC	Copies	\$ 157.76
Verizon Wireless	Phone Service	\$ 488.59
Whitehead Oil Co.	Fuel	\$ 607.38
Zimco Supply Co.	Fertilizer	\$ 520.00
Point C	Health Reimbursement Account	\$ 240.61
RecDesk	Monthly deposit charge	\$ 25.00
RecDesk	Monthly deposit charge	\$ 25.00
RecDesk	T-Ball refund - Caitlin Dalton	\$ 50.00
RecDesk	Blast Ball & T-Ball refund - Alyssa Riggan	\$ 90.00
RecDesk	T-Ball refund - Nicole Keedy	\$ 50.00
	Claims Group A Total	\$ 339,849.35

Council Member Jespersen moved to approve claims in the amount of \$339,849.35. Council Member Nielson seconded the motion.

The following Council Members voted "YEA": Delahoyde, Ruhter-Engelhardt, Jespersen, and Nielson. The following Council Members voted "NAY": None. Motion Carried. 4-0.

Treasurer's Report and Budget & Expense Report

Council Member Jespersen moved to approve Treasurer's Report and Budget & Expense Report. Council Member Nielson seconded the motion.

The following Council Members voted "YEA": Ruhter-Engelhardt, Jespersen, Nielson, and Delahoyde.

The following Council Members voted "NAY": None. Motion Carried. 4-0.

INTRODUCTION OF RESOLUTIONS

Consideration of Resolution 26-08 Approving Additional Volunteer Fire/Rescue Department Member(s)

Council Member Jespersen moved to approve Resolution 26-08 Approving Additional Volunteer Fire/Rescue Department Member(s). Council Member Nielson seconded the motion.

The following Council Members voted "YEA": Jespersen, Nielson, Delahoyde, and Ruhter-Engelhardt.

The following Council Members voted "NAY": None. Motion Carried. 4-0.

RESOLUTION NUMBER 26-08

RESOLUTION APPROVING ADDITIONAL VOLUNTEER FIRE/RESCUE DEPARTMENT MEMBER(S)

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF WAVERLY, NEBRASKA:

That the following list of additional member(s) of the Volunteer Fire/Rescue Department of the City of Waverly is hereby approved: TUCKER BLISS

All member(s) of the Volunteer Fire/Rescue Department of the City duly approved as provided in this Resolution shall be considered employee(s) of the City of Waverly for the purpose of providing them Worker's Compensation coverage and life insurance.

PASSED AND APPROVED THIS 14TH DAY OF APRIL, 2026.

INTRODUCTION OF ORDINANCES

None.

INTRODUCTION OF BUSINESS AND COMMUNICATIONS

Consideration of accepting a bid for roof repairs on City Office Building.

Council Member Jespersen moved to approve accepting a bid from JLC Construction for roof and gutter repairs on City Office Building. Council Member Nielson seconded the motion.

City Administrator Fisher reviewed each bid. JLC Construction representative Levi Wasser provided warranty and timeline details; Fisher noted JLC is a local contractor from Eagle and that repairs are necessary. Council Member Delahoyde expressed interest in the JLC bid, citing the 20-year membrane warranty and five-year preventative maintenance. Council Member Jespersen appreciated Wasser's attendance. Fisher suggested having JLC evaluate the gutters to determine needed services.

The following Council Members voted "YEA": Nielson, Delahoyde, Ruhter-Engelhardt, and Jespersen. The following Council Members voted "NAY": None. Motion Carried. 4-0.

Consideration of an agreement with JEO Consulting Group, Inc for engineering services for the Aquatic Center Deck Expansion project in an amount not to exceed \$37,500.00.

Council Member Jespersen moved to approve an agreement with JEO Consulting Group, Inc for engineering services for the Aquatic Center Deck Expansion an agreement with JEO Consulting Group,

Inc for engineering services for the Aquatic Center Deck Expansion. Council Member Nielson seconded the motion.

Council Member Nielson noted the high engineering cost; discussion of projected construction costs. City Administrator Fisher provided information on engineering services provided and project information; Fisher advised Building Inspector Palm recommended engineering due to the water lines and electrical involved. Council Members discussed. Council Member Delahoyde suggested construction engineering in house to potentially receive better pricing and to consider including deck, parking lot, and lighting, rather than separate bids; Nielson agreed. Fisher advised this approach could be considered. Dave Hibler shared one would not qualify for NRD grants if not engineered.

The following Council Members voted “YEA”: Jespersen. The following Council Members voted “NAY”: The following Council Members voted “YEA”: Delahoyde, Ruhter-Engelhardt, and Nielson. Motion Failed. 1-3.

Consideration of accepting a bid from Pavers, Inc for the Amberly Road Repair Project in an amount not to exceed \$12,545.00.

Council Member Jespersen moved to approve a bid from Pavers, Inc for the Amberly Road Repair Project in an amount not to exceed \$12,545.00. Council Member Nielson seconded the motion.

The following Council Members voted “YEA”: Ruhter-Engelhardt, Jespersen, Nielson, and Delahoyde. The following Council Members voted “NAY”: None. Motion Carried. 4-0.

Consideration of accepting a bid from Duke's for sanitary sewer root control in an amount not to exceed \$8,763.04.

Council Member Jespersen moved to approve a bid from Duke's for sanitary sewer root control in an amount not to exceed \$8,763.04. Council Member Nielson seconded the motion.

Council Member Delahoyde asked whether plastic pipe lining within clay pipe was included; City Administrator Fisher stated it would be a separate item. Fisher noted CIPP lining is extremely expensive but remains an option and added that this helps maintain an effective sewer maintenance program.

The following Council Members voted “YEA”: Jespersen, Nielson, Delahoyde, and Ruhter-Engelhardt. The following Council Members voted “NAY”: None. Motion Carried. 4-0.

Consideration of an agreement with The Schemmer Associates Inc for engineering services for the Intersection of Amberly Road & Canongate Road in an amount not to exceed \$112,800.00.

Council Member Jespersen moved to approve an agreement with The Schemmer Associates Inc for engineering services for the Intersection of Amberly Road & Canongate Road in an amount not to exceed \$112,800.00. Council Member Nielson seconded the motion.

Mayor Pascoe clarified Schemmer was previously awarded the bid, now approving the agreement. Council Member Nielson mentioned a roundabout was previously recommended from the traffic study. Jespersen stated for this project, they will recommend a roundabout, stop light, or no change at this intersection. Fisher provided information on the project and timeline.

The following Council Members voted “YEA”: Nielson, Delahoyde, Ruhter-Engelhardt, and Jespersen. The following Council Members voted “NAY”: None. Motion Carried. 4-0.

COMMITTEE REPORTS

Human Services (Park & Recreation): Council Member Nielson

Council Member Nielson reported we have hired Tea Ilic as Aquatic Center Manager and Marketing Assistant; she started April 6. We are scheduled to fill the pool and test everything on May 6th. Working with a company in Lincoln to complete lifeguard certifications and recertifications on-site between filling and opening day May 23rd. Ilic is enrolled in the Certified Pool Operators class for April 27-28. Swim lessons sessions 1 and 2 are online currently filling up, opened swim team registration Monday of this week.

Nielson reported Wayne Park south restrooms are being opened this week. The Wayne restrooms have a few cracked toilet tanks over winter; starting the process of pricing replacing or building new. Parks Assistant Manning continued topdressing infields at Lawson and Wayne Parks and applied fertilizer to all Lawson baseball and soccer fields; turf conditions have improved following recent rainfall. T-ball and Blast ball had 220 registrations, an increase from 203 last year. Riptide Rumble will be held at Lawson and foundations this weekend and next.

Public Works (Utilities & Street): Council Member Jespersen

Council Member Jespersen reported they continued to spread biosolids using about 60 acres to spread a years' worth of material and cleaned equipment afterwards. Worked on several signs that were damaged from the wind, and one that was hit in an accident. They replanted grass in several spots in the cemetery along with 13 gravesites and applied fertilizer to the cemetery grass. Did a water shutoff to tie in the Anderson North 10th Addition water lines to the existing distribution system. Sent out bid specifications for insulating the storage building at the wastewater plant, started painting handrails on sidewalks on the north side of the city, and had a water leak at the wastewater treatment plant for the line that feeds the pump building. Updated the water system emergency plan to submit to the EPA for its 5-year review update. Revised the Lane Mile Report to send to the NDOT adding the Waverly Ridge subdivision. Replaced wear parts on the street sweeper pick up head. Electricians are finishing up the installation of the air monitors for the hazardous locations in the wet well and blower building.

Public Health (Fire & Safety): Council Member Delahoyde

Council Member Delahoyde reported since the last report, there were 27 calls for service including 1 commercial fire alarm, 19 medical calls, 2 hazardous materials, 1 automatic crash notification, 1 motor vehicle accident, 1 motorcycle accident, and 1 odor investigation. The Waverly Fire/Rescue trade name has been approved and the process is complete. The fire chief has been in discussions regarding a number of properties owned by City of Lincoln, LES, and other large facilities surrounding Waverly in near-proximity regarding who responds to specific fires; been in contact with Lincoln's assistant fire chief to ensure proper coverage. Burn ban was rescinded state-wide, continue to monitor, people encouraged to monitor as conditions can change quickly. Waverly 61 the white ¾ ton pickup is back in service after electrical work, getting the lights working properly. Training on pumping water on Waverly 30 & 21 was done this past week. They are working to finish equipping Waverly 10, the new ambulance— a medication vault has been ordered. There was a county-wide ALS meeting working on a variety of projects on group operation.

Delahoyde reported the appreciation dinner for our fire/rescue squad was held April 10, where 23 members attended. Service anniversaries were recognized and awards were given; pictures will be shared on their Facebook page. I want to encourage everyone if you see a member of our fire/rescue department to you to thank them for everything they do. They spend a lot of weekends, evenings, and time away from their families making sure they're ready and trained to deal with an emergency as well as their equipment.

Fiscal and Economic Development: Council Member Ruhter-Engelhardt

Council Member Ruhter-Engelhardt reported Waverly Economic Corp. is working with Filament Essential Services to create the branding and website. The Community Redevelopment Authority will meet on April 20 for their monthly meeting and some TIF projects will be discussed. The Chamber is hosting happy hour at Trackside from 5-7pm this Friday to learn about current developments in the local business community. Monthly business meetings for the Chamber are held at noon the first Wednesday of the month at the school district office.

City Administrator Fisher

City Administrator Fisher reported we received an appeal to the planning commission's approval of the special use permit for the communications tower at Lawson Park. The public hearing and council action on that will be at the May 12 meeting. We have publication requirements for the public hearing we have to meet to time it correctly. We received notification on our employee health care renewals that our health care premiums have about a 10% increase. Dental, vision, and life has no change. We are working with Benefit Management to find the best option for the city. Golf cart licenses are due April 30; please make sure if you have a golf cart to get it licensed by April 30. Anyone who knows they are having a block party for the Fourth of July are encouraged to turn their application in sooner rather than later; a 30-day notice is required. Applications on our website. I have been working with property owners where the N 135th extension will be going through and is going very well. JEO is preparing a report for us for the data collected on the test well programs that we've been doing, we will have data to look at shortly.

Fisher reported the seasonal hiring is almost complete: there are 30 returning guards and looking to hire about 10 more; had some really great interviews. Lifeguards and management we are doing great on; park maintenance staff is almost all hired; it's going to be a good summer. Council Member Jespersen stated that is great news; we are isolated in having such success.

Mayor Pascoe shared all the different places residents can get city information including the city council meetings held the second and fourth Tuesdays of each month, a monthly newsletter out the last week of the month, city council meetings are recorded on YouTube and available the day after the meeting along with a meeting summary on Facebook, a newspaper article written once a month in the Voice News, and Sparq Data Solutions where you can view all meeting documents and minutes of all public meetings. We are really trying to get as much information out as possible to our residents.

EXECUTIVE SESSION

Mayor Pascoe moved to enter into Executive Session to protect the public interest and to receive confidential legal advice. Council Member Jespersen seconded the motion.

The following Council Members voted "YEA": Delahoyde, Jespersen, Nielson, and Ruhter-Engelhardt. The following Council Members voted "NAY": NONE. Motion carried. 4-0.

Mayor Pascoe declared Closed Session at 6:47 p.m. Those present in Executive Session were Mayor Pascoe, Council Members Jespersen, Nielson, Delahoyde, and Ruhter-Engelhardt, City Administrator Fisher, City Attorney Fahleson, and City Clerk Frye. No action was taken during Executive Session.

City Attorney Fahleson declared Open Session at 7:05 p.m.

Council Member Nielson moved to leave Executive Session. Council Member Jespersen seconded the motion.

The following Council Members voted "YEA": Jespersen, Nielson, Delahoyde, and Ruhter-Engelhardt. The following Council Members voted "NAY": None. Motion Carried. 4-0.

ADJOURNMENT

Council Member Nielson moved to adjourn the meeting at 7:06 p.m. Council Member Jespersen seconded the motion.

The following Council Members voted “YEA”: Nielson, Delahoyde, Ruhter-Engelhardt, and Jespersen.

The following Council Members voted “NAY”: None. Motion Carried. 4-0.

Abbey L. Pascoe
Mayor

Megan K. Frye
City Clerk/Human Resources Assistant