

BOARD OF TRUSTEES AGENDA

<input type="checkbox"/> Workshop	<input type="checkbox"/> Regular	<input type="checkbox"/> Special
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(A) Report Only Recognition

Presenter(s): ISMAEL MIJARES, DEPUTY SUPERINTENDENT FOR BUSINESS AND FINANCE
LUIS VELEZ, PURCHASING DIRECTOR

Briefly describe the subject of the report or recognition presentation.

REPORT ON MANAGEMENT FEES FOR STATE PURCHASE CONTRACTS, INTERLOCAL AGREEMENTS AND PURCHASING COOPERATIVES.

(B) Action Item

Presenter(s):

Briefly describe the action required.

(C) **Funding source: Identify the source of funds if any are required.**

(D) **Clarification: Explain any question or issues that might be raised regarding this item.**

citizen of the county in which the school district is located, or any interested party may bring an action for an injunction. A party who prevails in an action brought under this subsection is entitled to reasonable attorney's fees as approved by the court.

Added by Acts 1995, 74th Leg., ch. 260, Sec. 1, eff. May 30, 1995. Amended by Acts 1999, 76th Leg., ch. 1225, Sec. 3, eff. Sept. 1, 1999.

Sec. 44.0331. MANAGEMENT FEES UNDER CERTAIN COOPERATIVE PURCHASING CONTRACTS.

(a) A school district that enters into a purchasing contract valued at \$25,000 or more under Section 44.031(a)(5), under Subchapter F, Chapter 271, Local Government Code, or under any other cooperative purchasing program authorized for school districts by law shall document a contract-related fee, including a management fee, paid by or to the district and the purpose of each fee under the contract.

(b) The amount, purpose, and disposition of any fee described by Subsection (a) must be presented in a written report and submitted annually in an open meeting of the board of trustees of the school district. The written report must appear as an agenda item.

(c) The commissioner may audit the written report described by Subsection (b).

Added by Acts 2007, 80th Leg., R.S., Ch. 449 (H.B. 273), Sec. 5, eff. June 16, 2007.

Amended by:

Acts 2021, 87th Leg., R.S., Ch. 855 (S.B. 799), Sec. 18, eff. September 1, 2021.

Sec. 44.034. NOTIFICATION OF CRIMINAL HISTORY OF CONTRACTOR. (a) A person or business entity that enters into a contract with a school district must give advance notice to the district if the person or an owner or operator of the business entity has been convicted of a felony. The notice must include a general description of the conduct resulting in the conviction of a felony.

(b) A school district may terminate a contract with a person or business entity if the district determines that the person or business entity failed to give notice as required by Subsection (a) or misrepresented the conduct resulting in the conviction. The district must compensate the person or business entity for services performed before the termination of the contract.

(c) This section does not apply to a publicly held corporation.

Added by Acts 1995, 74th Leg., ch. 260, Sec. 1, eff. May 30, 1995.

MANAGEMENT FEES REPORT - 2021-2022

<u>Description of fees under each purchasing cooperative</u>		<u>Fee collected:</u>
1	Interlocal Agreement - Houston-Galveston Area Council Cooperative (HGAC) No fee paid.	\$ -
2	Interlocal Agreement - Texas Department of Information Resources (DIR) No fee paid.	\$ -
3	Interlocal Agreement - The Cooperative Purchasing Network (TCPN) No fee paid.	\$ -
4	Interlocal Agreement - U.S. Communities Government Purchasing Alliance No fee paid.	\$ -
5	Interlocal Agreement - Purchasing Association of Cooperative Entities (PACE) No fee paid.	\$ -
6	Interlocal Agreement - Sourcewell No fee paid.	\$ -
7	Interlocal Agreement - IGPA No fee paid.	\$ -
8	Interlocal Agreement - The Interlocal Purchasing System (TIPS) The fee compensates the cooperative for the services and functions performed under the interlocal participation agreement and enable the cooperative to pay the administrative, endorsement, licensing, marketing, and other expenses involved in operating the cooperative program.	\$ -
9	Interlocal Agreement - Education Service Center Region 20 The fee compensates the cooperative for the services and functions performed under the cooperative.	\$ 1,648.00
10	Interlocal Agreement - TASB Local Government Purchasing Cooperative (Buyboard) The fee enables the cooperative to pay the administrative, endorsement, licensing, marketing, and other expenses involved in operating the cooperative program.	\$ 31,641.15
11	Interlocal Agreement - Texas Association of School Boards – Energy Cooperative The fee compensates the cooperative for the services and functions performed under the interlocal participation agreement and enable the cooperative to pay the administrative, endorsement, licensing, marketing, and other expenses involved in operating the cooperative program. The cooperative fee is approximately \$0.0009/kWh.	\$ 19,725.88
12	State of Texas Cooperative Purchasing Program Membership fee of \$100.00 to the State of Texas Cooperative Purchasing Program covers governmental costs associated with the cooperative program.	\$ 100.00
Total management fees collected by Purchasing Cooperatives:		\$ 53,115.03

<u>Description of rebates received by District</u>		<u>Rebate received:</u>
1	Interlocal Agreement - TASB Local Government Purchasing Cooperative (Buyboard) By participating in the TASB Buyboard cooperative, Eagle Pass I.S.D. is eligible to receive a rebate on annual purchases made through this cooperative.	\$ 13,515.00
2	Interlocal Agreement - The Interlocal Purchasing System (TIPS) By participating in The Interlocal Purchasing System (TIPS), Eagle Pass I.S.D. is eligible to receive a rebate on annual purchases made through this cooperative.	\$ 187.80
Total rebates received under cooperatives:		\$ 13,702.80

Total management fees paid/collected:	\$ 53,115.03
Total rebates received under cooperatives:	\$ (13,702.80)
	\$ 39,412.23



Eagle Pass ISD

Contracts or Purchase Orders at \$25,000 or more

Vendor	PO Number	PO Amount	Vendor Fees
Caldwell Country Chevrolet II, LLC	324671	\$65,825.00	\$400.00
Caldwell Country Chevrolet II, LLC	327556	\$144,730.00	\$400.00
Deere & Company (John Deere)	321024	\$51,707.26	\$1,034.15
Dumas Hardware Company	322848	\$29,570.00	\$591.40
Dumas Hardware Company	322849	\$27,284.00	\$545.68
Edgenuity Inc.	323466	\$37,525.00	\$750.50
Holt Texas, Ltd	322227	\$36,979.70	\$739.59
Imagine Learning, Inc.	323640	\$110,000.00	\$2,200.00
Longhorn Bus Sales, LLC	321808	\$104,902.00	\$800.00
NAFECO	220560	\$69,445.00	\$1,388.90
Nearpod Inc., a Delaware corp	323464	\$51,500.00	\$1,030.00
Professional Track and Tennis	322714	\$130,200.00	\$2,604.00
Professional Track and Tennis	322715	\$93,920.00	\$1,878.40
Riverside Insights	323642	\$69,150.00	\$1,383.00
Specialty Supply and Installation, LLC.	322819	\$49,342.00	\$986.84
Sturdisteel Company	319448	\$234,600.00	\$4,692.00
Total for Contracts at \$25,000 or more		\$1,306,679.96	\$21,424.46



Eagle Pass ISD

	PO Amount	Vendor Fees
Total for all other Contracts or Purchase Orders	\$514,467.41	\$10,216.69
Total of all Purchase Orders processed	\$1,821,147.37	\$31,641.15
Rebate Paid		(\$13,515.00)
Net Fees Collected		\$18,126.15
Percentage of Vendor Service Fee Collected		1.00%

December 1, 2022

RE: Cooperative Rebate Check

Dear BuyBoard member:

We are pleased to present your organization with the enclosed rebate check.

Because of your participation and confidence in The Local Government Purchasing Cooperative d/b/a BuyBoard® (Cooperative), the program has continued to grow over the last few years. The purchasing volume exceeded \$1.6 billion for the 2021-22 fiscal year, and membership has grown to over 3,000 governmental members throughout the state.

As a result of the continued growth, the Cooperative is sending rebate checks to eligible members. The rebate is reflective of the Cooperative collecting more in vendor service fees than it needed to cover its annual expenditures. As a result, the Cooperative Board approved a distribution of \$9.8 million to be rebated to 1,264 members, based on each entity's contribution to the Cooperative's excess revenue. The enclosed check results from your participation in the Cooperative for the 2021-22 fiscal year.

Our goal is to continue to offer high-quality products at competitive prices from top-performing vendors so that you always find value in the Cooperative and BuyBoard.

Thank you for your participation in the Cooperative, and we look forward to serving you even better in the future.

Sincerely,

A handwritten signature in blue ink, appearing to read "Marta Alvarez".

Ms. Marta Alvarez
Chair
The Local Government Purchasing Cooperative

The Local Government Purchasing
Cooperative
P.O. Box 400
Austin, TX 78767-0400

JPMorgan Chase Bank, N.A., Dallas, TX

88-88/1113

22177

12/1/2022

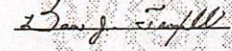
Vendor No. 159901

THIRTEEN THOUSAND FIVE HUNDRED FIFTEEN AND 00/100***

\$\$\$13,515.00

VOID IF NOT CASHED IN 90 DAYS

PAY TO THE ORDER OF EAGLE PASS ISD
587 MADISON ST
EAGLE PASS, TX 78852



⑈000 22177

⑆111300880⑆

734 240047⑈

THE FACE OF THIS CHECK IS BROWN ON WHITE PAPER AND AN ARTIFICIAL WATERMARK APPEARS ON BACK OF CHECK.

The Local Government Purchasing
Cooperative
P.O. Box 400
Austin, TX 78767-0400

Net Amount: \$\$\$13,515.00
Payee Name: EAGLE PASS ISD

22177
12/1/2022

Invoice Number	Invoice date	Description	Gross	Discount	Amount Paid
1120222	11/22/2022	2021-22 COOP BUYBOARD REBATE	13,515.00	0.00	13,515.00
Total					13,515.00



A Department of Education Service Center Region 8, 4845 US Highway 271 North, Pittsburg, Texas 75686, (866) 839-8477

08/31/2022

Re: TIPS Member – Delivery of TIPS Rewards

Dear Valued TIPS Member:

Congratulations on earning the enclosed TIPS Rewards! TIPS strongly encourages you to deposit your TIPS Reward check at your earliest opportunity as this reward is valid for ninety (90) calendar days of the check issuance date. After such time, the Reward check becomes null and void for the specified rewards fiscal year.

We want to thank you for choosing to utilize The Interlocal Purchasing System (“TIPS”) for your cooperative purchasing needs. We constantly strive to improve our processes and serve you, our valued TIPS Members, to the best of our ability. Nothing means more to us than to know that you continue to depend on and trust TIPS with your purchases. We know that this year has been anything but easy for our TIPS Members, which is why TIPS could not be more excited to be writing to deliver your TIPS Rewards!

As you may be aware, TIPS Rewards Dollars are awarded based on all of your annual (fiscal year) purchases reported to and processed through TIPS within 30 days of the issue date. A TIPS Rewards purchase is considered completed once TIPS has received full payment from the Vendor. **We welcome you to login into your TIPS Member Portal, update all of your current Member information, and view a report of all reported TIPS purchases which contributed to your TIPS Rewards for the fiscal year.**

We hope that your TIPS Rewards include every intended TIPS purchase. However, we would like to take this opportunity to encourage review and utilization of the **TIPS Purchase Order Reporting Requirements** to ensure that you are maximizing your TIPS Rewards and receiving every TIPS Reward dollar that you deserve:

- Visit the TIPS website at: www.tips-usa.com and search “All Contracts” or “All Vendors” to locate a specific Vendor, service, or product.
- When completing a TIPS purchase, the TIPS Member must request a TIPS Quote from the TIPS Vendor with the TIPS Contract Number referenced on the quote. You can easily request a quote using the TIPS Member Portal.
- If the Member decides to proceed with the purchase, the Member must submit the TIPS Quote & PO (payable to the awarded TIPS Vendor) both referencing the TIPS Contract Number, to tipspo@tips-usa.com.

(turn over)

- Please note that all vendor instructions must be included on the PO as vendor instructions detailed in the body of the email are not seen by the Vendor.
- A comprehensive list of “automated vendors” can be found at www.tips-usa.com/automatedvendors.cfm. If the vendor is an “Automated Vendor” please send the TIPS Quote & PO directly to the vendor.
- Member payment will be made directly to the Vendor by the Member as agreed by the parties.
- In the event a Member submits PO directly to Vendor that is NOT an “Automated Vendor”, it must be immediately forwarded to TIPS marked as “confirmation only” within 30 days of the issue date. Please see the TIPS Reseller Procedure when using a Reseller of the primary TIPS Vendor.
- TIPS PO Department is always available to assist with your specific PO questions / concerns and can be reached via email at tipspo@tips-usa.com.

If you should have questions or concerns about your enclosed TIPS Rewards, please contact Jaci.Merritt@tips-usa.com or call 866-839-8477. For questions or concerns about your TIPS Member Portal, please call 866-839-8477 or email Reid.Williams@tips-usa.com. Thank you again for choosing TIPS and we look forward to serving and rewarding you in this new fiscal year!

Thank you,

Charlie Martin

Interim Chief Operating Officer
4845 US Hwy 271 North
Pittsburg, TX. 75686
TOLL FREE: 866-839-8477
www.tips-usa.com

VENDOR COMPANY NAME		VENDOR NUMBER	VENDOR PHONE NO.	CHECK DATE	CHECK NO.
EAGLE PASS ISD		12665		08-30-2022	058284
INVOICE NUMBER	INVOICE DATE	PO/PA NUMBER	ACCOUNT CODE		PAYMENT AMOUNT
TIPS Reward	08-30-2022	017744	712-62-6499.21-212-299000		187.80

TOTAL *****187.80

FOR SECURITY PURPOSES, THE FACE OF THIS DOCUMENT CONTAINS A COLORED BACKGROUND AND VOID PANTOGRAPH.

GUARANTY BOND BANK
MT. PLEASANT, TEXAS

REGION VIII EDUCATION SERVICE CENTER
P.O. BOX 1894 • MT. PLEASANT, TEXAS 75456-1894

58284

VENDOR NUMBER

12665

DATE

08-30-2022

CHECK NUMBER

058284

PAY

*****187 DOLLARS AND *80*CENTS

AMOUNT

*****187.80

TO THE
ORDER
OF

EAGLE PASS ISD
587 MADISON ST
EAGLE PASS, TX 78852

BY

Dennis J. Townsend Certification

BY

Mickey Allen



⑈058284⑈ ⑆111915327⑆ 1900247⑈