

Board of Education Information

To: Board of Education

From: Matt Rich

Date: June 5, 2026

Re: Approve Contract - Melissa Doucet - Instructional Coordinator on Assignment

Recommendation:

It is the recommendation of the Superintendent to approve the contract for Melissa Doucet as 1.0 FTE Instructional Coordinator on Assignment for the 2026-27 school year at a salary of \$116,600.00.

Background Information:

Mrs. Doucet did a terrific job as our Building Leader during the 2025-26 school year. She also completed her coursework for her administration certification. I anticipate that we will adjust this contract once the final details of her administration certification are completed. We look forward to her continued leadership in Winfield 34.