

KENYON-WANAMINGO SCHOOLS

Activity Fundraiser Request Form

- As described in School Board Policy 511, the district intends to meet the basic needs of all programs through its annual budgeting process. Fundraising may be approved by the board to enhance a program. The school board recognizes a desire and a need by some school sponsored student organizations for fundraising. The school board also recognizes the need for some constraint to prevent fundraising activities from becoming too numerous and overly demanding on employees, students and the general public.
- All school sponsored fundraising activities must be approved in advance by the superintendent or his/her designee. Participation in non-approved activities shall be considered a violation of school district policy and will be addressed through progressive disciplinary action.
- The board will review fundraiser requests at regular meetings in May, October, and March only.
- All requests must also align with guidelines of district policies 533-Wellness, 610-Field Trips, and 902-Facilities Use.

Name of School Sponsored Activity/Group: Robotics

Advisor in Charge: Maxson Blauer

Start Date of Activity: October 23rd End Date of Activity: October 23rd

Type of Activity/Fundraiser: Halloween Carnival

Identify the vendor/company involved: n/a

Is signing a contract/agreement involved? Yes ☒ No Is contract/agreement attached? Yes ☒ No
(The superintendent is the only district employee with the authority to contract with another entity.)

Price of Admission/Fundraiser Item: \$ 5 - 15 for tickets

Proceeds to be used for: Supplies, parts, registrations, lodging, etc.

Time-Does it involve school time? Yes ☒ NO If "YES" How much? _____

Comments: Student and Mentor/Volunteer run event in the commons entryway.

Advisor Name (Printed) Maxson Blauer Student Officer Name:(Printed) _____

Advisor Signature: Maxson Blauer Date: 5/21/26

Student Officer Signature: _____ Date: _____

Supervisor initial next to title.

☒ Approved ☐ Denied M.R. Principal/Administrator

Date 6-8-26

☒ Accounting Procedures in Place OS Business Manager

Date 6/22/26

☒ Approved ☐ Denied PJA Superintendent

Date 6/22/26

☐ Approved ☐ Denied _____ School Board

Date _____